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## **COMMITMENT TO ACCOMPLISHMENT PLANNING MODEL**

The St. James-Assiniboia School Division Board of Trustees has developed a Four-Year Division Wide Strategic Plan, which includes the Division's purpose, vision, mission statement, values, belief statements and its strategic directions. The Strategic Plan will provide direction for the annual planning activities of Division staff members. Annually, over the course of the plan, these strategic directions and action plans as well as Reports to the Community will be reviewed by the trustees and administration. A Committee of the Whole meeting or workshop will be held each fall, where trustee discussions may take into account various administrative reports, survey results, and other relevant data, as applicable. This meeting/workshop will be used to help make changes/adjustments to the Strategic Plan, where necessary. Administration will also meet to review the strategic directions as well.

The Strategic Plans and directions, along with the Reports to the Community are confirmed by specific Board Motion and released to the Division staff for their guidance in department or school-level planning.

As part of the Strategic Plan the Board of Trustees support members of the Division staff in the honouring of Treaty relationships. Recognizing and honouring historic and modern Treaty relationships is a way to strengthen relationships within the community. Doing this within a school setting, and as a part of programming, emphasizes the importance of Treaty and reconciliation to all staff, students, community members, and parents and guardians. Indigenous education is a priority of the Division and is embodied throughout all facets of the Strategic Plan. The Truth and Reconciliation Commission of Canada supports this: "whether one is First Nations, Inuit, Métis, a descendant of European settlers, a member of a minority group that suffered historical discrimination in Canada, or a new Canadian, we all inherit both the benefits and obligations of Canada. We are all Treaty people who share responsibility for taking action on reconciliation".

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**School Division Planning Reports**

Senior Administration and Coordinators shall prepare separate School Division Planning Reports, Reports to the Community and annual leadership goals. Schools, under the leadership of the principal, shall prepare Comprehensive Annual School Plans, school planning reports and reports to the community using the School Planning Reports and Reports to the Community Templates, as required by Manitoba Education.

The following timeline is followed in order that the school division plans and reports are submitted to Manitoba Education, as required. In addition, this timeline allows the School Division to be prepared for the annual budget process, which begins in November of each school year.

<b>Date(s)</b>	<b>Action</b>
October	Senior Administration meets with school-based administration to review strategic plan and school priorities for the following school year.
November	Senior Administration and the Board of Trustees review the progress of the Strategic Plan and approve the priorities within the plan at a Strategic Planning Workshop.
January – March	Budget discussions guided by the Board approved strategic directions.
March	Budget Approved
March – June	School planning for the following school year using board approved budget, strategic directions and priorities from Manitoba Education. Report to the Community and Draft Annual Plans submitted to the Division by June of each year.
September	Annual School Plans and Report to the Community finalized by schools.
October 31	Annual School Plans and Report to the Community and shared with the community.

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**References**

The Truth and Reconciliation Commission of Canada. (2015a). "Calls to Action."  
Winnipeg, MB: Truth and Reconciliation Commission of Canada.

The Truth and Reconciliation Commission of Canada. (2015b). "Honouring the  
Truth, Reconciling for the Future: Summary of the final report of the Truth and  
Reconciliation Commission of Canada."

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