

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, April 14, 2015

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**Meeting No. 07-15**

**PRESENT:**

Chair: Craig McGregor  
Vice Chair Cheryl Smukowich

Trustees: Bruce Chegus  
Ed Hume  
Craig Johnson  
Scott Johnston  
Jennifer Lawson  
Sandy Lethbridge  
John Mulligan

Ron Weston, Chief Superintendent  
Mike Friesen, Secretary-Treasurer  
Brett Lough, Assistant Superintendent, Administration  
Carrol Harvey, Manager, Human Resources  
Kazia Paradis, Senior Executive Assistant

**CALL TO ORDER / ATTENDANCE**

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The Board Meeting was called to order at 7:32 p.m. Attendance - recorded above.

**ADOPTION OF MINUTES**

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**07-01-15     MOVED: Trustee Craig Johnson:**

“That the minutes of the Board Meeting of March 24, 2015 be adopted.”

CARRIED

## REPORT ON EDUCATION

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### John Taylor Collegiate – Work Experience & Career Exploration

Presented by: Scott Lockhart, Heather Palmer, JoAnne Penner, Tom Johnson and Student, Beth Prendergast

A report and slide presentation was given on the Career Exploration program at John Taylor Collegiate. Upon graduation, students have a career plan and this makes for a relatively smooth transition to the next phase of their life. Students may still be unsure of the career path that they are taking but they are well informed of the many career options available for them.

## HEARING OF DELEGATIONS

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Mr. Jim Jones – Community Resident

Mr. Jones requested that the Board Organization chart be amended to have separate reporting functions to the Board for the Chief Superintendent and the Secretary-Treasurer.

### 07-02-15     **MOVED: Trustee Craig Johnson:**

“That the Board acknowledge and accept as information the delegation presentation and will keep in mind for future considerations and decisions.”

CARRIED

## COMMITTEE REPORTS

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### FINANCE/FACILITIES COMMITTEE

Meeting held April 7, 2015 (Appendix A)

Committee Chair – Scott Johnston

1. Attendance – for information
2. Approval of Agenda – noted
3. PSFB Correspondence
  - a) Westwood Collegiate – Science Classroom Renovation
  - b) Crestview School – Smaller Classes Initiative – One (1) Classroom Renovation
  - c) École Assiniboine – Smaller Classes Initiative – Kindergarten Renovation
  - d) Lakewood School – Child Care Renovation
  - e) École Golden Gate Middle School – Authorization to Tender Steam Heating System Replacement

### 07-03-15     **MOVED: Trustee Scott Johnston:**

“That the above listed correspondence from PSFB be received as information.”

CARRIED

4. Request for Financial Support
  - a) Ness 50th Celebration
  - b) Historical Museum Association of St. James-Assiniboia

**07-04-15 MOVED: Trustee Scott Johnston:**

“That a grant in the amount of \$1,300 be provided to the Ness 50th Celebration in accordance with Policy INDAA-R School Anniversary Celebration Guidelines.

And further;

That a grant of \$1,100 be provided to the Historical Museum Association of St. James-Assiniboia for 2015.”

CARRIED

5. Voyageur In-School Program Inc.

**07-05-15 MOVED: Trustee Scott Johnston:**

“That the request from Voyageur In-School Program Inc. for an outdoor storage building be declined.”

CARRIED

6. Community Survey 2014

**07-06-15 MOVED: Trustee Scott Johnston:**

“That the Community Survey 2014 be received as information.”

CARRIED

7. Annual Re-Affirmation of the Organizational By-Law

**07-07-15 MOVED: Trustee Scott Johnston:**

“That the Annual Re-Affirmation of the Organizational By-Law be received as information.”

CARRIED

8. Fund Raising Reports – Collège Sturgeon Heights Collegiate
  - a) Policy CGE Nutrition
  - b) Policy DD Fundraising
  - c) Policy DIA School Funds
  - d) Collège Sturgeon Heights Collegiate Fundraising Report March 10, 2015

**07-08-15 MOVED: Trustee Scott Johnston:**

“That Policies CGE Nutrition, DD Fundraising, DIA School Funds and the March 10, 2015 Collège Sturgeon Heights Collegiate Fundraising Report be received as information.”

