

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, May 24, 2011

Meeting No. 10-11

**PRESENT:**

Chair: Bruce Chegus  
Vice Chair: Craig McGregor

Trustees: Ed Hume  
Craig Johnson  
Scott Johnston  
Sandy Lethbridge  
Bryan Metcalfe  
Cheryl Smukowich

Ron Weston, Chief Superintendent  
Mike Friesen, Secretary-Treasurer  
Tanis Pshebniski, Assistant Superintendent Program and Curriculum  
Greg Mutter, Assistant Superintendent Personnel and Human Resources  
Mari-Jean Nachtigall, Senior Executive Assistant

Absent with regrets: Jennifer Lawson, Trustee

**CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance - recorded above.

**ADOPTION OF MINUTES**

10-01-11 MOVED: Trustee Craig McGregor:  
“That the minutes of the Board Meeting of May 10, 2011 be adopted.”

CARRIED

**REPORT ON EDUCATION**

**Ness Middle School – Student Voice**

Presented by: Kevin Dueck, Principal, Wayne Zelisney, Teacher, and three students

**HEARING OF DELEGATIONS**

There were no delegations registered.

**COMMITTEE REPORTS****EDUCATION COMMITTEE**

Meeting held May 16, 2011 (Appendix A)

Presented by: Trustee Cheryl Smukowich

1. Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Policy Revisions

- 10-02-11      **MOVED:** Trustee Cheryl Smukowich:  
 “That the following policy revision be approved:
- IJOC Criminal Record and Child Abuse Registry Checks for Volunteers be approved;
- And further,  
 That the following regulation and exhibits be received as information:
- JFAA-R Admission of Resident Students (Revised)
  - IJOA-E-1 Under 18 and IJOA-E-2 (over 18) Informed Consent Permission Form for Education Trips (Revised)
  - Regulations JEDB-R Student Dismissal Precautions and JED-R Student Absences and Excuses (Archived)

CARRIED

4. Strathmillan School Therapy Dog Program Pilot Request – Consideration for Waiver of Policy ECACB

- 10-03-11      **MOVED:** Trustee Cheryl Smukowich:  
 “That the Strathmillan School Therapy Dog Program Pilot Request (2011-2012) Consideration for Waiver of Policy ECACB be approved; and further,  
 That Administration provide the Education Committee with a final report upon completion of the pilot program.”

CARRIED

5. Information Items

- 10-04-11      **MOVED:** Trustee Cheryl Smukowich:  
 “That the following items be received as information:
- Middle Years Presentation with Scott Hill, MSIP consultant and Kevin Dueck, Principal, Ness Middle School
  - 2010 Graduate Survey
  - Manitoba Child Care Association: Planning for the Future Nursery and Full Day Kindergarten in Public Schools”

CARRIED

CONCLUDED: Minutes of the Education Committee

FILED

**PERSONNEL COMMITTEE**

Meeting held May 17, 2011 (Appendix B)

Committee Chair: Trustee Cheryl Smukowich

1. Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Coordinator Assignments 2011-2012

- 10-05-11      MOVED: Trustee Cheryl Smukowich:  
“That the Coordinator assignments for the 2011-2012 school year be referred to the In Camera Committee of the Whole session at the Board meeting of May 24, 2011.”  
CARRIED
- 10-06-11      4. Addendum to Class Size Analysis  
MOVED: Trustee Cheryl Smukowich:  
“That the addendum to the Class Size Analysis be received as information.”  
CARRIED
- 10-07-11      5. St. James-Assiniboia Teachers’ Association – Notice of Intent  
MOVED: Trustee Cheryl Smukowich:  
“That the letter from the St. James-Assiniboia Teachers’ Association regarding its intention to renew or amend any collective agreement between the St. James-Assiniboia School Division and the St. James-Assiniboia Teachers’ Association be received as information.”  
CARRIED
- 10-08-11      6. MSBA Metro Bargaining Update  
MOVED: Trustee Cheryl Smukowich:  
“That the information received from the Manitoba School Boards Association regarding Metro bargaining be received as information.”  
CARRIED
- CONCLUDED: Minutes of the Personnel Committee No. 06-11  
FILED

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent

Report 10-11 (Appendix C)

**FOR ACTION**

1. Community Survey 2011
- 10-09-11      MOVED: Trustee Cheryl Smukowich:  
“That the proposed community Survey 2011 be referred to the Education Committee for review prior to tendering.”  
CARRIED

2. New Science Education Action Program

10-10-11 MOVED: Trustee Scott Johnston:  
"That the New Science Education Action Program correspondence be referred to Finance/Facilities Committee for review."

