

#99937

POLICY FOR PERSONAL PROTECTIVE EQUIPMENT (PPE)

Purpose

Work activities conducted in the St. James-Assiniboia School Division pose a risk of injury. In an effort to eliminate workplace injuries the School Division requires workers or students to wear Personal Protective Equipment.

Scope

This policy applies to all staff and students performing tasks within the St. James-Assiniboia School Division.

PPE General Provisions

The Division shall ensure the use of PPE appropriate to the task being performed. The Division shall require the use of but will not provide normal clothing or safety footwear that shall be provided by the worker.

PPE – Eye and Face

Work activities conducted in the Division pose a risk of injury to the face or eyes. Temporary or permanent vision impairment and or blindness may result if eye protection is not worn. Such risks include, but are not limited to - exposure to flying particles, hazardous substances, harmful light or injurious heat rays. The Division shall provide and ensure that workers and students wear appropriate eye and face protection conforming to CSA Standard Z94.3. The Division shall also provide workers and students with complete instruction and training in the proper use and care of the eye protection and post signage depicting the appropriate PPE necessary where such equipment use is mandatory. The training shall take place:

- a) At the time of hiring; or
- b) When personal protective equipment is issued; or
- c) When a worker is transferred to a different type of work; or
- d) When there is a change in the work process, and.
- e) As part of a student orientation.

PROCEDURES

Tasks

Workers and students will wear appropriate eye protection when performing any task that may be harmful to the eye including, but not limited to the following:

- ✓ Using hand or power tools
- ✓ Grinding or chipping
- ✓ Using compressed air
- ✓ Using toxic or corrosive material
- ✓ Buffing
- ✓ Spray finishing or priming

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- ✓ Welding, soldering, cutting or brazing
- ✓ Machine operation
- ✓ Dusty environments

Prescription lenses

Workers or students who wear prescription glasses must wear eye protection that fits over the lenses or provide evidence that their prescription lenses are appropriate CSA approved Safety glasses. Contact lenses do not provide adequate protection and will be worn with the PPE provided by the Division.

Various types of eye protection

Various types of PPE for eyes will be required depending on the task. The various types include, but are not limited to goggles, face shields, safety glasses and light-filtering lenses.

Maintenance of PPE

All PPE for eyes shall be inspected and cleaned daily. Damaged PPE shall be repair or replaced. Eye protectors that have been previously used shall be disinfected before being issued to another person.

Compliance

All Staff and students are required to comply with this policy.

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