CARRIED

- 07-09-15      9.      Financial Statement - for the period ended February 28, 2015  
**MOVED: Trustee Scott Johnston:**

“That the Financial Statement for the period ended February 28, 2015 be received as information.”

CARRIED

- 07-10-15      10.     Manitoba News Release - support to Manitoba seniors by reducing the school taxes seniors pay  
**MOVED: Trustee Scott Johnston:**

“That the Manitoba Government News Release advising of an increase to the Seniors School Tax Rebate be received as information.”

CARRIED

- 07-11-15      11.     Disabilities Issues Office - Public Sector Compliance with The Accessibility for Manitobans Act (AMA)  
**MOVED: Trustee Scott Johnston:**

“That the correspondence from the Disabilities Issues Office be received as information.”

CARRIED

- 07-12-15      12.     Arctic Youth Ambassador  
                 a) Email re Arctic Youth Ambassador  
                 b) About Global Vision  
                 c) Arctic Youth Ambassador Forum  
**MOVED: Trustee Scott Johnston:**

“That the Arctic Youth Ambassador item be referred to Administration for consideration.”

CARRIED

- 07-13-15      13.     Tuition Fee Increase for 2016/2017  
**MOVED: Trustee Scott Johnston:**

“That the request to increase the International Student Program tuition fee to \$11,500 per year beginning July 1, 2016 be approved.

And further;

That Administration review the accuracy of the School Division’s profile on the Provincial International Education website.”

CARRIED

- 07-14-15      14.     Motionball Permit  
**MOVED: Trustee Scott Johnston:**

“That the request from Motionball to hold a fundraising event at Westwood Collegiate / Sansome School be approved.”

CARRIED

**07-15-15**      **15. Centre Port Update**  
**MOVED: Trustee Scott Johnston:**

“That the update on the residential development within the Centre Port plan be received as information.”

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee No. 06-15

FILED

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent  
 Report 07-15 (Appendix B)

**FOR ACTION**

1. St. James Regional Heritage Fair – May 7, 2015

It was decided that Craig McGregor will bring greetings and present awards at the St. James Regional Heritage Fair on Thursday, May 7, 2015.

**07-16-15**      **2. Graduation and Celebration of Learning 2015**  
**MOVED: Trustee Scott Johnston:**

“That the Graduation and Celebration of Learning 2015 Trustee attendance discussion be referred to Committee of the Whole In-Camera at this evening’s meeting.”

CARRIED

**FOR INFORMATION**

1. Board Actions and Referrals
2. MTS Early Notification of Retirement and Resignation Gratuities
3. Me to We – We Act Program 2014/2015 Mid-Year Activity Report
4. School Resource Officer (SRO) Staffing
5. Music Month Celebration – Buchanan School
6. Middle Years iPad Initiative Parent Feedback Evening
7. John Taylor Collegiate Students Raising Awareness of Distracted Driving
8. Article – Finland Schools, Finnish Education Forum
9. Westwood Collegiate Production – The Sound of Music
10. Good News – St. James-Assiniboia Senior Divisional Choir

CARRIED

CONCLUDED: Report of the Superintendent No. 07-15

FILED

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**REPORT OF THE SECRETARY-TREASURER**

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Mike Friesen, Secretary-Treasurer  
Report 07-15 (Appendix D)

**FOR ACTION**

1. City of Winnipeg correspondence re: 2015 Mill Rates for the Education Support Levy and Special Levy.
2. PSFB Correspondence re: authorization for support for additional costs re: renovation of two science classrooms at Westwood Collegiate

**07-17-15      MOVED: Trustee Scott Johnston:**

“That item #1 and #2 be referred to the Finance/Facilities Committee.”

