## ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Great Schools for Growing and Learning

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#97165

GCNA GCNB

**POLICY: GCN** 

### **Evaluation of Professional Staff**

# I. Principals

Principals will be evaluated in their first and second years as a principal and generally every fifth year thereafter. However, the Superintendent/CEO may institute an evaluation outside of the regular cycle when he deems such an evaluation is necessary. (See Evaluation of Administrators Regulation GCNB-R and GCNB-E)

## II. Vice-Principals

Vice-principals will be evaluated in their first and second years as a vice-principal and generally every fifth year thereafter. However, the Superintendent/CEO may institute an evaluation outside of the regular cycle when he deems such an evaluation is necessary. (See Evaluation of Administrators Regulation GCNB-R and GCNB-E)

# III. Teaching Staff

Beginning teachers will be evaluated in their first and second years as a teacher and generally every fifth year thereafter. Experienced teachers will be evaluated in their first year as a teacher in the Division and generally every fifth year thereafter. Please see Supervision for Growth Regulation GCNA-R and Exhibits GCNA-E-1 through GCNA-E-8.

#### IV. Coordinators

Coordinators will be evaluated in their first and second years as a coordinator and generally every fifth year thereafter. Please see Exhibit GCNA-E10.

#### V. Substitutes

Principals are asked to complete assessments on substitutes' performance anytime they wish to provide such an evaluation. See Assessment Form for Substitutes GCNA-E9.

| ADOPTED   | REVIEWED | REVISED        | PAGE   |
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