

LL 118099

**FINANCIAL REPORTS AND STATEMENTS**

1. As required by Provincial Statute, the Board shall furnish a duly audited financial statement to the Minister by October 31st of each year<sup>1</sup>. The Board shall furnish a budget for the upcoming fiscal year to the Minister and the necessary Special Levy Requirement forms to the City of Winnipeg and the R.M. of Headingley by March 15th of each year.<sup>2</sup>

2. Schools must forward financial statements on a monthly basis to the Assistant Secretary Treasurer.

If, for any reason, the school account books cannot be closed to accommodate the above dates the Principal must notify the Assistant Secretary-Treasurer as to the reasons for delay. These reports should reflect the financial conditions of the various school accounts, and proof of reconciliation of the bank accounts.

---

<sup>1</sup> P.S.A. Section 41 (14)

<sup>2</sup> P.S.A. Section 187

ADOPTED	REVIEWED	REVISED	PAGE
10/Jan/2012		Dd/Month/Yr	1 of 1
1-11-2012		Motion	