

#60153v4

JFABC-E

TRANSFER OF STUDENTS

TRANSFERS OUT OF THE DIVISION

Student transferring out of the Division shall receive **Manitoba Pupil File – [Transfer Request Form](#)** as outlined in the Departmental Regulations. In addition, the teacher will forward a resume of work completed in the various subjects and a suitable mark transcript. The receiving school may apply to the local health unit for health records.

TRANSFERS WITHIN THE DIVISION

School boundaries are set in accordance with the availability of space as per Policy JC.

If a family wishes to send a child to another school, arrangements may be made following completion of a "Student Transfer Request" form JFABC-E, which will be available from the principal of the school the child (parent(s)/legal guardian) wishes to attend.

Normally, only one transfer during a school year should be considered.

Former JECC-R

ADOPTED	REVIEWED	REVISED	PAGE
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