

Supervision of Students at Lunch Hour

It is the policy of the St. James-Assiniboia School Division that students should go home for lunch unless this is not feasible for reasons of distance, severe weather, health problems or physical disabilities. Students who attend schools in St. James Assiniboia are eligible to stay at school for lunch.

Eligibility for Lunch Privileges: K to Grade 12

All K to Grade 12 students enrolled in a school on a full-day basis are eligible to have their lunch at school throughout the year.

For all students who have lunch at school, supervision is required in the lunchroom and on the playground after the lunch period. The responsibility for this supervision rests with the school principal and staff. The school has the authority to suspend a student's lunch privilege if the conduct of the student contravenes the school's Code of Conduct.

Lunch Program Supervisors for Grades K to 5:

Early years schools are entitled to hire adult lunch program supervisors according to the table below:

Depending on the exceptional needs of a school, additional supervision may be provided, as approved by the Superintendent/CEO's Department.

LUNCH PROGRAM SUPERVISORS GRADES K - 8

No. of Students	No. of Supervisors Allocated
1 - 40	1
41 - 70	2
71 - 120	3
121 - 170	4
171 - 240	5
241 - 310	6
311 - 380	7
381+	8

Lunch Program Supervisors will be paid according to Policy GDBA.

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Lunch Program Supervisors for Grades 6 to 8:

Middle years schools are entitled to hire adult lunch program supervisors on the basis of the average number of students staying for lunch in the previous year. Schools are to maintain a log of numbers of students staying for lunch, and submit this log at the end of each year to substantiate their request for lunchroom supervisors for the following year. Entitlement for lunch program supervisors will be according to the schedule below:

LUNCH PROGRAM SUPERVISORS GRADES 6 - 8	
Avg # of Gr. 6 - 8 Students	No of Supervisors Allocated
1-40	1
41-70	2
71-120	3
121-170	4
171-240	5
241-310	6
311-380	7
381-450	8
450+	9

Lunch Program Supervisors for Grade 9 – 12

High schools are entitled to hire adult lunch program supervisors on the basis of the average number of students staying for lunch in the previous year. Schools are to maintain a log of numbers of students staying for lunch, and submit this log at the end of each year to substantiate their request for lunch room supervisors for the following year.

Entitlement for lunch program supervisors for Grade 9 students will be according to the schedule below:

LUNCH PROGRAM SUPERVISORS GRADE 9	
Avg # of Grade 9 Students	No. of Supervisors Allocated
1-80	1
81-160	2
161-240	3
241-320	4
321 +	5

Entitlement for lunch program supervisors for Grades 10 - 12 students will be according to the schedule below:

LUNCH PROGRAM SUPERVISORS GRADES 10 TO 12	
Avg # of Grade 10-12 Students	No. of Supervisors Allocated
1-99	1
100-199	2
200+	3

Lunch Program Supervisors will be paid according to Policy GDBA.

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