

## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, August 27, 2013

Meeting No. 13-13

**PRESENT:**

Chair:	Bruce Chegus
Vice Chair	Craig McGregor

**Trustees:**

Ed Hume  
Craig Johnson  
Scott Johnston  
Jennifer Lawson  
Sandy Lethbridge  
Bryan Metcalfe  
Cheryl Smukowich

Ron Weston, Chief Superintendent  
Mike Friesen, Assistant Secretary-Treasurer  
Brett Lough, Assistant Superintendent Administration, Planning and Research  
Greg Mutter, Assistant Superintendent Personnel and Human Resources  
Randy Calvert, Manager Facilities and Maintenance  
Mari-Jean Nachtigall, Senior Executive Assistant

**CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance - recorded above.

**ADOPTION OF MINUTES**

13-01-13      MOVED: Trustee Craig McGregor:  
"That the minutes of the Board Meeting of June 25, 2013 be adopted."

CARRIED

**REPORT ON EDUCATION**

**Nil Report**

**HEARING OF DELEGATIONS**

**Scheduled Delegation:**

Delegation from Resident re: Crestview School Grounds – Baseball Permit

The Board heard a presentation from a resident expressing concerns re: family safety and property damage caused by men's fastball league games and tournaments held at the Crestview field backing onto the resident's property.

**Delegation Request:**

Vice President/Treasurer, Assiniboia West Recreation Association, re: Crestview Men's Fastball League

13-02-13

MOVED: Trustee Scott Johnston:

"That the Board suspend the rules of procedure in order to hear the delegation from the Crestview Men's Fastball League."

CARRIED

The Board heard a presentation from the representative of the Crestview Men's Fastball League re: the Assiniboia West Recreation Association's use of the Crestview fields, and the management of the fields and fastball activities, including follow up on complaints.

Trustees requested information and clarification regarding the matters presented from the delegations as well as from the administration.

13-03-13

MOVED: Trustee Scott Johnston:

"That the two delegation presentations be referred to Committee of the Whole in camera for consideration."

CARRIED

See Motion 13-18-13 for Board action.

**COMMITTEE REPORTS**

No Committee Reports due to summer recess.

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent

Report 12-13 (Appendix A)

**FOR ACTION**

13-04-12

1. The Winnipeg Chamber of Commerce

MOVED: Trustee Scott Johnston:

"That the Winnipeg Chamber of Commerce request be referred to the Finance/Facilities Committee for review."

CARRIED

13-05-12

2. 2012-2013 Behaviour Intervention Team Report

MOVED: Trustee Jennifer Lawson:

"That the 2012-2013 Behaviour Intervention Team Report be referred to the Education Committee for review."

CARRIED

- 13-06-12 3. Family Access Program Final Report – June 21, 2013  
 MOVED: Trustee Scott Johnston:  
 “That the Family Access Program Final Report – June 21, 2013 be referred to the Education Committee for review.”
- CARRIED
- 13-07-13 4. Digital Learning Policy Revisions  
 MOVED: Trustee Craig Johnson:  
 “That the following Digital Learning policies be approved  
 That the following policies be approved:
- IJNDC Acceptable Student use of Digital Technologies and Electronic Communication.
  - IJNDBA Print and Digital Media Publication and further,  
 That the following new and revised regulations and exhibits be received as information:
- IJNDC-E-3 iPad School Use Guidelines (new)
  - IJNDC-E-4 iPad Home Use Agreement (new)
  - IJNDC-E-5 iPad Optional Caution Fee Form (new)
  - IJNDBA-R Print and Digital Media Publication Protocol (revised)
  - IJNDC-E-1 Parent Media Release Form for Grade K-5 Students – Student Acceptable Use Agreement (revised)
  - IJNDC-E-2 Parent Media Release Form for Grade 6-12 Students – Student Acceptable Use Agreement (revised)
  - IJNDC-R Acceptable Student Use of Digital Technologies and Electronic Communications (revised)
- CARRIED
- 13-08-13 5. iTunes Store Regulations  
 MOVED: Trustee Scott Johnston:  
 “That the proposed iTunes Store regulations be referred to the Finance/Facilities Committee for consideration and recommendation.”

CARRIED

**FOR INFORMATION**

1. Board Actions and Referrals
2. Transportation of Students – reference sheet for Trustees
3. Professional Development Day September 3, 2013
4. Innovative Grants 2012/2013
5. English as an Additional Language Report – June 2013

CONCLUDED: Report of the Superintendent No. 12-13

FILED

**REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer  
Report 12-13 (Appendix B)

**ACTION**

1. Financial Statement: July 31, 2013
2. Public Schools Finance Board Correspondence:
  - a) authorization to enter into a lease agreement with the City of Winnipeg for the rental of a portion of the Bourkevale Community Centre land
  - b) authorization to renew a lease agreement with the City of Winnipeg for the rental of Allard School
  - c) authorization for project support for the grooming room at Brooklands School
  - d) authorization for project support for the roof replacement at Hedges Middle School
  - e) authorization for project support for the roof replacement at Westwood Collegiate
  - f) authorization to proceed with the steam heating system replacement at Strathmillan School – design only
  - g) authorization to renovate space for 20K3 at Assiniboine School
  - h) authorization to renovate space for 20K3 at Bannatyne School
  - i) authorization to renovate space for 20K3 at Robert Browning School
3. Permit Correspondence – Vice President/Treasurer of Assiniboia West Recreation Association

13-09-12

MOVED: Trustee Scott Johnston:  
“That the above items be referred to the Finance/Facilities Committee for consideration.”

