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### **Employee Use of Technology and Electronic Communication**

St. James-Assiniboia School Division recognizes that new technologies in today's society can enhance learning environments by providing staff with new and exciting ways to create, collaborate, communicate and engage students.

In support of the Division's commitment to promote and support the use of information technology across the Division, staff are provided with access to computers, devices, networks and other technology resources to document and enhance student learning. The Division is also committed to ensuring that interactions within this learning environment contribute positively to school climate as well as the community outside the school. Innovation will be promoted in a safe manner for staff, students and the community.

This includes, but is not limited to, all Division technologies as well as staff-owned computers and devices connecting to the Division's network to access Division technology resources and services such as the internet, email, collaboration tools and digital learning platforms.

Every employee has the responsibility to respect and protect the rights of all users, and to act in a responsible, respectful, ethical, and legal manner consistent with the mission of the Division when accessing these resources and services.

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Motion 03-03-08		Motion 01-05-25	