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DFBA-R-2

### **Community Use of School Grounds**

The St. James-Assiniboia School Division desires to cooperate with city agencies and community organizations by making school grounds available provided that there is no conflict with the educational program.

In order to ensure that additional costs are not incurred by the Division, it is necessary to charge fees as defined below:

Usage Fee    \$20.00 plus G.S.T. per booking slot

The usage fee is not applicable when the use of the grounds is for youth (17 years and under). The permit group must be comprised of at least 50% youth in order to have the usage fee waived.

There is one booking slot per day (Monday to Friday)  
6:00 p.m. to dusk

There are three booking slots per day on Saturday and Sunday:  
9:00 a.m. to 1:00 p.m.  
1:00 p.m. to 6:00 p.m.  
6:00 p.m. to dusk

Applications for permits to use school grounds shall be submitted to the Permit Clerk in writing. In general, the order of priority in issuing permits by the Board is as follows:

- a) School Programs
- b) Non-school children's programs
- c) Community group use involving adults (recreation, etc.)
- d) City of Winnipeg, Parks & Recreation Department
- e) Private groups of sectarian or limited membership nature
- f) Non local groups - recreational, social, and educational

A usage fee will not be charged to school programs and non-school children's programs (i.e. (a), (b))

| ADOPTED         | REVIEWED | REVISED         | PAGE   |
|-----------------|----------|-----------------|--------|
| 11/Feb/1997     |          | 6/Feb/24        | 1 of 2 |
| Motion 03-18-97 |          | Motion 02-06-24 |        |

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Great Schools for Growing and Learning

**POLICY:****DFBB/KFC**

During the period April - August, priority will be given to those groups which previously had permits or used the grounds when the City of Winnipeg allocated the fields.

All applications for permits will be date stamped with the earliest submission being given priority if all other factors are equivalent.

Other Usage

In the event that requests for the use of school grounds are received which are not covered by Board policy and regulations, such requests shall be dealt with on an individual basis and decisions shall be at the discretion of the Superintendent/CEO.

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|-----------------|----------|-----------------|--------|
| ADOPTED         | REVIEWED | REVISED         | PAGE   |
| 11/Feb/1997     |          | 6/Feb/24        | 2 of 2 |
| Motion 03-18-97 |          | Motion 02-06-24 |        |