

**St. James-Assiniboia School Divison
APPLICATION FOR NON-TEACHING TRANSFER OR PROMOTION FOR INTERNAL EMPLOYEES**

Position Desired	School	Bulletin Number (if applicable)
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Last name	First name
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Home Address

Home Phone	Business Phone	Postal Code
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Present Position	Present School	Principal/Supervisor
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Highest Education Level Attained	Other Qualifications, Trades, Skills, Education
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List Previous Position(s) held within the Division:

Position	School or Department	Date	
		From	To
1.			
2.			
3.			

List Previous Positions held outside the Division:

Position	Organization	Date	
		From	To
1.			
2.			
3.			

List Present Duties:

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State any additional information that may be relevant in considering your application:

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DATE:	SIGNATURE:
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Please complete and return this form to: Manager, Human Resources
 2574 Portage Ave
 Winnipeg, MB R3J 0H8

PLEASE NOTE: THIS APPLICATION MUST BE COMPLETED IN FULL.