

ACADEMIC HONESTY

As per policy JK Student Conduct, St. James-Assiniboia School Division provides students with a learning environment that will prepare students for becoming responsible citizens. Students are expected to exhibit self-discipline and be responsible for their behaviour. To this end, and in accordance with the *Provincial Assessment Policy Kindergarten to Grade 12: Academic Responsibility, Honesty, and Promotion/Retention* (Manitoba Education, 2010), the Division expects that all students will demonstrate integrity, ethical conduct and academic honesty in all assessments, research, class work and homework assignments.

The Division will not tolerate academic dishonesty, which includes the following:

- Cheating: e.g. copying others work, using cheat sheets, any methods whereby a student gains an unfair advantage
- Deception: e.g. misrepresenting contributions to group work, providing false information in order to obtain an extension on deadlines
- Plagiarizing: e.g. submitting or misrepresenting someone else's work as one's own

The principal and teachers are responsible for ensuring that expectations for academic honesty are communicated and reinforced frequently and consistently with all students. At the beginning of each school year, schools are to communicate this information in school newsletters, websites and course outlines.

Teachers, in consultation with the principal, will determine whether a breach of academic honesty has occurred. In circumstances where it has been determined that the student has engaged in dishonest behaviour the principal and/or teacher will:

- inform the student's parent/guardian promptly
- document the incident in the student's file
- ensure that the student completes the work honestly

The principal and teacher may determine an additional consequence be implemented such as the following:

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- Student takes an active role in helping other students learn the value of academic honesty
- Enforce loss of privileges for the student at school
- Deduct marks for academic dishonesty
- Detention
- Suspension

In determining an appropriate consequence the Division expects that the principal and the teacher will consider the nature of the assignment, age and maturity of the student, and the potential impact of the consequence on subsequent learning and motivation. In all cases, both the principal and the teacher will ensure that support is provided to teach students how to demonstrate academic honesty.

(Source: Manitoba Education, 2010)

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