

MEMORANDUM

TO: Superintendent

SCHOOL NAME:

RE: Class Size Variance

As per regulation IIB-R, I am requesting permission for an exemption of the class size guidelines for the following classes. In all cases the teachers have been consulted.

Class	Grade	Number of Students

Approval is hereby given to maintain the above exception(s) to the Class Size Regulation IIB-R

Date: _____

(Signature)

____ Approved

 Declined	Date:	

Superintendent