

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, May 27, 2014

Meeting No. 10-14

PRESENT:

Chair:	Craig McGregor
Vice Chair	Cheryl Smukowich

Trustees:	Bruce Chegus
	Ed Hume
	Craig Johnson
	Scott Johnston
	Jennifer Lawson
	Sandy Lethbridge
	Bryan Metcalfe

Ron Weston, Chief Superintendent
Mike Friesen, Secretary-Treasurer
Carrie Melville, Assistant Secretary-Treasurer
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Greg Mutter, Assistant Superintendent Personnel and Administration
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

10-01-14 MOVED: Trustee Jennifer Lawson:
 "That the minutes of the Board Meeting of May 13, 2014 be adopted."

CARRIED

REPORT ON EDUCATION

Buchanan School – "300 Voices of the Drum"
Presented by
Principal Henrietta Hoch, Vice Principal Cheri Banks and teachers, students and parents

A report was presented on Buchanan's initiative involving all students Kindergarten to Grade Five in the constructing, decorating and playing of their own hand drums. The project involves Aboriginal cultural teachings associated with the drum by elders in the community. The drum project culminated in a school wide celebration with students drumming and performing as one "Heartbeat."

HEARING OF DELEGATIONS

10-02-14 MOVED: Trustee Craig Johnson:

"That the Board waive the rules of procedure to allow the delegations to proceed without having registered according to the process set out in the Organizational By-Law prior to the meeting."

CARRIED

Mr. Craig Boan, 21 Sandylands Place:

Mr. Boan appeared before the Board to discuss the City of Winnipeg proposal to repurpose Voyageur Park, currently a green space backing onto Voyageur School, into an off-leash dog park. Mr. Boan raised concerns of residents in the area regarding child safety, traffic congestion and lack of access to the playing area for neighbourhood children. He requested input from the School Board on this matter. Mr. Boan advised the Board that the matter will be considered by the City of Winnipeg Property Committee on June 3rd.

10-03-14 MOVED: Trustee Scott Johnston:

"That the delegation presentation be referred to the Finance/Facilities Committee and further that the Board authorize the Finance/Facilities Committee to act based on their evaluation of the situation."

CARRIED

Ms Marie Trickett, 104 Yale Avenue Ms Jackie Campbell, 811 Garfield Street

Ms Trickett and Ms Campbell appeared before the Board to request information about the Board's policies on kindergarten registration and class size, specifically registering out of division students. The delegation requested the Board to consider adding an additional kindergarten class at École Assiniboine to allow for out-of-division kindergarten students.

10-04-14 MOVED: Trustee Scott Johnston:

"That the delegation presentation be referred to the Education Committee for consideration."

CARRIED

COMMITTEE REPORTS**EDUCATION COMMITTEE**

Meeting held May 20, 2014 (Appendix A)

Committee Chair – Sandy Lethbridge, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Policy Revisions

10-05-14 **MOVED MAIN MOTION:** Trustee Sandy Lethbridge:
“That the following policies be approved:
IIACA Surplus Textbooks and Library Resources
JHG Reporting a Child in Need of Protection
JK Code of Conduct
JICFB – Student Harassment and Bullying
AC – Respect for Human Diversity
and further,
That the following regulations and exhibits be received as information:
IIACA-R Surplus Textbooks and Library Resources
IEA-R – Subject Area Time Allotments
IEA-E-1 – Community Involvement Activity Activities
IEA-E-2 – Community Involvement Activity Proposal Form
IEA-E-3 – Community Involvement Activity Log Form
JHG-E-1 Reporting Suspicion of a Child in Need of Protection;
and further,
That the following policy, regulation and exhibit be archived:
IIAAA - Surplus Textbooks
JK-R Code of Conduct
JHG-E-2 Manitoba Guidelines on Identifying and Reporting a Child in Need of
Protection (including Child Abuse).

10-06-14 **MOVED:** Trustee Ed Hume:
“That the previous question be divided so as to consider separately the motion to
approve Policy AC - Respect for Human Diversity.”

CARRIED

10-05-14 **CONSIDERATION OF MAIN MOTION;**
MOVED: Trustee Sandy Lethbridge:
Main motion as divided

CARRIED

10-07-14 **MOVED:** Trustee Sandy Lethbridge:
“That the Board approve Policy AC – Respect for Human Diversity.”

