

#52948v3

**ADMINISTRATIVE AND PROFESSIONAL SCHOOL STAFF
JOB DESCRIPTIONS**

POSITION TITLE: SOCIAL WORKER CLINICIAN

REPORTS TO: Administrator, Educational Support Services, and appropriate school principals.

JOB SUMMARY: To help students resolve personal, emotional and social problems that interfere with their adjustment to school and their capacity to enjoy the fullest benefits of the education offered them.

QUALIFICATIONS:

- Bachelor or Master's Degree in Social Work.
- School clinician's certificate issued by Manitoba Education.
- Registration with Manitoba Institute of Registered Social Workers (M.I.R.S.W.) desirable.
- Strong oral and written communication skills.
- Demonstrated ability to work as part of an interdisciplinary team.
- Previous social work experience.

PERFORMANCE RESPONSIBILITIES:

- Provides individual counseling to students to assist with social, emotional and behavioural problems that interfere with the student's school experience and advocate on behalf of the student.
- Works with parents and families to assess and assist with the resolution of problems that interfere with their child's success at school, including attendance concerns.
- Consults and collaborates with other school personnel in gathering and sharing information and in establishing and planning for respective roles in working with the student.

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- Assists parents and serves as a liaison in the referral of their children to outside agencies and resources as mental health, children’s services, social assistance, etc.
- Makes home visits for the purpose of developing a supportive relationship between parents and the school.
- Serves as liaison between home and school as required.
- Provides therapeutic groups for students around social, emotional and behavioural issues.
- Provides training and information workshops for parents.
- Maintains accurate and current records for individual students receiving social work services.
- Attends staff, professional, and interagency meetings.
- Assists with professional development of school personnel.
- Keeps current of new developments in the field.
- Assumes other duties as assigned.

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