



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Casual Educational Assistant

Hours of work: Monday to Friday (exact hours to be determined)

Location: All Division School Buildings

Hourly Rate: \$22.35 plus 4% vacation pay

Job Description:

Provides assistance in the education, development and training of students, particularly those experiencing significant learning, behavioural, social, and/or physical difficulties. Shifts are available on a call-in basis. Performs other related duties as assigned or as required.

Qualifications and Requirements:

- Ability to work effectively with students experiencing significant learning, behavioral, social and/or physical difficulties.
- High school diploma plus the required knowledge to assist students academically.
- Training related to the specific requirements of challenged students.
- Paraeducator certificate or related diploma or degree preferred.
- 1 - 2 years related experience.
- Training in NVCI and/or WEVAS.
- Training in CPR and First Aid.
- Ability to regularly and safely lift and manoeuvre a minimum of 25 kgs.
- Ability to safely restrain a student for extended periods of time.
- Ability to work effectively with students experiencing significant learning, behavioral, social and/or physical difficulties.
- Ability to assist with special needs programs, such as personal hygiene, toileting, feeding, life skills, physiotherapy, alternative communication techniques, catheterization and all physical activities assigned indoors and out.
- Ability to communicate both verbally and in writing with all levels of staff, students, and the public.
- Ability to handle highly confidential information.
- Working conditions will include indoor and outdoor and may include swimming pool.
- May be required to have a valid Manitoba Driver's License and daily access to a vehicle.
- An equivalent combination of education and experience may be acceptable to the Division.

The St. James-Assiniboia School Division is proud to employ staff who represent the diverse community it serves and is committed to providing an inclusive and barrier free work environment. We value diversity in our workplace; hence, we invite and encourage applications from people that self identify as members of designated groups (Indigenous peoples, persons with disabilities, members of visible minority, and women).

If you need to be accommodated during any phase of the hiring process, please contact Human Resources to request special accommodation. All information received relating to accommodation will be kept confidential.

[CLICK HERE TO APPLY FOR A CASUAL EDUCATIONAL ASSISTANT](#)