CARRIED

**FOR INFORMATION**

1. Cheque Registers
  - a) March 23, 2015 10, 2015 (INP Payroll Clearing)
  - b) March 24, 2015
  - c) March 30, 2015 (INP Payroll Clearing)
  - d) March 31, 2015
  - e) March 31, 2015 (US Bank)
  - f) April 6, 2015 (INP Payroll Clearing)
  - g) April 7, 2015
2. Permit Report – April 9, 2015
3. Tender Award Summary – April 1, 2015

CONCLUDED: Report of the Secretary-Treasurer No. 07-15

FILED

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**CORRESPONDENCE**

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**Action Correspondence**

1. K. Thomas, Risk Manager, MSBA, Memo re: School Fire Drills and Lockdowns

This matter was provided for Trustees' information, no action was required.

2. C. Duhamel, Executive Director, MSBA, Memo re: Religious Exercises and Instruction in Schools

This matter was provided for Trustees' information, no action was required.

3. J. Morris, MANTE, Letter requesting Donation for Support Staff and Retiree Evening

**07-18-15** **MOVED: Trustee Scott Johnston:**

“That the MANTE letter requesting a donation for the Support Staff and Retiree Evening be referred to the Finance/Facilities Committee for review.”

CARRIED

4. Email re: MSBA Region 5 Board Chair Meeting

**07-19-15** **MOVED: Trustee Cheryl Smukowich:**

“That the email re: MSBA Region 5 Board Chair Meeting be referred to Committee of the Whole In-Camera at this evening’s meeting.”

CARRIED

**Information Correspondence**

1. Manitoba School Boards Association:

- a) C. Duhamel, Executive Director, MSBA, Letter re: Land Use Planning Guide for School Sites
- b) Annual Convention 2015 Record of Proceedings
- c) E-Bulletin – March 25, 2015
- d) K. Cameron, President, MSBA re: Advocacy Discussion Document

**07-20-15** **MOVED: Trustee Cheryl Smukowich:**

“That the MSBA Advocacy Discussion Document be referred to the three standing committees of the Board.”

CARRIED

- 2. Honourable P. Bjornson, Minister of Education and Advanced Learning re: Bill 7 – The Public Schools Amendment Act (*Protecting Child Care Space in Schools*)
- 3. Email from Principal, Strathmillan School re: Thank You to Trustees
- 4. Invitation to Trustees – Sansome School 50<sup>th</sup> Anniversary Tea  
If you are interested in attending, please let Ms. Paradis’ know.

CONCLUDED – Information Correspondence

FILED

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**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

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**First Reading, Borrowing By-Law 256-15**

**07-21-15     MOVED: Trustee Cheryl Smukowich:**

“That the Board give first reading of Borrowing By-Law 256-15, a By-Law to allow for the borrowing of monies to meet current expenses for July 1, 2015 to June 30, 2016.”

CARRIED

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**QUESTIONS FROM THE PUBLIC**

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There were no questions from the public.

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**NEW BUSINESS**

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There were no New Business items.

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**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:26 PM**

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**07-22-15     MOVED: Trustee Craig Johnson:**

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

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**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:58 PM**

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**07-23-15     MOVED: Trustee Craig Johnson:**

“That Mr. Gomes be appointed to the Principal of École Assiniboine School effective September 8, 2015 as discussed in Committee of the Whole in Camera.”

CARRIED

**07-24-15     MOVED: Trustee Craig Johnson:**

“That the Collective Bargaining Updates of March 27, 2015 and April 10, 2015 be referred to the Personnel Committee as discussed in Committee of the Whole in Camera.”

CARRIED

**07-25-15     MOVED: Trustee Craig Johnson:**

“That the Mystery Lake School District - Maternity Leave Top-Up Notice be referred to the Personnel Committee as discussed in Committee of the Whole in Camera.”

CARRIED



**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA**

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**07-26-15    MOVED: Trustee Craig Johnson:**

“That the Board recess to Committee of the Whole in Camera.

CARRIED

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 10:25 PM**

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**07-27-15    MOVED: Trustee Cheryl Smukowich:**

“That the Board receive formal notice of retirement from Chief Superintendent, Ron Weston effective August 31, 2015, as discussed in the Committee of the Whole in Camera.”

CARRIED

**ADJOURNMENT**

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On motion of Trustee Craig Johnson, the regular board meeting adjourned at 10:29 p.m.

Craig McGregor  
Chair of the Board

Ron Weston  
Chief Superintendent