CARRIED

**INFORMATION**

1. Cheque Registers
2. Permit Report
3. Fund Raising Reports
4. Tender Award Summary
5. Update re: St. James Track

CONCLUDED: Report of the Secretary-Treasurer No. 12-13

FILED

**CORRESPONDENCE**

**For Action**

- 13-10-13 1. Discovery Children's Centre, Inc. proposal for use of division property  
MOVED: Trustee Scott Johnston:  
"That the correspondence from Discovery Children's Centre be referred to the Finance/Facilities Committee for consideration and recommendation to the Board."  
CARRIED
- 13-11-13 2. Cyber Defence Challenge, request for support for program to raise cyber-security awareness among Canada's youth  
MOVED: Trustee Craig McGregor:  
"That the correspondence re: Cyber Defence Challenge be referred to the Administration for consideration."  
CARRIED
3. Winnipeg Fire Paramedic Service (WFPS) "Children's Safety Village" Proposal:  
a. Memo to Boards from Floyd Martens, President, to Manitoba School Boards requesting feedback on the WFPS proposal  
b. Letter to Winnipeg Fire and Paramedic Service re: their proposal
- 13-12-13 MOVED: Trustee Jennifer Lawson:  
"That the correspondence from MSBA and the Winnipeg Fire Paramedic Service "Children's Safety Village" proposal be referred to the Education Committee for consideration."  
CARRIED

### **For Information**

1. Manitoba School Boards Association (MSBA):
  - a. Executive Director MSBA, acknowledging the Board's letter re: the CFIB Report on Education Tax on Commercial Property
  - b. Floyd Martens, President, letter to Manitoba School Superintendents' Association (MASS) in support of the University of Winnipeg research study reviewing programming and policies re: gender diverse youth in Manitoba
  - c. Floyd Martens, letter of congratulations to B.C. School Trustees' Association for hosting the Canadian School Boards Association Congress in Vancouver, July 4-7, 2013
  - d. Labour Relations Consultant, re: Update on Provincial Extended Health Care Plan
  
2. L. Phillips, Board Chair, Southwest Horizon School Division, re: Manitoba Public School Employees Dental and Extended Health Benefits Plan

3. Manitoba Children and Youth Opportunities Crime Prevention Branch, notice of Crime Prevention Conference, November 13-14, 2013

Letters of Thanks

Student Awards Recipients

### **UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

1. **Second Reading - By-Law 241-13**

13-13-13 MOVED: Trustee Craig McGregor:

“That Second Reading of By-Law 241-13, a By-Law to allow for religious instruction at Strathmillan School, be given.”

CARRIED

2. **Third/Final Reading - By-Law 241-13**

13-14-13 MOVED: Trustee Craig McGregor:

“That Third/Final Reading of By-Law 241-13, a By-Law to allow for religious instruction at Strathmillan School, be given.”

CARRIED

3. **Review of Division’s Planning Process and Timeline for Review of the Division’s Strategic Plan**

After discussion, it was agreed that the Division would proceed with the current strategic plan for 2009 - 2014 and that review to update the Five Year plan will take place following the 2014 elections.

4. **Chief Superintendent Evaluation**

Trustees were reminded to return the Chief Superintendent Evaluation forms to the Board Chair by September 10<sup>th</sup>.

### **QUESTIONS FROM THE PUBLIC**

Questions from the public re: the Crestview Fastball permit were dealt with during the delegation presentation.

### **NEW BUSINESS**

1. Notice of Motion – By-Law 242-13 Religious Instruction at Voyageur School – 2013-14 School Year

13-15-13 Trustee Craig McGregor gave notice:

That First Reading of By-Law 242-13 – to allow for Religious Instruction at Voyageur School, shall be given at the September 10, 2013 school board meeting.

2. Notice of Motion – By-Law 243-13 Religious Instruction at École Robert Browning – 2013-14 School Year

13-16-13 Trustee Craig McGregor gave notice:

That First Reading of By-Law 242-13 – to allow for Religious Instruction at École Robert Browning, shall be given at the September 10, 2013 school board meeting

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:07 p.m.**

13-17-13 MOVED: Trustee Craig McGregor:  
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 11:00 p.m.**

**Delegation Presentations – Crestview Men’s Fastball**

13-18-13 MOVED: Trustee Craig McGregor:

“That the permit holder be allowed to proceed with the fastball tournament scheduled for the Labour Day weekend at Crestview School fields on condition that security guards be hired by the Division with costs to be shared with the permit holder; and further,  
That the resident's delegation and the Crestview Men's Fastball delegation be referred to the Finance/Facilities Committee for consideration as to the future of the permit for fastball at the Morgan field site.”

CARRIED

**Personnel Matter**

13-18-13 MOVED: Trustee Cheryl Smukowich:  
“That the Board approve the administration recommendation No. 590400 re: the personnel matter as discussed in Committee of the Whole in Camera.”

CARRIED

**ADJOURNMENT**

On motion of Trustee Craig McGregor, the regular board meeting adjourned at 11:05 p.m.

Bruce Chegus  
Chair of the Board

Ron Weston  
Chief Superintendent