

## STUDENT SERVICES STAFF EVALUATION REPORT TO THE SUPERINTENDENT/CEO

# NEW STUDENT SERVICES STAFF NEW TO THE DIVISION- Report No.2

BUILDING/SCHOOL(S) STAFF MEMBER LEVELS SUPPORTED

AREA OF SUPPORT

## COMPONENTS OF EVALUATION:

Rate each of the categories below with a  $\checkmark$  using the following guide.

#### **Descriptors**

**Distinguished** – considered to be exceptional in field of professional teaching. **Proficient** – consistently exceeds position requirements for professional teaching. **Satisfactory** – consistently meets position requirements for professional teaching **Unsatisfactory** – not acceptable. Performance needs upgrading. **N/A** – does not apply

#### **DOMAIN 1: PLANNING AND PREPARATION**

- 1a Knowledge of Programs, Materials and Resources
- 1b Knowledge of Students
- 1c Knowledge of Assessment Techniques, Assessing Learning and Social/Emotional and Behavioural Difficulties
- 1d Recording, Reporting and Caseload
- 1e Reflections and Professional Growth
- 1f Ethical Standards and Responsibilities

### DOMAIN 2: THE EDUCATIONAL ENVIRONMENT

- 2a Creating an Environment of Respect and Rapport
- 2b Establishing a Culture for Learning
- 2c Managing Student Behaviour
- 2d Managing Educational and Student Assistants
- 2e Contributions to School/Division Activities

### **DOMAIN 3: SERVICE DELIVERY**

- 3a Selecting Intervention Outcomes/Objectives
- 3b Designing Effective Intervention Strategies
- 3c Communication
- 3d Engaging Students/Clients in Lessons/ Sessions
- 3e Demonstrating Flexibility and Responsiveness

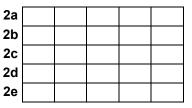
### OVERALL RATING:

] Satisfactory ] Unsatisfactory

From my observations of the work of this staff member based on classroom visits and contacts, I have formed the judgement checked below:

- 1. Recommended for permanent staff.
- 2. Recommended for release for the following reasons

	U	S	Р	D	N/A
1a					
1b					
1c					
1d					
1e					
1f					



3a			
3b			
3c			
3d			
3e			



### **EVALUATOR'S COMMENTS:**

Items checked "distinguished" or "unsatisfactory" require comments. If space is insufficient, please attach additional pages as needed.

#### CLASSROOM/MEETING OBSERVATIONS:

Listing of dates and name of observer for formal classroom observations and discussions:

Date	Name of Observer	Date	Name of Observer	Date	Name of Observer

DATE

SIGNATURE-OF EVALUATOR

#### STAFF MEMBER'S COMMENTS:

This confirms that I have had the time and opportunity to discuss this report with the evaluator and to attach my comments.

#### DATE

### SIGNATURE OF STAFF MEMBER

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