

## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, August 28, 2012

Meeting No. 12-12

**PRESENT:**

|            |                |
|------------|----------------|
| Chair:     | Bruce Chegus   |
| Vice Chair | Craig McGregor |

**Trustees:**

Ed Hume  
Craig Johnson  
Scott Johnston  
Jennifer Lawson  
Sandy Lethbridge  
Bryan Metcalfe  
Cheryl Smukowich

Ron Weston, Chief Superintendent  
Mike Friesen, Assistant Secretary-Treasurer  
Brett Lough, Assistant Superintendent Administration, Planning and Research  
Tanis Pshebniski, Assistant Superintendent Program and Curriculum  
Randy Calvert, Manager Facilities and Maintenance  
Mari-Jean Nachtigall, Senior Executive Assistant

**CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance - recorded above.

**ADOPTION OF MINUTES**

12-01-12

MOVED: Trustee Craig McGregor:  
“That the minutes of the Board Meeting of June 26, 2012 be adopted.”

CARRIED

**REPORT ON EDUCATION**

**“Better Together” – DVD Presentation from Safe Schools Youth Forum**

**HEARING OF DELEGATIONS**

There were no delegations scheduled.

**COMMITTEE REPORTS**

No Committee Reports due to summer recess.

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent  
Report 12-12 (Appendix A)

**FOR ACTION**

- 12-02-12 1. Chief Superintendent Evaluation Process  
MOVED: Trustee Craig McGregor:  
"That the Board approve the proposed Chief Superintendent Evaluation timeline as presented."  
CARRIED
- 12-03-12 2. Early Development Instrument Results – 2010/2011  
MOVED: Trustee Craig Johnson:  
"That the Early Development Instrument (EDI) Results 2010/2011 be referred to the Education Committee for information."  
CARRIED
- 12-04-12 3. 2012/2013 Project Status Report Summary  
MOVED: Trustee Scott Johnston:  
"That the 2012/2013 Project Status Report Summary be referred to the Finance/Facilities Committee for review."  
CARRIED

**FOR INFORMATION**

1. Board Actions and Referrals
2. School List – 2012/2013
3. Admin/Trustee Retreat, October 25/26
4. Transportation of Students in St. James-Assiniboia School Division
5. Innovative Grants 2011/12
6. MSIP Partnership Report – Middle Years Initiative, June 2012
7. Divisional 2012 Summer Institute
8. September 4<sup>th</sup> Divisional Professional Development Day – Digital Classroom in St. James-Assiniboia School Division
9. Educational Conference 2012/2013
10. Heads Up?! Campaign – WHRA Program Launch

CONCLUDED: Report of the Superintendent No. 12-12

FILED

**REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer  
Report 12-12 (Appendix B)

**ACTION**

1. Public Schools Finance Board Correspondence:
  - a) Golden Gate Middle School – Roof Replacement
  - b) Lakewood School – Roof Replacement
2. Financial Statement: July 31, 2012

12-05-12 MOVED: Trustee Scott Johnston:  
“That correspondence from Public Schools Finance Board regarding Golden Gate Middle School and Lakewood School roof replacements, and the July 31, 2012 financial statement be referred to the Finance/Facilities Committee for consideration.”

CARRIED

**INFORMATION**

1. Cheque Registers – June 26, 27, 28, 30, July 12 (US Bank), July 13, August 9, 15, 21/2012
2. Fund Raising Reports – Athlone, Bannatyne, Brooklands, Crestview, Golden Gate, Heritage, Lakewood, Ness, Robert Browning, Sansome and Voyageur schools
3. Tender Award Summary
4. Historical Museum – letter of appreciation
5. Five-Year Capital Plan Update

CONCLUDED: Report of the Secretary-Treasurer No. 12-12

FILED

**CORRESPONDENCE****For Action**

1. Hon. Nancy Allan, Minister of Education, re: amendments to *The Public Schools Act - Community Use of Schools*

12-06-12 MOVED: Trustee Scott Johnston:  
“That correspondence from Hon. Nancy Allan, Minister of Education be referred to the Finance/Facilities Committee for consideration.”

