

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, June 10, 2014

Meeting No. 11-14

**PRESENT:**

Chair: Craig McGregor  
Vice Chair: Cheryl Smukowich

Trustees: Bruce Chegus  
Ed Hume  
Craig Johnson  
Scott Johnston  
Jennifer Lawson  
Sandy Lethbridge  
Bryan Metcalfe

Ron Weston, Chief Superintendent  
Mike Friesen, Secretary-Treasurer  
Brett Lough, Assistant Superintendent Administration, Planning and Research  
Tanis Pshebniski, Assistant Superintendent Program and Curriculum  
Carrol Harvey, Manager Human Resources  
Mari-Jean Nachtigall, Senior Executive Assistant

**CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance - recorded above.

**MOMENT OF SILENCE**

Board Chair, Craig McGregor, requested those in attendance to join in a moment of silence and reflection to honour the memory of the three fallen RCMP officers killed while on duty in Moncton, New Brunswick.

**ADOPTION OF MINUTES**

11-01-14 MOVED: Trustee Ed Hume:  
“That the minutes of the Board Meeting of May 27, 2014 be adopted.”

CARRIED

**REPORT ON EDUCATION****St. James Collegiate – “Manitoba Envirothon 2014”**

Presented by: Kevin Dueck, Principal, April Connor, teacher and the Envirothon team of five students

The St. James Collegiate team reported on their participation in “Envirothon”, the annual hands-on environmental education competition for high school students. Envirothon combines the exhilaration of team competition, the challenge of learning about environmental issues, and the experience of using this knowledge in hands-on activities.

**HEARING OF DELEGATIONS**

No delegations were scheduled.

**COMMITTEE REPORTS****FINANCE/FACILITIES COMMITTEE**

Meeting held June 3, 2014 (Appendix A)

Committee Chair – Scott Johnston, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. St. James-Assiniboia Teachers’ Association Annual Golf Tournament

11-02-14

MOVED: Trustee Scott Johnston:

“That a grant of \$400 be provided to the St. James-Assiniboia Teachers’ Association to support the annual golf tournament.”

CARRIED

4. Public Schools Finance Correspondence

11-03-14

MOVED: Trustee Sandy Lethbridge:

“That the correspondence as listed from the Public Schools Finance Board be received as information:

- a) Crestview School – One (1) Classroom Renovation – Smaller Class Size Initiative
- b) École Assiniboine – One (1) Classroom Renovation – Smaller Class Size Initiative
- c) École Robert Browning – Classroom Renovation – Smaller Class Size Initiative
- d) Hedges Middle School – Roof Replacement
- e) Lakewood School – Child Care Renovation
- f) Lakewood School Child Care Renovation – Authorization to Hire Consultant
- g) Westwood Collegiate – Science Classroom Renovation
- h) Strathmillan School – Roof Replacement
- i) John Taylor Collegiate – Grooming Room Project Support

CARRIED

- 11-04-14 5. St. James Collegiate Elevator Update  
MOVED: Trustee Scott Johnston:  
"That correspondence over the signature of the Board Chair be forwarded to Honourable James Allum, Minister of Education, indicating the concern of the Board of Trustees with the significant delays that occurred in the St. James Collegiate Accessibility Project."  
CARRIED
- 11-05-14 6. École Robert Browning – Expansion of Parking Lot  
MOVED: Trustee Scott Johnston:  
"That the correspondence and petition from parents be received as information;  
And further,  
That the École Robert Browning Parking Lot and Drop Off proposal be approved in principle;  
And further,  
That Administration present the proposal at a stakeholders' informational public meeting in the fall;  
And further,  
That the project be referred to the Administration to compile cost estimates for the project."  
CARRIED
- 11-06-14 7. Charities Endorsement Act  
a) Notice of Repeal  
b) Amendment to Policy DD Fundraising  
MOVED: Trustee Scott Johnston:  
"That the Notice of Repeal of the Charities Endorsement Act from the Province of Manitoba be accepted as information;  
And further,  
That the amendment to Policy DD Fundraising be approved."  
CARRIED
- 11-07-14 8. St. James Collegiate Autobody Shop Audit  
MOVED: Trustee Scott Johnston:  
"That the St. James Collegiate Autobody Shop Audit be received as information."  
CARRIED
- 11-08-14 9. Voyageur Dog Park  
a) Letter from Concerned Resident re: Voyageur Dog Park  
b) Delegation  
MOVED: Trustee Scott Johnston:  
"That correspondence over the signature of the Chair of the Board be forwarded to the City of Winnipeg Public Works department indicating the School Division's expectation that the proposed plan for a dog park will consider and address any immediate safety and traffic issues that impact Voyageur School and its students;  
And further,  
That the correspondence be copied to Councillor Grant Nordman (St. Charles), the concerned resident and the delegation."  
CARRIED

