

## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, March 12, 2013

Meeting No. 05-13

**PRESENT:**

Chair:	Bruce Chegus
Vice Chair	Craig McGregor
Trustees:	Ed Hume
	Craig Johnson
	Scott Johnston
	Jennifer Lawson
	Sandy Lethbridge
	Bryan Metcalfe (arr. 8 p.m.)
	Cheryl Smukowich

Ron Weston, Chief Superintendent  
Mike Friesen, Secretary-Treasurer  
Greg Mutter, Assistant Superintendent Personnel and Human Resources  
Tanis Pshebniski, Assistant Superintendent Program and Curriculum  
Carrol Harvey, Manager Human Resources  
Mari-Jean Nachtigall, Senior Executive Assistant

**CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance - recorded above.

**ADOPTION OF MINUTES**

05-01-13

MOVED: Trustee Craig McGregor:  
“That the minutes of the Board Meeting of February 26, 2013 be adopted.”

CARRIED

**HEARING OF DELEGATIONS**

No Delegations registered

**REPORT ON EDUCATION**

**John Taylor Collegiate – Numeracy and Technology at High School**

A presentation illustrating the use of assessment to drive programming and use of variety of resources focusing on technology to develop a strong online learning community and to support and extend classroom learning to challenge students in their learning.

**EDUCATION COMMITTEE**

Meeting held February 11, 2013 (No. 06-13 Appendix A)  
Committee Chair - Jennifer Lawson, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Policy Revisions

05-02-13

MOVED: Trustee Jennifer Lawson:

“That the following revised policies be approved:

- IJOA Field Trips (revised)
- IJNDC Use of Information Technologies and Student Responsibilities (revised);

And further,

That the following new and revised regulations and exhibits be received as information:

- IJOA-E-15 Out of Country Field Trip Procedures Checklist (new)
- IJOA-R Field Trips (revised)
- IJOA-E-5 Extended Field Trip Proposal (revised)
- IJOA-E-5A Out of Country Field Trip Proposal (new)
- IJOA-E-10 Field Trip Procedures (revised)
- IJNDC-E-1/ IJNDBA-E-1 Parent Media Release for K - 5 (revised)
- IJNDC-E-2/IJNDBA-E-2 Parent Media Release for Grade 6 - 12 (revised)
- IJNDC-R Use of Information Technologies Student (revised)”

CARRIED

4. Information Items

05-03-13

MOVED: Trustee Jennifer Lawson:

“That the following items be received as information:

- Early Development Instrument, (EDI) Presentation
- Advanced Placement Schools Report 2011/2012
- International Baccalaureate School Report 2011/2012
- Student Enrolment Projections 2012/2013”

CARRIED

Concluded: Report of the Education Committee No. 6-13

FILED

**FINANCE/FACILITIES COMMITTEE**

Meeting held March 5, 2013 (No. 04-13 Appendix B)  
Committee Chair - Scott Johnston, Trustee

1. Attendance – for information

2. Approval of Agenda – noted
3. 2013/2014 Draft Budget Consultation

05-04-13 MOVED: Trustee Scott Johnston:  
“That the summary of Feedback Responses for the 2013/14 Draft Budget Consultation be received as information.”

CARRIED

4. St. James-Assiniboia Annual Budget - 2013/14

05-05-13 MOVED: Trustee Scott Johnston:  
“That the 2013/2014 Draft Budget be approved with a Total Operating Revenue Budget of \$98,608,141 and a Total Operating Expenditure Budget of \$97,688,404 for the twelve month period July 1, 2013, to June 30, 2014.  
And further;  
That the Special Levy Requirement for 2013/2014 be \$53,323,032.  
And further;  
That the Special Levy for 2013 be \$48,816,038.  
And further;  
That the final budget of the St. James-Assiniboia School Division as noted above and in the categories as required under FRAME reporting system be forwarded to the Public Schools Finance Branch.  
And further;  
That a News Release be prepared for release on Wednesday, March 13, 2013.”

CARRIED

5. Financial Statement – Period ended January 31, 2013

05-06-13 MOVED: Trustee Scott Johnston:  
“That the Financial Statement for the period ended January 31, 2013 be received as information.”

CARRIED

6. Request for Financial Support

05-07-13 MOVED: Trustee Scott Johnston:  
“That the Division decline the opportunity to provide financial support to the 2013 Community Appreciation Night and further,  
That Administration send correspondence to Jim Rondeau, MLA for Assiniboia, advising that the Division recognizes Volunteer Appreciation at both the school and the Division level.”

CARRIED

7. Public Schools Finance Board Correspondence

05-08-13 MOVED: Trustee Scott Johnston:  
“That the Public Schools Finance Board letter of authorization for Elevator and Grooming Room Project at St. James Collegiate be received as information.”

CARRIED

8. Letter from Resident – Education Funding and Increase in School Taxes

05-09-13

MOVED: Trustee Scott Johnston:

“That the letter from the Resident be received as information.”

CARRIED

Concluded: Report of the Finance/Facilities Committee No. 04-13

FILED

### **REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent

Report 05-13 (Appendix C)

### **FOR INFORMATION**

1. Board Actions and Referrals
2. Launch of *Money and Youth* Resource
3. News Release – Safe Schools Forum
4. The Arthritis Society Backpack Program

CONCLUDED: Report of the Chief Superintendent No. 05-13

FILED

### **REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer

Report 05-13 (Appendix D)

### **ACTION**

1. PSFB Correspondence re: authorization to proceed with tendering the Elevator and Grooming Room Project at St. James Collegiate
2. Bourkevale Community Centre
3. Discovery Children’s Centre

05-10-13

MOVED: Trustee Scott Johnston:

“That the following items be referred to the Finance/Facilities Committee for consideration:

1. PSFB Correspondence re: authorization to proceed with tendering the Elevator and Grooming Room Project at St. James Collegiate
2. Bourkevale Community Centre
3. Discovery Children’s Centre”

CARRIED

### **INFORMATION**

1. Cheque Registers February 27, 2013 and March 5, 2013
2. Permit Report – Report dated March 7, 2013

CONCLUDED: Report of the Secretary-Treasurer No. 05-13

FILED

**CORRESPONDENCE**

**For Information**

1. Manitoba School Boards Association (MSBA):
  - a) e-News February 27, 2013
  - b) MSBA 49<sup>th</sup> Annual Convention, March 14-16, 2013, Detailed Program
  - c) Manitoba Education Research Network (MERN) Spring Forum April 12, 2013 “Working Together: Schools and Community”
  - d) MSBA Workshop “Community Building That Works” Friday April 26, 2013, program overview and registration information
2. Child Nutrition Council of Manitoba inaugural Fundraising event in support of Manitoba School Nutrition Programs, March 13, 2013
3. Organizing committee 12<sup>th</sup> Annual Keeping the Fires Burning event, June 20, 2013

**INFORMATION CORRESPONDENCE**

FILED

**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

There were no items of Unfinished Business/Business Arising

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public

**NEW BUSINESS**

05-11-13

MOVED: Trustee Scott Johnston:  
“That the March 26, 2013 regular meeting of the Board be cancelled.”

CARRIED

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:50 p.m.**

**RETURN TO REGULAR BOARD MEETING – PUBLIC SESSION – 9:10 p.m.**

There were no actions arising from Committee of the Whole in Camera.

**ADJOURNMENT**

On motion of Trustee Craig McGregor, the regular board meeting adjourned at 9:10 p.m.

Bruce Chegus  
Chair of the Board

Ron Weston  
Chief Superintendent