

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, August 26, 2014

Meeting No. 13-14

**PRESENT:**

Chair: Craig McGregor  
Vice Chair Cheryl Smukowich

Trustees: Bruce Chegus  
Ed Hume  
Craig Johnson  
Scott Johnston  
Jennifer Lawson  
Sandy Lethbridge  
Bryan Metcalfe

Ron Weston, Chief Superintendent  
Mike Friesen, Assistant Secretary-Treasurer  
Tanis Pshebniski, Assistant Superintendent of Education and Program  
Carrol Harvey, Manager Human Resources  
Mari-Jean Nachtigall, Senior Executive Assistant

**CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance - recorded above.

**ADOPTION OF MINUTES**

13-01-14 MOVED: Trustee Craig Johnson:  
"That the minutes of the Board Meeting of June 24, 2014 be adopted."

CARRIED

**REPORT ON EDUCATION**

**Digital Learning Initiative – Year One Assessment  
- presented by IBM Consultants**

13-02-14 MOVED: Trustee Sandy Lethbridge:  
"That that the Digital Learning Initiative Year One Assessment presentation and data be referred to the Education and Finance/Facilities committees for consideration."

CARRIED

**HEARING OF DELEGATIONS**

**No delegations registered.**

**COMMITTEE REPORTS**

No Committee Reports due to summer recess.

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent

Report 13-14 (Appendix A)

**FOR ACTION**

- 13-03-14 1. Manitoba Education Bring Your Own Device Guide  
MOVED: Trustee Sandy Lethbridge:  
"That the Bring Your Own Device Guide be referred to the Education Committee for review."

CARRIED

2. Administrative Staffing  
For In Camera consideration

**FOR INFORMATION**

1. Board Actions and Referrals
2. School Based Administrators and coordinators 2014/2015
3. Innovative Grant Reports 2013/2014
4. Innovative Grants Approved for 2014/2015
5. Transportation of Students in St. James-Assiniboia School division
6. Educational Conference 2014/2015
7. Manitoba Education Smudging Protocol and Guidelines for School Divisions 2014
8. Manitoba Education Eco-Globe Program – Congratulations to John Taylor Collegiate, Athlone School and École Robert Browning for attaining the Eco-Globe level of sustainability for the 2013/14 school year
9. SJASD Teacher Professional Development Welcome Back to the 2014-15 School Year
10. Update - St. James Collegiate Running Track Water Drainage

CONCLUDED: Report of the Superintendent No. 13-14

FILED

**REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer

Report 13-14 (Appendix B)

**ACTION**

1. Correspondence from the Public Schools Finance Board:
  - a) Lincoln Middle School – Gym Roof, Wall and Structural Upgrade
  - b) Crestview School – Child Care Renovation
  - c) Lakewood School – Child Care Renovation
  - d) Lakewood School Child Care Renovation – Authorization to Hire Consultant
  - e) Golden Gate Middle School – Steam Heating System Replacement – Design Only
  - f) Strathmillan School – Roof Replacement
  - g) Westwood Collegiate – Roof Replacement
  
2. Headingley Subdivision Proposal  
 Correspondence from the Municipal Government, Community and Regional Planning of Portage La Prairie regarding the Headingley Subdivision Proposal.
  
3. International Student Program  
 Request for approval for an increase in the fees that students pay for Homestay accommodations for 2015/2016 school year.

13-04-14 MOVED: Trustee Scott Johnston:  
 “That the above items 1-3, Public Schools Finance Board items (a)-(g), Headingley Subdivision proposal and International Student Program proposed fee increase be referred to the Finance/Facilities Committee for consideration.”

CARRIED

**INFORMATION**

1. Cheque Registers
2. Permit Report
3. Fund Raising Reports
4. Tender Award Summary
5. Update re: St. James Track

CONCLUDED: Report of the Secretary-Treasurer No. 13-14

FILED

**CORRESPONDENCE****For Action**

1. Mike Friesen, Secretary-Treasurer, re: Capital Reserve Vehicles/Equipment

13-05-14 MOVED: Trustee Cheryl Smukowich:  
 “That effective June 30, 2014 the Capital Reserve for Vehicles/Equipment be increased from \$200,000 to \$500,000 to reflect the Capital costs (\$914,400) identified in the Vehicle/Equipment schedule; and further,  
 That correspondence be sent to the Public Schools Finance Board requesting authorization to increase the Capital Vehicle/Equipment Reserve.”