CARRIED

Trustee Ed Hume requested that the record show his negative vote.

- 10-08-14 4. Information Items
MOVED: Trustee Sandy Lethbridge:
"That the following items be received as information:
- Project Search Initiative
 - Community Survey Proposed Questions for Fall 2014
 - Graduate Survey Results 2013."

CARRIED

CONCLUDED: Report of the Education Committee

FILED

PERSONNEL COMMITTEE

Meeting held May 20, 2014 (Appendix B)

Committee Chair – Jennifer Lawson, Trustee

1. Attendance – as noted
2. Approval of the Agenda
3. Administrative Appointment – For consideration In Camera
4. Employee Requests for Leave – For consideration In Camera
- 10-09-14 5. Request from Employee
MOVED: Trustee Jennifer Lawson:
"That the employee request dated May 15, 2014 (Document #680898) be approved."

CARRIED

6. Excluded Staff Groups 1-3 Compensation and Benefits –
For consideration In Camera
7. Policies and Regulations

- 10-10-14 MOVED MAIN MOTION: Trustee Jennifer Lawson:

"That the following revised policies be approved:

- GCBBA Excluded Staff Compensation and Benefits
- AC – Respect for Human Diversity
- GBAA Staff Harassment and Bullying

And further,

That the regulation GBAA-R Staff Harassment and Bullying be received as information;

And further,

That policy GBA Equal Employment Opportunity/Affirmative Action be archived."

- 10-11-14 MOVED: Trustee Ed Hume:
"That the previous question be divided so as to consider separately the motion to approve Policy AC - Respect for Human Diversity."

CARRIED

CONSIDERATION OF MAIN MOTION;

10-10-14 MOVED: Trustee Jennifer Lawson:
Main motion as divided

CARRIED

10-12-14 MOVED: Trustee Jennifer Lawson:
"That the Board approve Policy AC – Respect for Human Diversity."

CARRIED
Trustee Ed Hume requested that the record show his negative vote.

CONCLUDED: Report of the Personnel Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 09-14 (Appendix B)

FOR ACTION

1. Chief Superintendent Evaluation Process

10-13-14 MOVED: Trustee Craig Johnson
"That the Board approve the proposed Chief Evaluation Process timeline as
presented."

CARRIED

2. Coordinator Assignments 2014-2015
For consideration in camera.

10-14-14 3. City of Winnipeg – Reduced Speed Limits in School Zones
MOVED: Trustee Cheryl Smukowich:
"That the City of Winnipeg – Reduced Speed Limits in School Zones letter
be referred to the senior administration for response."

CARRIED

4. MHSAA Scholar-Athlete Award Luncheon

Trustee Bryan Metcalfe will attend the luncheon along with Mr. Greg Mutter and
Mr. Ron Weston.

5. Extended Field Trip Proposal – St. James Collegiate

10-15-14 MOVED: Trustee Craig Johnson
"That the Board approve the extended field trip proposal from St. James
Collegiate for students to travel to Washington, D.C. to participate in the Asper
Foundation Human Rights and Holocaust Studies Program in April/May 2015;
with the understanding that the Superintendent will monitor the trip with due
diligence and that the trip be subject to cancellation following a negative travel
advisory from Foreign Affairs and International Trade Canada or other
applicable government agencies."

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. ITC Update – iPads Repair and Replacement
3. Update re: Voyageur off Leash Dog Park
4. École Robert Browning 50th Anniversary Celebration
5. Strathmillan School – Clean Air Walk
6. Congratulations – Finalist for the Annual Canadian Family Teacher Awards

Concluded : Report of the Superintendent No. 10-14

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 10-14 (Appendix D)