- 11-09-14 10. École Assiniboine Bike Cage Request from Parent  
 MOVED: Trustee Scott Johnston:  
 "That the summary of bike cages in the school division be received as information;  
 And further,  
 That correspondence be sent to the parent at École Assiniboine indicating that if a request for a bike cage comes from the Principal or Parent Council, the Board will consider approval at that time."  
 CARRIED
- 11-10-14 11. École Bannatyne Signage Request  
 MOVED: Trustee Scott Johnston:  
 "That the request for permission to attach signage to a fence recognizing playground donors be approved;  
 And further,  
 That administration draft a policy for signage for review by the Board."  
 CARRIED
- 11-11-14 12. Fairlane Children's Centre – Renovation Request  
 MOVED: Trustee Scott Johnston:  
 "That the request from Fairlane Children's Centre to renovate leased space be approved in principle, with final work plans to be submitted for review and approval by the Manager of Facilities and Maintenance;  
 And further,  
 That there is no cost to the School Division."  
 CARRIED
- CONCLUDED: Report of the Finance/Facilities Committee  
 FILED
- AWARDS AND SCHOLARSHIPS COMMITTEE**  
 Meeting held June 6, 2014 (Appendix B)  
 Committee Chair – Jennifer Lawson, Trustee
- 11-12-14 1. Attendance – as noted  
 2. Approval of the Agenda  
 3. Review of Minutes from Previous Meeting  
 For information
- 11-12-14 4. Policy JM Awards and Scholarships  
 MOVED: Trustee Jennifer Lawson:  
 "That the revisions to Policy JM Awards and Scholarships be approved."  
 CARRIED
- 11-13-14 5. Award of Academic Excellence  
 MOVED: Trustee Jennifer Lawson:  
 "That the entire funding of the Award of Academic Excellence be assumed by the Board for this school year and further,

That the Awards and Scholarships Committee review the purpose, intent and financial amount of the award for each high school in conjunction with the Governor General Award.”

CARRIED

11-14-14 6. Shirley Agnes Tyrrell Award – Buchanan School

MOVED: Trustee Jennifer Lawson:

“That the request from Mr. Gill Tyrrell to donate \$500 on an annual basis to create The Shirley Agnes Tyrrell Award to a grade 5 student at Buchanan School be approved.”

CARRIED

11-15-14 7 John Taylor Collegiate 50<sup>th</sup> Reunion Award

MOVED: Trustee Jennifer Lawson:

“That the request from the John Taylor 50<sup>th</sup> reunion committee to create an annual award in the amount of \$500 based on the criteria provided be approved.”

CARRIED

11-16-14 8. John Taylor Piper Classic Hockey Leadership Award

MOVED: Trustee Jennifer Lawson:

“That the request from John Taylor Collegiate to create a lump sum award of \$1000 to create The Piper Hockey Leadership Award be approved.”

CARRIED

11-17-14 9. Peacekeeper Scholarship and Music/Band Scholarship – Deanne Crothers, MLA

MOVED: Trustee Jennifer Lawson:

“That the request from Deanne Crothers, MLA for St. James, to make a donation of \$600 for the Peacekeeper Scholarship, and \$600 for the Music/Band Scholarship, to be distributed to the schools outlined and in accordance with the guidelines for political figures at Awards Ceremonies of Policy KLKD be approved.”

CARRIED

11-18-14 10. Peacekeeper Scholarship – Sharon Blady, MLA

MOVED: Trustee Jennifer Lawson:

“That the request from Sharon Blady, MLA for Kirkfield Park to make a donation of \$600 for the Peacekeeper Scholarship to be distributed to the schools outlined and in accordance with the guidelines for political figures at Awards Ceremonies of Policy KLKD be approved.”

CARRIED

11-19-14 11. Peacekeeper Scholarship – Jim Rondeau, MLA

MOVED: Trustee Jennifer Lawson:

“That the request from Jim Rondeau, MLA for Assiniboia, to make a donation of \$1050 for the Peacekeeper Scholarship to be distributed to the schools outlined and in accordance with the guidelines for political figures at Awards Ceremonies of Policy KLKD be approved.”

