

LL 118061

DJDA-A

TRUSTEE LAPTOP USE AND OPTION TO PURCHASE

1. Trustees acknowledge by signing regulation DJDA-A, that computers, printers, and any electronic devices provided to them upon becoming a St. James-Assiniboia School Board Trustee, belong to SJASD.
2. Any devices provided to Trustees shall be returned to SJASD in the following instances:
 - a. Leave of absence
 - b. Suspension
 - c. Retirement
 - d. Routine Maintenance
 - e. End of term
3. Trustees may purchase computer equipment and peripherals that have been issued for their use as a Trustee from the Division at the end of their term from the Board.
4. The purchase price of this equipment shall be calculated by reference to the original purchase price of the equipment less an annual depreciation charge of 36% on the declining balance for each year of use after date of purchase.
5. Laptops purchased by a Trustee will be returned to the original equipment manufacturer state in accordance with standard IT procedure and SJASD will no longer provide maintenance service of any kind to the devices going forward.

ADOPTED	REVIEWED	REVISED	PAGE
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Motion 13-04-92	15-13-12	Motion19-04-22	