

#1634169

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AE-R**MULTI-YEAR STRATEGIC PLANNING AND PRIORITIES**

To encourage systematic planning and co-ordination, the trustees of the St. James-Assiniboia School Division will determine a perpetual strategic plan, for a four-year period. It is the intention of the Board that its strategic plan should inform the processes of budget planning and performance review. Educational programs of the Board shall be established within the framework of the Board's strategic plan, and consistent with those of the Ministry of Education.

The strategic plan will be comprehensive, data-driven document that will establish long-term strategic priorities designed to achieve the Board's Vision and Mission. Accordingly, the Board shall adhere to the procedures and guidelines in respect of the Strategic Planning process set out below.

**Four-Year Planning Cycle**

1. Following inauguration, the Board shall renew its Vision, Mission and Values through a consultative process.
2. Prior to the December Board meeting in the year following the election of the Board for its term of office, a strategic plan shall have been established and approved at a Board meeting as the Four-Year Strategic Planning Cycle for implementation in January of the year immediately following.
3. The Superintendent/CEO or designate shall develop, in accordance with Policy AE 'Commitment to Accomplishment Planning Model', the strategic directions containing plans of action in support of the strategic plan taking into consideration the input provided during information gathering for the strategic plan with:
  - a. trustees,
  - b. senior administration,
  - c. principals,
  - d. staff
  - e. parents, and
  - f. community at large
4. Following the adoption of the strategic plan, the initial strategic directions containing specific expected outcomes and plans of action in support of the strategic plan, shall be presented to the Board. The strategic directions will

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identify direction for all stakeholders and provide a framework for organizing, defining and communicating strategic goals.

5. Interim reviews and up-dates will be conducted as required in the approved ADE Multi Year Strategic Planning and Priorities Appendix A Four-year Strategic Planning Cycle.

### **Communication Plan**

The Superintendent/CEO shall monitor progress of the Multi-Year Strategic Plan and create a communications plan for approval by the Board. The Board shall report regularly to the broader community, providing the public with substantive information about the progress that has been made towards achieving the goals of the Multi-Year Strategic Plan.

The communications plan will set out the multiple ways in which the Board will communicate information about the Multi-Year Strategic Plan, both at the plan's launch and throughout the life cycle of the plan. To launch the plan, a variety of communication tools and methods will be considered for use, including posting the document online, hosting staff and advisory committee meetings, and sending a report home to parents.

Communications with respect to the Multi-Year Strategic Plan shall be visible and communicated often at the school and Board levels. At the Board level, trustees and senior administrators should strive to include Multi-Year Strategic Planning language in the Division's website communications and are encouraged to continually reinforce the priorities and goals of the Multi-Year Strategic Plan – both internally (during meetings, as part of professional development, in classrooms and schools, at school assemblies), and externally (at community events) so that everyone is accountable for the plan's success and sees their contributions reflected in the plan.

### **School Objectives**

Per Regulation AE-R, as part of the school planning process, schools shall develop a School-Based Strategic Plan consistent with the strategic directions in the Four-Year Strategic Planning Cycle for that period.

### **References:**

Policy AD – Educational Philosophy/Mission

Multi-Year Strategic Planning: A Guide for School Board Trustees, Ontario

Ministry of Education, 2017

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