CARRIED

- 11-20-14 12. Westview Dance Club Award  
MOVED: Trustee Jennifer Lawson:  
"That the request from the Westview Dance Club to donate \$200 to a Grade 12 student at Collège Sturgeon Heights Collegiate for excellence in the area of musical performing arts be approved."  
CARRIED
- 11-21-14 13. Cambrian Credit Union Learning for Life Award  
MOVED: Trustee Jennifer Lawson:  
"That the request from the Cambrian Credit Union to donate a \$1000 scholarship to be awarded to a high school student at St. James Collegiate who has met the outlined criteria be approved."  
CARRIED
- 11-22-14 14. ANAF Unit 283 Pipes and Drums Band Award  
MOVED: Trustee Jennifer Lawson:  
"That the request from ANAF Unit 283, Pipes and Drums Band to donate \$150.00 each for College Sturgeon Heights Collegiate and John Taylor Collegiate, to create an award for a band student exhibiting a passion for band, and needing assistance to continue in music at a post secondary institution be approved."  
CARRIED
- 11-23-14 15. Robert Orr Literacy Award – George Waters Middle School  
MOVED: Trustee Jennifer Lawson:  
"That the request from Mr. Tom Dercola to donate \$100 to create the Robert Orr Literacy Award be approved."  
CARRIED
- 11-24-14 16. U of W Tuition Credit Program  
MOVED: Trustee Jennifer Lawson:  
"That the correspondence from Mr. Rex Ferguson-Baird regarding the Tuition Credit Program at the University of Winnipeg be referred to Marketing and/or Education Committee to pursue further as it is not an award or cost from the St. James-Assiniboia School Division."  
CARRIED  
CONCLUDED: Report of the Awards and Scholarships Committee  
FILED
- REPORT OF THE CHIEF SUPERINTENDENT**  
Ron Weston, Chief Superintendent  
Report 11-14 (Appendix D)
- FOR ACTION**
- 11-25-14 1. Proposed Schedule of Meetings for 2014/15  
MOVED: Trustee Cheryl Smukowich:  
"That the Board approve the proposed schedule of Board and Committee Meetings for the 2014/2015 school year."  
CARRIED

## 2. Extended Field Trip Proposal – Collège Sturgeon Heights Collegiate

11-26-14

MOVED: Trustee Craig Johnson

“That the Board approve the extended field trip proposal from Collège Sturgeon Heights Collegiate for grade 9 students to travel to Washington, D.C. to participate in the Asper Foundation Human Rights and Holocaust Studies Program in April/May 2015; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies.”

CARRIED

**FOR INFORMATION**

1. Board Actions and Referrals
2. Letter to Parents of Grade 8 Students re: BYOD (“Bring Your Own Device”)
3. Article – How Schools are implementing “Bring Your Own Device”
4. Building Student Success with Aboriginal Parent (BSSAP) Grant
5. Middle and Senior Years Safe School Committee Activities 2013/2014
6. Student Council Activity Reports 2013/2014
7. Manitoba Education – Safe and Caring Schools
8. Safe Schools Manitoba – New Website [www.safeschoolsmanitoba.ca](http://www.safeschoolsmanitoba.ca)
9. 2014 Graduation and Celebration of Learning Events
10. Concours d’art oratoire Update – Bravo!
11. Canada Wide Science Fair Update – Congratulations!
12. Active Healthy Kids Canada – Report Card on Physical Activity
13. Trustee PD Opportunity [www.educatingforaction.ca](http://www.educatingforaction.ca)
14. Skills Manitoba Update – Collège Sturgeon Heights Collegiate

Concluded : Report of the Superintendent No. 10-14

FILED

**REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer  
Report 11-14 (Appendix D)

**FOR ACTION**

1. City of Winnipeg Planning, Property & Development Department correspondence re: Linwood School's status as a heritage building
2. Public Schools Finance Board Correspondence re: Grooming Room at John Taylor Collegiate

11-27-14

MOVED: Trustee Scott Johnston:

“That items (1) and (2) above be referred to the Finance/Facilities Committee for consideration.”

CARRIED

**FOR INFORMATION**

1. Cheque Registers:  
     May 27, 2014, May 27, 2014 (INP Payroll Clearing), June 3, 2014,  
     June 3, 2014 (INP Payroll Clearing)
2. Permit Report – June 5, 2014
3. 2014 Civic and School Board Election – website and Candidate Information Guides

CONCLUDED: Report of the Secretary-Treasurer No. 11-14

**CORRESPONDENCE****For Action**

1. Correspondence from resident, re: concerns about alcohol consumption at men's fastball tournament on Crestview grounds
2. Correspondence from President, Crestview Mens' Fastball League re: incident at the CMFL fastball tournament

11-28-14

MOVED: Trustee Cheryl Smukowich:  
 "That correspondence received from a Crestview School area resident and the response from the President of the Crestview Men's Fastball League concerning alcohol use at a tournament be referred to the Administration for follow up and report back to the Board."

