



**TRUSTEE OUT-OF-PROVINCE
PROFESSIONAL DEVELOPMENT APPLICATION FORM**

To be submitted to the Board Chair for approval prior to making travel arrangements according to Board Policy DKC.

Trustee Name: _____

Out of Province Professional Development Requested:

Conference Name:

Dates: _____

How will this training benefit:

Location:

a) The School Division?

Additional Conference Info/Notes:

b) Personal Growth?

(If required)

Trustee Signature:

Board Chair Approval:

Date of Application

Date of Approval

This personal information is collected under the authority of the Public Schools Act and will be used for personnel administration purposes. It is protected by the Privacy provisions of the Freedom of Information and Protection of Privacy Act (FIPPA). If you have any questions about the collection of information contact the Access and Privacy Officer, St. James-Assiniboia School Division, 2574 Portage Avenue, Winnipeg, MB, R3J 0H8, 204-888-7951.