

#93521

SUPPORT STAFF SALARY SCHEDULES

1. Unionized Support Staff

Current Collective Agreements between the Canadian Union of Public Employees Local 744, the Manitoba Association of Non-Teaching Employees and the Division include salary schedules for all unionized support staff employees.

2. Excluded Support Staff

Salary schedules for excluded support staff are maintained by the Secretary-Treasurer/Chief Financial Officer and updated by the Board as appropriate, typically following new collective agreements with unionized staff.

3. Casual Support Staff

- i) Typically, individuals hired as "Casual Staff" are hired to work on an irregular or unscheduled basis. Individuals in this category act as substitutes in the absence of regular permanent employees when required in the event of illness, vacation, leave of absence, etc., as well as to augment regular staff when required according to budget.
- ii) For casual maintenance staff, refer to the C.U.P.E. Local 744 Collective Agreement Classification and Salary Scale for wage rates.
- iii) Casual educational support staff such as classroom education assistants and library technicians shall be paid upon receipt of time sheets on an hourly basis (normally at the minimum of the 1A range for the first nineteen consecutive days of relief, and afterwards at the minimum of the position filled. The hourly rate includes vacation allowance (for the first 19 days).
- iv) Casual Wage Rates for excluded classifications are established by the Board and reviewed annually in August.

4. Lunchroom Supervisors

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Adult lunchroom supervisors for elementary schools are assigned according to policy JHFAA Supervision of Students at Lunch Hour. The rate of pay for lunchroom supervisors is established by the Board and reviewed annually in August.

5. Summer Student Rate of Pay

The rate of pay for summer students is established by the Board and reviewed annually in August.

6. Increments

- i) Increments for unionized permanent support staff are outlined in the applicable current Collective Agreements.
- ii) Increments for excluded staff are based on a positive annual evaluation according to current practice.

APPROVED 75-05-13
REAFFIRMED 77-05-24
REVISED 82-05-02 (In accordance with Collective Agreement)
GENERAL REVISION 84-12-04 Motion 745-84
REVISED/APPROVED 88-09-27 Motion 564-88
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REVISED 90-04-10 Motion 06-11-90
REVISED 90-05-08 Motion 08-07-90
REVISED 94-06-28 Motion 15-09-94
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