## ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Great Schools for Growing and Learning

POLICY: IJNAA

#124935

#### AMERICAN SIGN LANGUAGE SERVICES

The St. James-Assiniboia School Division recognizes the importance of effective communication with its students, and also with the parents and legal guardians of those students in meeting its primary goal of providing quality education in a responsible manner.

## **POLICY**

On receipt of a written request from a parent or legal guardian of a student for ASL interpretive services the Division will give due consideration to the availability and the effectiveness of those services in each particular circumstance, and shall consider the following factors in deciding whether those services will be provided:

- whether or not the services are required to assist the requestor in regular reporting activities of the school, such as being informed regularly of the attendance, behavior, and academic achievement of his or her child in school
- consulting with his or her child's teacher or other employee of the Division about the child's program and academic achievement;
- having access to his or her child's pupil file;
- receiving information about programs available to his or her child; and
- being informed of the discipline and behavior management policies of the school or Division, and being consulted before the policies are established or revised.

If ASL interpretive services are requested for an extra-curricular event at which the student will be performing the Division will provide them if the nature of the extra-curricular event makes it reasonable and beneficial to do so.

In responding to requests for ASL interpretive services the Division may also consider whether the request for services is made in a timely manner, whether there would be an undue cost to providing the requested services, and any other relevant matter or concern.

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Once a request for ASL interpretive services has been granted, the Division will endeavor not to withdraw that service without reasonable notice to the requestor. In circumstances where ASL interpretive services are provided at any event and the requestor does not attend without reasonable notice to the Division, the Division may refuse to provide future services to the requestor until such a time as it is reimbursed for the costs unnecessarily incurred.

### Former IKADA

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