



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.

AGENDA REMOTE MEETING

Regular Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

May 26, 2020

7:30 p.m.

Meeting No. 11-20

Organizational By-Law 300-19 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

RETURN TO REGULAR MEETING

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES

Board Meeting of May 12, 2020
Special Board Meeting of May 19, 2020

REPORT ON EDUCATION

There is no Report on Education scheduled.

HEARING OF DELEGATIONS

There are no delegations registered.

COMMITTEE REPORTS

Personnel Committee
Education Committee

REPORT OF THE CHIEF SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

There are no action correspondence items

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. E-Bulletin April 15, 2020

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There are no Unfinished Business items

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There are no Trustee PD Summaries

NEW BUSINESS

There are no New Business items

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION
REPORT OF THE PERSONNEL COMMITTEE 04-10**

May 26, 2020

Meeting Held: Tuesday, May 19, 2020, Board Room, 5:30 p.m.

Present: Sandy Lethbridge, Chair
Holly Hunter, Trustee
Craig Johnson, Trustee
Jennifer Lawson, Board Vice Chair

Cheryl Smukowich, Board Chair
Nicole Bowering, Trustee
Bruce Chegus, Trustee

Mike Wake, Acting Superintendent
Carrol Harvey, Manager, Human Resources

Regrets: Cindy Labaty, Manager, Human Resources

DISCUSSIONS AND RECOMMENDATIONS:

1. Call to Order/Attendance

The meeting was called to order at 6:10 p.m. Attendance recorded above.

2. Approval of Agenda

The agenda was approved as distributed.

3. Job Descriptions

Administration shared changes to the following job descriptions:

- AP1-1 CBA Chief Superintendent
- AP2-28 Coordinator of the Arts
- AP2-29 Coordinator of Phys Ed and Health
- AP1-23 Director of Information Technology

The word Chief is being removed from Superintendent, the Integrated Arts and InformNet Phys Ed is being added to the Coordinators, and the IT position title is changing to Manager:

The Personnel Committee recommends:

That the changes to the following job descriptions be received as information:

- AP1-1 CBA Chief Superintendent
- AP2-28 Coordinator of the Arts
- AP2-29 Coordinator of Phys Ed and Health
- AP1-23 Director of Information Technology

4. Organizational By-Law

The Committee reviewed the Organizational By-Law as presented.

The Personnel Committee recommends:

That the Organizational By-Law be received as information.

5. Consultation with Parent Organizations – Administrative Staffing

Administration shared information collected in consultation with parent organizations with respect to administrative staffing.

The Personnel Committee recommends:

That the Consultation with Parent Organizations – Administrative Staffing data be received as information.

6. MSBA Correspondence

Administration shared the following correspondence from MSBA:

- Manitoba Teachers' Society - Notice to Commence Bargaining
- Louis Riel School Division Arbitration Bulletin
- Teaching Salary Settlements Update April 2020
- Non-Teaching Salary Settlements Update April 2020

The Personnel Committee recommends:

That the MSBA Correspondence be received as information.

7. STJATA re: Renewal or Amendment of the Collective Agreement

Administration shared the notice from STJATA to commence bargaining.

The Personnel Committee recommends:

That Administration prepare correspondence to STJATA from the Board Chair in this regard.

8. MANTE re: 2020 Negotiations

Administration shared the notice from MANTE to commence bargaining.

The Personnel Committee recommends:

That Administration prepare correspondence to STJATA from the Board Chair in this regard.

9. Personnel Report to the Board

Administration shared the Personnel Report to the Board updated to May 15, 2020.

The Personnel Committee recommends:

That the Personnel Report to the Board be received as information.

The meeting adjourned at 6:30 p.m.

Next Committee Meeting: Tuesday, June 16, 2020, 5:30 p.m.

Report presented by Sandy Lethbridge, Chair, Personnel Committee
Minutes recorded by Carrol Harvey, Manager, Human Resources

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE EDUCATION COMMITTEE NO. 8 ~ 19-20

LL#1065531

May 26, 2020

Meeting Held: Tuesday, May 19, 2020 Board Room, 6:30 p.m.

Present: Bruce Chegus, Chair
Holly Hunter, Trustee
Sandy Lethbridge, Trustee
Bryan Metcalfe, Trustee

Cheryl Smukowich, Board Chair
Nicole Bowering, Trustee
Craig Johnson, Trustee
Jennifer Lawson, Trustee

Mike Wake, Superintendent
Doreen Cost, Assistant Superintendent, Student Services (K-12)
Jeness Moffatt, Assistant Superintendent, Education (K-12) and Administration

Regrets: NIL

DISCUSSION AND RECOMMENDATIONS

1. Call to Order / Attendance

Trustee Bruce Chegus called the meeting to order at 6:40 p.m.

Attendance recorded above

2. Approval of Agenda

Agenda approved as circulated.

3. Regulation IMDE-R Smudging Practices and Exhibit IMDE-E-2 Parent/Guardian Consent to Participation in Smudging at School Motion 06-10-20

The smudging regulation and exhibit were reviewed by school administration and feedback had been provided. Changes were made during this meeting and the updated documents, including the edits to policy IMDE Smudging Practices in Schools, are **attached.**

The Education Committee Recommends:

That Policy IMDE Smudging Practices in Schools be approved,

And further;

That Regulation IMDE-R Smudging Practices and Exhibit IMDE-E-2 Parent/Guardian Consent to Participation in Smudging at School be received as information.

4. Revised Policy JKD Student Discipline and Regulation JKD-R Student Suspension Motion 05-12-20

The Committee reviewed the revised Student Discipline policy and regulation. Additional changes were made during this meeting, including the title to "Safe and Caring Schools: Appropriate Interventions and Disciplinary Consequences", and the updated documents are **attached.**

It was agreed that:

- a. the regular suspension reports to the Board will be modified to include the school, category of the suspension, the number of suspensions, and the implemented intervention(s), and
- b. the annual suspension report will include a summary of items in (a) above, gender, and CFS involvement.

The Education Committee Recommends:

That the Policy JKD Safe and Caring Schools: Appropriate Interventions and Disciplinary Consequences be approved with amendments,

And further;

That Regulation JKD-R Safe and Caring Schools: Appropriate Interventions and Disciplinary Consequences be received as information.

5. French Immersion Programming - Follow-up

Committee reviewed the French Immersion Programming correspondence. Assistant Superintendent Moffatt shared a summary of the discussions that were had with Collège Sturgeon Heights Principal and the student regarding French Immersion Programming. The Cohort Numbers and 5 Year Data documents were also shared.

Discussion focused on next steps. It will be continued at the next meeting of the Education Committee.

The Education Committee Recommends:

That the French Immersion Programming follow-up be received as information'

And further;

That the French Immersion Programming discussion continue at the June 16, 2020 Education Committee meeting.

6. Reporting Educational Priorities in respect to Numeracy and Literacy Motion 08-16-20

Deferred to next meeting.

The Education Committee Recommends:

That the Reporting Educational Priorities in respect to Numeracy and Literacy be deferred to the June 16, 2020 Education Committee meeting.

PENDING ITEMS:

- K-12 Annual Report on Continuous Improvement - Indigenous Education Presentation Motion 06-09-20
- K-12 Annual Report on Continuous Improvement – Literacy Focus

The meeting adjourned at 9:35 pm.

Next meeting: June 16, 2020

Report presented by Bruce Chegus, Chair, Education Committee

Minutes recorded by Doreen Cost, Assistant Superintendent, Student Services (K-12)