FOR ACTION

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|----------|---|
| 10-16-14 | <p>1. By-Law 251-14 – Designation of Senior Election Official for October General Municipal Election
MOVED: Trustee Cheryl Smukowich:
“That the Board give first reading of By-Law 251-14 at the June 10, 2014 Board Meeting designating Mr. Marc Lemoine Senior Election Official for the St. James-Assiniboia School Division for the purpose of conducting the election of school trustees.”</p> <p style="text-align: right;">CARRIED</p> |
| 10-17-14 | <p>2. By-Law 252-14 – Debenture
MOVED: Trustee Cheryl Smukowich:
“That Debenture By-Law 252-14 shall be given first reading at the June 10, 2014 Board Meeting.”</p> <p style="text-align: right;">CARRIED</p> |
| 10-18-14 | <p>3. Scholarship Foundation
MOVED: Trustee Scott Johnston:
“That the letter of request for funding the Award of Academic Excellence from the President of the Scholarship Foundation be referred to the Awards and Scholarships Committee.”</p> <p style="text-align: right;">CARRIED</p> |
| 10-19-14 | <p>4. École Robert Browning Letter and Petition
5. Correspondence from Public Schools Finance Board re: Westwood Collegiate Science Classroom Renovations and École Robert Browning Smaller Class Size Initiative
MOVED: Trustee Scott Johnston:
“That items (4) and (5) be referred to the Finance/Facilities Committee for</p> |

consideration.”

CARRIED

FOR INFORMATION

1. Cheque Registers:
May 13, 2014, May 13, 2014(INP Payroll Clearing), May 20, 2014, May 20, 2014 (INP Payroll Clearing)
2. Permit Report – May 22, 2014
3. Fund Raising Report – Collège Sturgeon Creek Collegiate

CONCLUDED: Report of the Secretary-Treasurer No. 10-14

FOR ACTION

1. E-mail correspondence from Parents re: out-of-division kindergarten registration
Please see Motion 10-04-14 for Board Action
2. E-mail correspondence from Resident re: Voyageur dog park proposal
Please see Motion 10-03-14 for Board Action

FOR INFORMATION

1. Manitoba School Boards Association (MSBA):
 - a. Floyd Martens, re: feedback from membership re: MSBA governance structure
 - b. Associate Director, re: Membership Satisfaction Survey 2014
 - c. Safe Schools Manitoba.ca website
 - d. Save the Date Aboriginal Education Leadership Institute
 - e. MERN Treaties and Reconciliation Seminar, June 6, 2014
 - f. Aboriginal Education Study Tour – July 6-12, 2014
 - g. E-bulletin, May 21, 2014
 - h. “Property Taxation Supporting Education: Fact and Fiction”, article from MASBO News 2014

FILED

UNFINISHED BUSINESS

First Reading By-Law 249-14 – Religious Instruction at École Robert Browning

- 10-20-14 MOVED: Trustee Cheryl Smukowich:
“That the Board give first reading to By-Law 249-14, a by-law to allow for religious instruction at École Robert Browning.”

CARRIED

First Reading by-law 250-14 – Religious Instruction at Strathmillan School

- 10-21-14 MOVED: Trustee Cheryl Smukowich:
"That the Board give first reading to By-Law 250-14, a by-law to allow for religious instruction at Strathmillan School."

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

There were no items of New Business.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:57- p.m.

- 10-22-14 MOVED: Trustee Craig Johnson:
"That the Board recess to Committee of the Whole in Camera."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 11:20 p.m.

Administrative Staffing:

- 10-23-14 MOVED: Trustee Jennifer Lawson:
"That Ms Beverly Stephenson be appointed as the Teaching Vice Principal to Buchanan School effective September 2, 2014."

CARRIED

- 10-24-14 MOVED: Trustee Jennifer Lawson:
"That the Board approve the request for leave requested in Document #681386 as discussed in Committee of the Whole in camera."

CARRIED

- 10-25-14 MOVED: Trustee Jennifer Lawson:
"That the Board approve the request for leave requested in Document #681880 as discussed in Committee of the Whole in camera."

CARRIED

- 10-26-14 MOVED: Trustee Jennifer Lawson:
"That the proposed changes to wages and benefits for Group 3 Excluded Administrative Support Staff, be approved and further,
That the proposed changes to sick leave benefits for Groups 1 and 2, Division Administrators and Excluded Trades and Technical Support Staff be approved."

CARRIED

- 10-27-14 MOVED: Trustee Jennifer Lawson:

“That the Board approve Option 5 for the Senior Administration reorganization; and further

That job descriptions be forwarded to the Personnel Committee for approval; and further

That the Human Resource Managers be placed on Step 1 of the salary grid as discussed in Committee of the Whole in camera, effective July 1, 2014.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular Board meeting adjourned at 11:25 p.m.

Craig McGregor
Chair of the Board

Ron Weston
Chief Superintendent