

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, March 11, 2014

Meeting No. 05-14

PRESENT:

Chair: Craig McGregor
Vice Chair: Cheryl Smukowich

Trustees: Bruce Chegus
Ed Hume
Craig Johnson
Scott Johnston
Jennifer Lawson
Sandy Lethbridge
Bryan Metcalfe

Ron Weston, Chief Superintendent
Mike Friesen, Assistant Secretary-Treasurer
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Carrol Harvey, Manager Human Resources
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

05-01-14 MOVED: Trustee Craig Johnson:
“That the minutes of the Board Meeting of February 25, 2014 be adopted.”

CARRIED

REPORT ON EDUCATION

Community Connections/Partnerships – Ness Middle School:

Tammy Baydock, Principal, with teachers G. Coates and L. Stuart, students and a community volunteer reported on the school’s activities promoting community connections including the Winnipeg Jets Hockey Academy, the Intergenerational project, student government and outreach visits to Golden West Centre. This program has allowed students to make strong connections to seniors in the community, and develop teamwork, time management, and problem solving skills.

HEARING OF DELEGATIONS

No Delegations registered

COMMITTEE REPORTS**FINANCE/FACILITIES COMMITTEE**

Meeting held March 4, 2014 No. 03-14 (Appendix A)

Committee Chair – Scott Johnston, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Draft Budget 2014/2015 Consultation – Summary of Feedback Responses

05-02-14 MOVED: Trustee Scott Johnston:
“That the summary of Feedback Responses for the 2014/2015 Draft Budget Consultation be received as information.”

CARRIED

4. Division Budget 2014/2015
 - a) City of Winnipeg Portioned Assessment – March 3, 2014
 - b) Summary of Change Portioned Assessment
 - c) Final Draft Budget 2014/2015
 - d) Draft Budget 2014/2015 Recommendation

05-03-14 MOVED: Trustee Scott Johnston:
“That the 2014/2015 Draft Budget be approved with a Total Operating Revenue Budget of \$100,389,815 and a Total Operating Expenditure Budget of \$99,746,453 for the twelve month period July 1, 2014 to June 30, 2015.
And further;
That the Special Levy Requirement for 2014/2015 be \$54,602,785.
And further;
That the Special Levy for 2014 be \$50,914,379.
And further;
That the final budget of the St. James-Assiniboia School Division as noted above and in the categories as required under FRAME reporting system be forwarded to the Public Schools Finance Branch.
And further;
That a News Release be prepared for release on Wednesday, March 12, 2014.”

CARRIED

The Chair of the Finance/Facilities Committee extended thanks to Board members for their contributions to the Budget deliberations. He expressed appreciation to the Secretary-Treasurer and his staff for their support during the budget process, and to the Chief Superintendent, senior administrative staff, and school administrators for their contribution to the development of the annual Division budget.

5. Public Schools Finance Board Correspondence
- 05-04-14 MOVED: Trustee Scott Johnston:
- “That the correspondence as listed below from the Public Schools Finance Board be received as information
- a) Storage – Stair Crawler
 - b) Consultation of Development Plan (D), Secondary Plan (SP)
 - c) Steam Heating System Replacement at Strathmillan School
 - d) Authorization to Award Tender re 20K3 Renovations at Bannatyne School
 - e) Additional Support for Additional Scope Associated with Site Drainage at St. James Collegiate”
- CARRIED
6. Financial Statement – Period Ended January 31, 2014
- 05-05-14 MOVED: Trustee Scott Johnston:
- “That the Financial Statement for the period ended January 31, 2014 be received as information.”
- CARRIED
7. Policies and Regulations
- a) DFBA-R-4 School Permit Waiver for Extraordinary Circumstance (Non Community Use)
 - b) DFBA-R-E-4 2013/2014 Request For Permit – School Request
 - c) DJC Draft Preferred Vendor
 - d) DJC-E-1 Agreement on Conflict of Interest Policies
- 05-06-14 MOVED: Trustee Scott Johnston:
- “That the Regulations and Exhibits listed in a, b and d be received as information; And further, That Policy DJC Preferred Vendor be approved with amendments as suggested.”
- CARRIED
8. Financial Request – Annual Support Staff Dinner – 2013/2014
- 05-07-14 MOVED: Trustee Scott Johnston:
- “That financial support in the amount of \$900 be provided for the 2013/2014 Annual Support Staff Dinner.”
- CARRIED
9. Update on Phoenix School Addition
- 05-08-14 MOVED: Trustee Scott Johnston:
- “That the correspondence from PSFB advising of delays to the approval of the Phoenix School Addition be received as information.”
- CARRIED
- CONCLUDED: Report of the Finance/Facilities Committee No. 03-14
- FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 05-14 (Appendix B)

FOR ACTION

1. Annual Re-Affirmation of the Organizational By-Law

05-09-14

MOVED: Trustee Cheryl Smukowich:
"That the Board Organizational By-Law 239-13 be referred to the Board's standing committees for review."