CARRIED

2. Hon. Nancy Allan, Minister of Education, responding to the Board’s correspondence re: *The Defibrillator Public Access Act*

12-07-12 MOVED: Trustee Scott Johnston:  
“That correspondence from Hon. Nancy Allan, Minister of Education responding to the Board’s correspondence be referred to the Finance/Facilities Committee for consideration.”

CARRIED

- 12-08-12 3. Executive Director, MSBA, re: School Board Member Code of Conduct  
MOVED: Trustee Ed Hume:  
"That correspondence from MSBA re: School Board Member Code of Conduct be referred to the Governance Committee for consideration."  
CARRIED
- 12-09-12 4. Letter from parent re: school play structure safety  
MOVED: Trustee Scott Johnston:  
"That correspondence from a parent re: school play structure safety be referred to the Finance/Facilities Committee for consideration."  
CARRIED
- 12-10-12 5. President, St. James Scholarship Foundation, request for the Board's consideration  
MOVED: Trustee Scott Johnston:  
"That correspondence from the President, St. James Scholarship Foundation, be referred to the Finance/Facilities Committee for consideration."  
CARRIED

**For Information**

1. Manitoba School Boards Association (MSBA):
  - a. Associate Director, re: Changes to Nomination Procedures for 2014 Board Elections
  - b. Updated MSBA School Board member handbook with changes following 2012 Convention
  - c. Safe Schools Manitoba Conference notice – January 25, 2013
  - d. MERN Issue 4 re: Mathematics/Science research and report on MERN forum event
2. J. Muller, Secretary, Manitoba Education Board of Reference, re: boundaries of St. James-Assiniboia School Division

Letters of Thanks  
Student Awards Recipients  
MSBA Retiree  
Staff Retiree

**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

- 12-11-12 1. **Second Reading - By-Law 230-12**  
MOVED: Trustee Craig McGregor:  
"That Second Reading of By-Law 230-12, a By-Law to amend the Organizational By-Law, be given."  
CARRIED
- 12-12-12 2. **Third/Final Reading - By-Law 230-12**  
MOVED: Trustee Craig McGregor:

"That Third/Final Reading of By-Law 230-12, a By-Law to amend the Organizational By-Law, be given."

CARRIED

**3. Second Reading - By-Law 231-12**

12-13-12 MOVED: Trustee Craig McGregor:

"That second reading of By-Law 231-12, a By-Law to amend the Trustee Indemnity By-Law, be given."

CARRIED

**4. Third/Final Reading - By-Law 231-12**

12-14-12 MOVED: Trustee Craig McGregor:

"That Third/Final reading of By-Law 231-12, a By-Law to amend the Trustee Indemnity By-Law, be given."

CARRIED

**5. First Reading - By-Law 232-12**

12-15-12 MOVED: Trustee Craig McGregor:

"That first reading of By-Law 232-12, a By-Law to allow for instruction in religion at École Robert Browning School be given."

CARRIED

**6. First Reading - By-Law 233-12**

12-16-12 MOVED: Trustee Craig McGregor:

"That first reading of By-Law 233-12, a By-Law to allow for instruction in religion at Linwood School be given."

CARRIED

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**NEW BUSINESS**

- 1. Notice of Motion – By-Law 234-12 – Religious Instruction at Voyageur School – 2012-13 School Year**

12-17-12 Trustee Craig McGregor gave notice:

That First Reading of By-Law 234-12 – to allow for Religious Instruction at Voyageur School, shall be given at the September 11, 2012 school board meeting.

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:05 p.m.**

12-18-12 MOVED: Trustee Craig McGregor:

"That the Board recess to Committee of the Whole in Camera."

CARRIED

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:24 p.m.**

There were no action items arising from Committee of the Whole in camera.

**ADJOURNMENT**

On motion of Trustee Craig McGregor, the regular board meeting adjourned at 8:24 p.m.

Bruce Chegus  
Chair of the Board

Ron Weston  
Chief Superintendent