CARRIED

3. Summer Board Meeting

10-11-11 MOVED: Trustee Craig McGregor:  
"That the Board schedule the summer Board Meeting on Tuesday, August 30, 2011."

CARRIED

**FOR INFORMATION**

1. Board Actions and Referrals
2. Provincial Concours d'art oratoire 2011
3. School-Based Administrators List 2011/2012
4. Elections Manitoba Project
5. Westwood Collegiate – Kenanow; Aboriginal Music Festival
6. Summer Institute 2011
7. Healthy Child Manitoba Letter of Appreciation re: FASD screening

CONCLUDED: Report of the Superintendent No. 10-11

FILED

**REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer  
Report 10-11 (Appendix D)

**FOR ACTION**

1. Auditor General Correspondence

10-12-11 MOVED: Trustee Scott Johnston:  
"That the correspondence from the Auditor General of Manitoba regarding new standards and their audit approach be referred to the Finance/Facilities Committee for consideration."

CARRIED

**INFORMATION**

1. Division Audit Update re: Schedule
2. Cheque Registers – May 9 and 16, 2011
3. Permit Report – May 19, 2011
4. Fund Raising Report – Buchanan School

CONCLUDED: Report of the Secretary-Treasurer No. 10-11

FILED

**CORRESPONDENCE****For Information**

1. Manitoba School Boards Association (MSBA):
  - a) E-bulletin May 11, 2011
  - b) MSBA newspaper clippings May 6-18, 2011
  - c) Twitter highlights April 29-May 11, 2011
  - d) MERN news – Issue 1 2010/2011
  - e) Dr. Mary Delagardelle, Workshop Presentation “School Board Leadership for Improving Student Learning”, April 28-29

**INFORMATION CORRESPONDENCE**

FILED

**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

Second Reading – By-Law 221-11 Religious Instruction at École Robert Browning

- 10-13-11 MOVED: Trustee Craig McGregor:  
 “That second reading of By-Law 221-11, a by-law to allow for provision of religious instruction at École Robert Browning, be given.”

CARRIED

Third/Final Reading – By-Law 221-11 Religious Instruction at École Robert Browning

- 10-14-11 MOVED: Trustee Craig McGregor:  
 “That third/final reading of By-Law 221-11, a by-law to allow for provision of religious instruction at École Robert Browning, be given.”

CARRIED

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**NEW BUSINESS**

- 10-15-11 MOVED: Trustee Scott Johnston:  
 “That the rules be suspended in order to consider an item of new business.”

CARRIED

- 10-16-11 MOVED: Trustee Scott Johnston:  
 “That a letter be sent to retiring MLA Bonnie Korzeniowski in appreciation for her service as MLA for St. James and in recognition for her assistance in dealing with school division issues; and further  
 That the letter be sent over the signature of the Chair of the Board.”

CARRIED

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:10 p.m.**

- 10-17-11 MOVED: Trustee Craig McGregor:  
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA– 8:30 p.m.**

- 10-18-11 MOVED: Trustee Cheryl Smukowich:  
“That the Coordinator Assignments for the 2011-2012 school year be approved as listed:

<b>COORDINATOR</b>	<b>AREA</b>	<b>FTE</b>
Desiree Narvey	Student Services	100%
Potoula Locken	Student Services	100%
Eric Marshall	Arts	100%
Derek Bramadat	Physical Education	100%
Jeness Moffatt	Curriculum	50%
Phyllis Geddert	Assessment and Evaluation	50%
Julie Cordova	Assessment and Evaluation	50%
	Instruction	50%
Dianne Soltess	Instruction	50%
	Curriculum	50%
Andy McKiel	Curriculum (IT Focus)	100%
Linda Romeo	Curriculum	100%
TBA	Curriculum	100%
<b>Total Coordinator Positions</b>		<b>10.0</b>

CARRIED

- 10-19-11 MOVED: Trustee Cheryl Smukowich:  
“That the Board grant the Chief Superintendent the authority to hire the final curriculum coordinator position for the 2011-2012 school year.”

CARRIED

**ADJOURNMENT**

On motion of Trustee Craig McGregor, the regular board meeting adjourned at 8:35 p.m.

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Bruce Chegus  
Chair of the Board

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Ron Weston  
Chief Superintendent