

ST. JAMES ASSINIBOIA SCHOOL DIVISION

GDMB-E-1 LL#446291

PROFESSIONAL DEVELOPMENT COMMITTEE FOR SUPPORT STAFF APPLICATION FOR FUNDS

Name:	School:		Position:	
Title of Course/Conference:				
Date of Course/Conference:				
Location:				
Are you currently on probation?	□ Yes	□ No	(This must be "no" in order to receive consideration)	
Have you already started the training you are seeking funds for?	□ Yes	□ No	(This must be "no" in order to receive consideration)	
Are you prepared to serve as a resource to others if asked?	□ Yes	□ No	(This must be "yes" in order to receive consideration)	
How much funding have you received in the last 3 years?			(This must be less than \$2,500)	
Have you asked your principal for funding from the school's PD fund for this training?	□ Yes	□ No	(This must be "yes" in order to receive consideration)	Principal's initials
How much funding did you receive from your school's PD fund for this training?			Please note: there is a requirement to ask your home location for funds first	
Costs Transportation Accommodation Registration Fee Per Diem as per Policy DKC (\$80/full day for out-of-province travel only) Less funding received from school Total amount of request payable to employee				
Plus: Estimated Sub Costs at \$100/day				
How will this training benefit: a) The Division				
b) Personal Growth of the Applicar	nt			
Applicant's Signature		Date		
Principal's Signature		Date	<u> </u>	

*Note, you may request PD funding for training taking place outside of Winnipeg. Funding will be approved if similar training is not available in Winnipeg and you have completed two full years of service in the Division.

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