CARRIED

3. Sandy Nemeth, Louis Riel School Division and Cheryl Smukowich, St. James-Assiniboia School Division trustees, requesting feedback from MSBA Region 5 & 6 boards re: facilitating improvement in attendance at meetings

Trustee Cheryl Smukowich requested feedback from board members re: questions requiring follow up from the MSBA Region 5 & 6 meeting. Following discussion it was agreed that Trustee Smukowich would communicate this information to the regional directors.

**For Information**

1. Hon. James Allum, Minister of Education and Advanced Learning:
  - a. Announcing new capital funding support for vocational instructional shops renewal
  - b. Informing school division of changes to the Community Schools Partnership Initiative resulting from new legislation outlined in *The Community Schools Act*



2. President, St. James-Assiniboia Teachers' Association, re: the St. James-Assiniboia Teachers' Association signing officers
3. Manitoba School Boards Association (MSBA):
  - a. E-bulletin, June 4, 2014
  - b. Floyd Martens, President, re: MSBA Non-Teaching Pension Plan increase to contribution rate
  - c. Leadership for Learning online webinar series, June 10, 2014
  - d. Treaty Relations Commission of Manitoba Speaker Showcase, June 10, 2014 with Christian Sinclair "*The Aboriginal Advantage*"
4. Manitoba Educational Research Network (MERN) Spring Newsletter
5. Canadian Education Association, University of Prince Edward Island and CSBA, joint fact sheet "*What are effective approaches to improving students' mental well-being?*"

## INFORMATION CORRESPONDENCE

FILED

**UNFINISHED BUSINESS****Second Reading By-Law 249-14 – Religious Instruction at École Robert Browning**

- 11-29-14 MOVED: Trustee Cheryl Smukowich:  
"That the Board give second reading to By-Law 249-14, a by-law to allow for religious instruction at École Robert Browning."

CARRIED

**Third/Final Reading By-Law 249-14 – Religious Instruction at École Robert Browning**

- 11-30-14 MOVED: Trustee Cheryl Smukowich:  
"That the Board give third/final reading to By-Law 249-14, a by-law to allow for religious instruction at École Robert Browning."

CARRIED

**Second Reading By-law 250-14 – Religious Instruction at Strathmillan School**

- 11-31-14 MOVED: Trustee Cheryl Smukowich:  
"That the Board give second reading to By-Law 250-14, a by-law to allow for religious instruction at Strathmillan School."

CARRIED

**Third/Final Reading By-law 250-14 – Religious Instruction at Strathmillan School**

- 11-32-14 MOVED: Trustee Cheryl Smukowich:

“That the Board give third/final reading to By-Law 250-14, a by-law to allow for religious instruction at Strathmillan School.”

CARRIED

**First Reading By-Law 251-14 – Designating Mr. Marc Lemoine Senior Election Official for the Municipal Elections**

11-33-14 MOVED: Trustee Cheryl Smukowich:  
“That the Board give first reading to By-Law 251-14, a by-law to designate Mr. Marc Lemoine of the City of Winnipeg Senior Election Official for the Municipal Elections in St. James-Assiniboia School Division.”

CARRIED

11-34-14 MOVED: Trustee Cheryl Smukowich:

**First Reading by-Law 252-14 – Debenture By-Law for Projects at Various Schools**

“That the Board give first reading to By-Law 252-14, a by-law to for the purpose of borrowing funds and issuing debentures for various school projects.”

CARRIED

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**NEW BUSINESS**

**Trustee Ed Hume – Board Self-Evaluation (Policy AG-R)**

11-35-14 MOVED: Trustee Craig Johnson:  
“That Policy AG and Regulation AG-R re: Board Self-Evaluation be referred to the Governance Committee for review; and further  
That the Board Self-Evaluation be suspended for the 2013-14 year.”

CARRIED

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:57- p.m.**

10-22-14 MOVED: Trustee Craig Johnson:  
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 10:04 p.m.**

There were no Board actions arising from Committee of the Whole in camera.

**ADJOURNMENT**

On motion of Trustee Craig Johnson, the regular Board meeting adjourned at 10:05 p.m.

Craig McGregor  
Chair of the Board

Ron Weston  
Chief Superintendent