

#1362040

**C.U.P.E. STAFF JOB DESCRIPTIONS**

**POSITION:** UTILITY WORKER LEVEL I: PAINTER - JOURNEYMAN

**REPORTS TO:** Manager, Maintenance and Safety  
Supervisor, Night Custodial Staff

**SUPERVISES:** Summer Student Help

**JOB SUMMARY:** Is responsible to carry out interior and exterior painting requirements, including surface preparation to buildings owned and operated by the Division. Work includes painting and repair of walls and ceilings, application of wall coverings and care of floors.

**DUTIES AND RESPONSIBILITIES:**

- selects standard paint colours, mixes colours and tints paints to match colour samples or previous finishes, and blends paints as required;
- primes and paints or stains walls, ceilings, doors, window frames, floors, equipment, furniture, and exterior surfaces;
- applies plaster and patching materials as applicable to the trade to prepare surfaces for painting. Sands, scrapes and otherwise removes old finishes;
- estimates time and materials for various projects and requisitions the necessary tools, supplies and equipment;
- applies wall coverings as required;
- sands and refinishes hardwood floors;
- keeps records of time worked and relates time worked to work orders;
- keeps records of colours and types of paints used on various jobs;
- uses caulking compounds;

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- uses all types of standard painting equipment – brushes, rollers and spray equipment;
- sets up staging, scaffolds and ladders and works on same;
- assigns, coordinates and checks work completed by summer students of other helpers;
- assists with cleaning of schools and furniture moving;
- performs other duties as assigned.

**QUALIFICATIONS:**

- high school diploma plus a Journeyman Painter/Decorators Certificate is required;
- 2-3 years prior related experience, inclusive of apprenticeship training, is required to gain skill and knowledge of professional painting/decorating requirements to adequately carry out the responsibilities of the job;
- ability to understand and follow written and oral instructions;
- ability to keep minor records and requisition supplies and tools;
- ability to respond effectively to lease holders and school staff;
- good communication skills are required;
- basic math skills are required to determine time and materials for job estimates, requisition of the necessary supplies and mixing paints;
- must maintain a neat and tidy appearance and have good grooming skills;
- physically able to perform the duties assigned;
- able to lift objects weighing in excess of 25 kgs.;

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**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Great Schools for Growing and Learning

**JOB DESCRIPTION:****AP4-14**

- able to operate painting equipment (ie. pressure spray and roller);
- able to work in an environment which exposes the worker to direct sunlight, exterior weather conditions, noise, dust, dirt, fumes, hazardous/poisonous chemicals, climbing ladders and exposure to sharp objects;
- able to wear and use safety equipment while performing the duties required for the position;
- ability to work without direct supervision;
- must have and maintain a valid Manitoba driver's license.

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