ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Great Schools for Growing and Learning

POLICY:GBGAC

#104456

GBGAC-R GBGAC-E

Provision of Medical Certificates - Support Staff

In accordance with the provisions of the Division's collective agreements with C.U.P.E. and M.A.N.T.E., the Division may request medical certificates in respect of employee absences.

Unless otherwise requested, support staff shall provide a certificate from a duly qualified medical practitioner for each absence of three or more days, confirming that the employee was unable to work because of illness.

The certificate shall, as a rule, be provided to the employee's principal or immediate supervisor on the employee's return to duty. However, the management of the School Division may, at its discretion, request that the certificate be provided before the employee's return to duty.

Following a lengthy absence, the Division may also request the employee to provide a certificate to indicate the employee's ability to return to work.

Any cost associated with the provision of such certificates will be at the employee's expense.

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