



**Agreement on Conflict of Interest Policies  
Preferred Vendor – Travel Agency Services**

Whereas the undersigned wishes to become or continue as an eligible Preferred Vendor – Travel Agency Services, agrees to act in accordance with School Division policy to ensure that no gifts, gratuities, incentives or rewards whatsoever, financial or otherwise shall be extended to any employee of the School Division. Any complimentary packages for teachers/administrators and discount for chaperones will be included and clearly indicated in quotes presented to the School Division. The Vendor further agrees to promptly report any attempt by any employee of the School Division to obtain such favours to the Assistant Secretary-Treasurer.

I hereby certify that I have read and understand the School Division's Conflict of Interest Policy and agree to the conditions governing the Preferred Vendor Status – Travel Agency Services and agree to comply with them as written.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed: \_\_\_\_\_

Name (please print):

\_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Received by the St. James-Assiniboia School Division

Date Received: This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed: \_\_\_\_\_

On behalf of the St. James-Assiniboia School Division