CARRIED

2. Hon. K. Irvin-Ross, Minister of Family Services and Hon. J. Allum, Minister of Education and Advanced Learning, re: 2014-2015 Child Care Proposals – applications for capital funding

13-06-14 MOVED: Trustee Scott Johnston:

That Correspondence re: 2014-2015 capital funding to support expansion of Child Care spaces in surplus public school spaces be referred to the Finance/Facilities Committee for consideration.

CARRIED

### For Information

1. Manitoba School Boards Association (MSBA):
  - a. H. Demetriooff, Associate Director, MSBA providing a package of materials re: School Board Election Resources
  - b. Associate Director, re: school board election results portal and Ward Structure verification request
  - c. K. Thomas, Risk Manager, MSBA, re: Student Accident Insurance programs and notice to schools
  - d. F. Martens, President, MSBA, letter of thanks to Hon. James Allum, Minister of Education and Advanced Learning
  - e. F. Martens, letter of congratulations to Mr. George Heshka, Principal, Sisler High School on receiving the C21 Canada Shifting Minds National Award for the school's innovative education technology
  - f. MSBA Notice re: information sessions on MSBA Services and revenue strategies scheduled for October 8 and 9, 2014
2. M. Lemoine, Senior Election Official, City of Winnipeg, re: 2014 School Trustee Candidate's Guide – Update
3. Manitoba Healthy Schools, announcing Teen Clinic online [www.teenclinic.ca](http://www.teenclinic.ca)
4. Wayne Ewasko, MLA/Education and Advanced Learning Critic, Manitoba PC Caucus, re: Brian Pallister's record on education matters
5. Manitoba School Boards Association and Manitoba Association of School Superintendents, joint letter updating Board Chairs and school superintendents re: the province-wide study initiative to explore ways to address inequity among students and families in their communities
6. Quebec English School Boards Association, announcing the new Executive Director of QUESBA
7. Manitoba Association of School Business Officials, re: MASBO Members' PD Day November 26, 2014 "Leadership and Management – The Essential Foundations"

### Letters of Thanks

- Student Awards Recipients
- Retirement and 25 Year Recognition Celebrants

CONCLUDED – Information Correspondence

FILED

**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

**Chief Superintendent Annual Evaluation**

Trustees were reminded to return the Evaluation forms to the Board Chair by September 9<sup>th</sup>.

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**NEW BUSINESS**

**Canadian School Boards Association Congress 2014 – Trustee Ed Hume**

This item was deferred to the September 9, 2014 school board meeting.

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:35 p.m.**

13-07-14 MOVED: Trustee Scott Johnston:  
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 10:16 p.m.**

**Personnel Matter**

13-08-14 MOVED: Trustee Jennifer Lawson:  
“That Mr. Barry Wiess, Vice Principal at Collège Sturgeon Heights Collegiate, remain as Acting Principal of Collège Sturgeon Heights Collegiate, until such time as Mr. Ron Pelletier returns from leave;  
And further,  
That Mr. Tim Rafter remain as Acting Vice Principal at Collège Sturgeon Heights Collegiate until such time as Mr. Wiess returns to his position.”

CARRIED

**Memorandum of Agreement - St. James-Assiniboia Teachers' Association**

13-09-14 MOVED: Trustee Jennifer Lawson:  
“That the Board approve the proposed memorandum of agreement between the Teachers' Association and the St. James-Assiniboia School Division effective July 1, 2014 to June 30, 2017, subject to ratification by the Teachers' Association; and further,  
That the Division signing officers be authorized to execute the agreement.”

CARRIED

**ADJOURNMENT**

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 10:20 p.m.

Craig McGregor  
Chair of the Board

Ron Weston  
Chief Superintendent