CARRIED

2. Divisional Science Fair – April 9, 2014

The Board Chair will represent the Board and bring greetings at the Annual Divisional Science Fair at St. James Collegiate.

3. Me to We 2013/2014 Mid year Partnership Report

05-10-14

MOVED: Trustee Sandy Lethbridge:
"That the Me to We 2013/2014 Mid year Partnership Report be referred to the Education Committee for information."

CARRIED

4. Canadian Education Association (CEA)

05-11-14

MOVED: Trustee Sandy Lethbridge:
"That the Canadian Education Association (CEA) document, *The Facts on Education – What is the Value of Standardized Testing?* be referred to the Education Committee for information."

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. MusiCounts Band Aid Grant at Lakewood School
3. Lakewood School – We Speak Music Performance Series
4. 2013-2014 Provincial Special needs Categorical Funding Requests
5. "A-Haunting We Will Go" Drama Production – George Waters/St. James Collegiate, March 11-13, 2014

CONCLUDED: Report of the Superintendent No. 05-14

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 05-14 (Appendix C)

FOR INFORMATION

1. Cheque Registers:
 - a) February 25 2014 (INP Payroll Clearing)
 - b) February 25, 2014
 - c) March 4, 2014
 - d) March 5, 2014 (INP Payroll Clearing)
2. Permit Report – March 6, 2014

CONCLUDED: Report of the Secretary-Treasurer No. 05-14

FILED

CORRESPONDENCE

For Action

1. Hon. James Allum, Minister of Education and Advanced Learning, re: Provincial Code of Conduct – Appropriate Interventions and Disciplinary Consequences

05-12-14 MOVED: Trustee Cheryl Smukowich:

“That the Provincial Code of Conduct – Appropriate Interventions and Disciplinary Consequences be referred to the administration for consideration.”

CARRIED

For Information

1. Manitoba School Boards Association (MSBA):
 - a. E-bulletin February 26, 2014
 - b. Final MSBA Convention Program - March 13-15, 2014
 - c. Understanding the Role of Secretary-Treasurer Workshop, April 25, 2014 Brandon, Manitoba
2. Mark Sefton, Chairperson, Board of Trustees Brandon School Division, copy of a letter to Floyd Martens, MSBA President, re: establishment of ad hoc committee
3. Kelly Barkman, Superintendent/CEO River East Transcona School Division, re: Appointment to Superintendents Department

Information Correspondence

FILED

UNFINISHED BUSINESS

Second Reading By-Law 246-14

05-13-14 MOVED: Trustee Cheryl Smukowich:
"That the Board give second reading of Debenture By-Law 246-14, a By-Law to allow for the borrowing the sum of \$1,603,200.00 and issuing debentures for the purpose of projects at various schools."

CARRIED

Third/Final Reading By-Law 246-14

05-14-14 MOVED: Trustee Cheryl Smukowich:
"That the Board give third/final reading of Debenture By-Law 246-14, a By-Law to allow for the borrowing the sum of \$1,603,200.00 and issuing debentures for the purpose of projects at various schools."

CARRIED

First Reading By-Law 247-14

05-15-14 MOVED: Trustee Cheryl Smukowich:
"That the Board give first reading of Debenture By-Law 247-14, a By-Law to allow for the borrowing of the sum of \$33,100.00 and issuing debentures for the purpose of projects at Lincoln Middle School."

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

Board Spring Professional Development Workshop

It was agreed that the Board's Spring Professional Development Workshop will be held on Saturday, May 3, 2014 and the Board Office.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:40 p.m.

05-16-14 MOVED: Trustee Craig Johnson:
"That the Board recess to Committee of the Whole in Camera."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:50 p.m.

Update on Student Matter

05-17-14 MOVED: Trustee Cheryl Smukowich:

“That Policy Exhibit EAA-E-2 Certified Service Animal Registration Agreement be received as information.”

CARRIED

ADJOURNMENT

On motion of Trustee Bryan Metcalfe, the regular Board meeting adjourned at 8:55 p.m.

Craig McGregor
Chair of the Board

Ron Weston
Chief Superintendent