

#104223

GBEBA

**DRESS CODE, GROOMING, PERSONAL HYGIENE
FACILITIES AND MAINTENANCE STAFF MEMBERS**

As all Division buildings are frequented by the public, it is important that visitors be left with a positive image of the Division and its staff.

The standard for staff during working hours is as follows:

1) Good Grooming:

- neat appearance (cleanly shaven, beards and mustaches must be neatly trimmed; hair is to be clean and neatly kept).

2) Dress:

- clean, presentable Division uniforms must be worn with the Division logo clearly visible at all times; (clean shirts either long or short sleeves; plain dress shorts (Bermuda) during summer months are acceptable).

3) Good Personal Hygiene

EFFECTIVE DATE: 88/06/01
Former Operational Procedure 24011

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