



Parental/Legal Guardian Permission to Travel
(Must be submitted at least **2 business days** prior to departure)

This is a formal reminder that any overnight travel by any international student is St. James-Assiniboia School Division must be authorized in advance by the student's natural parents or legal guardians by submission of this form to the International Student Program.

Name of Student: _____

Destination Address: _____

Dates of travel: _____

Method of travel (Include flight # if applicable): _____

Student will be travelling with (Name and relationship): _____

Their emergency contact phone # during the trip: _____

Emergency Contact in Home Country:

Name: _____

Telephone: _____
Country Code City Code Number

Email address: _____

I, the natural parent/legal guardian of _____ (name of student), give my child permission to travel as outlined above.

I hereby acknowledge and understand that:

- International students may only travel when accompanied by either their homestay parents or homestay parents in the St. James-Assiniboia School Division Homestay Program, natural family members over the age of 21 as authorized by natural parents or legal guardians, or a school or official community group with a formal itinerary and chaperones
- Any travel must not interfere with school attendance. Any travel should be planned during school holidays. If a student is absent from school to travel, this may affect their schoolwork, grades, and potentially credits earned. It is the responsibility of the student to make up any missed assignments or tests
- Any necessary immigration or customs documentation such as visas or permits required to enter Canada or any other country are the responsibility of the student and his or her natural parents or legal guardians. Failure to have required documentation in place may result in the refusal to enter or another country or re-enter Canada.

This personal information is collected under the authority of the Public Schools Act and the Freedom of Information and Protection of Privacy Act (FIPPA). It will be used for general administration purposes. If you have any questions about the collection of this information contact the Access and Privacy Officer, SJASD, 2574 Portage Avenue, Winnipeg, MB R3J 0H8, (204) 888-7951.



- Any Custodianship Agreements are only legally in force within Canada. If a student travels outside of Canada, a Canadian custodian has no authority or responsibility during the period of time that the student is outside of Canada
- It is the responsibility of the student and his or her natural parents or legal guardians to check the health insurance coverage for the trip and purchase any additional insurance that may be required
- Any travel without prior authorization may result in the immediate dismissal of the student
- This travel policy applies to international students of all ages

Name of Natural Parent/Legal Guardian: _____

Email address: _____

Signature of Natural Parent/Legal Guardian: _____

Date: _____