

#1362546

**C.U.P.E. STAFF JOB DESCRIPTIONS**

**POSITION:** UTILITY WORKER LEVEL I: GROUNDSPERSON

**REPORTS TO:** Director, Facilities and Operations or Designate

**SUPERVISES:** Summer Student Help

**JOB SUMMARY:** Is responsible for maintaining school grounds, snow removal and other general duties.

**DUTIES AND RESPONSIBILITIES:**

- maintains grounds in summer including maintenance shop grounds, (waters, fertilizes, prunes), cuts grass, plants flowers, waters, hoes and edges flower beds, cares for trees and shrubs;
- in winter, clears snow from building entrances, sidewalks, stairways, platforms and parking lots;
- drives a tractor to cut large grassed areas and to clean parking lots of snow;
- makes repairs to sidewalks, curbs, steps, play structures and grounds, sports fields, flower beds, drains, etc. as required;
- assists with movement of furniture within and between schools, sets up chairs, tables, dividers for examinations, banquets, movies, convocation, registration, etc.;
- may act as relief truck driver or relief caretaker to open schools;
- operates a two way radio; and,
- performs other duties as assigned.

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**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Great Schools for Growing and Learning

**JOB DESCRIPTION:****AP4-10****QUALIFICATIONS:**

- high school diploma;
- must have and maintain a Province of Manitoba Pesticide Applicator's License, a Manitoba Arborist's License and a valid Manitoba Driver's License;
- The Province of Manitoba Pesticide Applicator's License requirements consists of Core, Structural (Pesticide application in and around commercial or residential dwellings, storage warehouses and other structures), and Landscape/Golf (Pesticide application to trees, lawns, boulevards and golf course). The requirements are subject to any changes to licensing the Province of Manitoba makes, however the intent is to be licensed to apply pesticide to areas as currently defined as Structural and Landscape/Golf;
- 5<sup>th</sup> Class Power Engineers' Certificate;
- 1-3 years of prior related experience is required to gain skill and knowledge of outdoor grounds maintenance to adequately carry out the technical requirements of the position;
- able to work in an environment which exposes the worker to direct sunlight, exterior conditions, noise, dust, dirt, fumes, hazardous/poisonous chemicals, pesticides, pest traps, heavy equipment vibration, climbing ladders and exposure to sharp objects;
- physically able to perform the duties assigned and lift objects in excess of 45 kgs.;
- ability to understand and follow written and oral instructions;
- ability and initiative to perform required tasks with minimal supervision;
- able to wear and use properly fitted safety equipment while performing the duties required for the position; and,
- previous experience in the care and maintenance of heavy grounds equipment would be an asset.

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