

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, October 9, 2012

Meeting No. 15-12

PRESENT:

| | |
|------------|----------------|
| Chair: | Bruce Chegus |
| Vice Chair | Craig McGregor |

Trustees:

Ed Hume
Craig Johnson
Scott Johnston
Jennifer Lawson
Sandy Lethbridge
Bryan Metcalfe
Cheryl Smukowich

Ron Weston, Chief Superintendent
Mike Friesen, Secretary-Treasurer
Brett Lough, Assistant Superintendent Administration, Planning and Research
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Carrie Melville, Assistant Secretary-Treasurer
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

15-01-12 MOVED: Trustee Jennifer Lawson:
"That the minutes of the Board Meeting of September 25, 2012 be adopted."

CARRIED

HEARING OF DELEGATIONS

Deanne Crothers, MLA St. James

Ms Deanne Crothers, MLA St. James, presented a cheque to the Board Chair, Bruce Chegus, representing funds provided to the Division by the Manitoba Government through the provincial class size initiative.

REPORT ON EDUCATION

Westwood Collegiate Arts Department – “Literacy in the Arts”

Report illustrating literacy in the different arts disciplines in Westwood Collegiate including band, choral, dance, drama, graphic technology and visual arts.

COMMITTEE REPORTS**FINANCE/FACILITIES COMMITTEE**

Meeting held October 2, 2012 (No. 07-12 Appendix A)

Committee Chair: Scott Johnston, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. PricewaterhouseCoopers LLP Presentation – Audit Plan

15-02-12

MOVED: Trustee Scott Johnston:

“That the 2011/2012 Audit plan presentation from PricewaterhouseCoopers LLP be received as information.”

CARRIED

4. Bourkevale Community Centre:
 - a) St. James Track Expansion
 - b) Additional Project List

15-03-12

MOVED: Trustee Scott Johnston:

“That the St. James Collegiate track budget be increased to a maximum of \$580,000; and further,

That Administration respond to the letter from the President of Bourkevale Community Club expressing the School Division’s willingness to meet with the community on the project, consult with the Community Club on restricting vehicle access to the field and resurface the ¾ soccer field on Community Club property.”

It was agreed that the minutes show a recorded vote on the question:

Affirmative

Craig Johnson

Scott Johnston

Jennifer Lawson

Sandy Lethbridge

Craig McGregor

Bryan Metcalfe

Cheryl Smukowich

Negative

Ed Hume

Motion 15-03-12

CARRIED

5. PSFB Correspondence
 - a) 2012-2013 Public Schools Capital Support Program
 - b) Golden Gate Middle School – Roof Replacement
 - c) Lakewood School – Roof Replacement

- 15-04-12 MOVED: Trustee Scott Johnston:
"That the correspondence from the Public Schools Finance Board as listed be received as information."
CARRIED
6. Carolyn Duhamel, Executive Director, MSBA
-Education Legislation Update
a) Bill 3, The High Traffic Amendment Act – speed limits in school zones)
b) Bill 9, The Public Schools Amendment Act (Community Use of Schools)
c) Bill 21, The Public Schools Act (Code of Conduct for School Trustees)
d) Bill 48, The Planning and Land Dedication for School Sites Act
(various acts amended)
- 15-05-12 MOVED: Trustee Scott Johnston:
"That the Education Legislation Updates be received as information."
CARRIED
7. Report on 2012/2013 Major Projects and Current Status

a) 2012/2013 Project Status Report
b) Golden Gate Gym Floor Status
- 15-06-12 MOVED: Trustee Scott Johnston:
"That the 2012/2013 Project Status Report and Update on the Golden Gate Gym Floor Status be received as information."
CARRIED
8. Correspondence from Hon. Nancy Allan, Minister of Education
a) Community Use of Schools
b) Response to Board letter re: The Defibrillator Public Access Act
- 15-07-12 MOVED: Trustee Scott Johnston:
"That proposed changes to School Division policy and processes to address the new Community Use of Schools requirements be deferred to a later date;
And further,
That the purchase of defibrillators required for compliance with The Defibrillator Public Access Act be referred to the 2013-2014 Budget discussions."
CARRIED
- 15-08-12 9. Letter from Parent re: School Play Structure Safety
MOVED: Trustee Scott Johnston:
"That Administration respond to the correspondence indicating that the pea gravel at the site had recently been replaced, that a soil sample showed no evidence of chemicals and that CSA standards are being met."
CARRIED

- 15-09-12 10. Letter from Bruce Alexander, President, St. James Scholarship Foundation
MOVED: Trustee Scott Johnston:
"That the School Division's website be updated to include a St. James Scholarship Foundation link with improved visual, testimonials and a donation link."
CARRIED
11. Financial Statements
a) for the period ended July 31, 2012
b) for the period ended August 31, 2012
- 15-10-12 MOVED: Trustee Scott Johnston:
"That the Financial Statements for the periods ending July 31, 2012 and August 31, 2012 be received as information."
CARRIED
- 15-11-12 12. Rental Fees Waiver – Rehearsal Space for Ron Paley Big Band at John Taylor Collegiate
MOVED: Trustee Scott Johnston:
"That the rental fees for the Ron Paley Big Band be waived for the 2012/2013 school year; and further,
That Scott Lockhart, Principal, John Taylor Collegiate provide periodic updates on the interaction between the band and the students."
CARRIED
- 15-12-12 13. Elevator Access at St. James Collegiate
MOVED: Trustee Scott Johnston:
"That a letter to the Public Schools Finance Board be prepared by Administration reinforcing the School Division's need to move forward with the elevator access project due to a student circumstance; and further,
That correspondence be copied to Deanne Crothers, MLA St. James."
CARRIED
14. Policies
a) DCA Undesignated Capital Reserve
b) DIAB School Budget Carryover
c) DJDA Trustee Computer Purchase
d) DJEA Bidding Requirements
e) DK Payment Procedures
f) DFCC Lease Revenue
g) DOD Depreciation Policy
- 15-13-12 MOVED: Trustee Scott Johnston:
"That Policies DCA Undesignated Capital Reserve, DIAB School Budget Carryover, DJDA Trustee Computer Purchase, DJEA Bidding Requirements be reaffirmed;
And further,
That Policy DFCC Lease Revenue be amended; and further,
That Policy DOD Depreciation be archived."
CARRIED

15. Letter from Resident – Concerns about Student Safety in School Zones

15-14-12 MOVED: Trustee Scott Johnston:
 “That Administration respond by letter indicating that traffic awareness is reinforced with students regularly at student assemblies and there is concern that the use of a crossing guard might encourage jaywalking further down Portage Avenue; and further, That the traffic situation at St. James Collegiate be referred to the Council Liaison Committee to request better signage.”

Concluded: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
 Report 15-12 (Appendix B)

FOR ACTION

- 15-15-12 1. Continuing Education/International Student Programs Report
 MOVED: Trustee Jennifer Lawson:
 “That the Continuing Education/International Student Programs Report 2011/2012 be referred to the Education Committee for review.”
 CARRIED
2. Divisional Choir Fall Concert
 Bruce Chegus, Chair of the Board, will represent the Board at the November 8, 2012 Divisional Choirs Fall Concert.
- 15-16-12 3. St. James-Assiniboia Reading Recovery Report 2011-2012
 MOVED: Trustee Jennifer Lawson:
 “That the St. James-Assiniboia Reading Recovery Report 2011-2012 be referred to the Education Committee for review.”
 CARRIED
4. Proposal for Pilot Project: JAS/Family Support Centre/Heritage Park Day Care
- 15-17-12 MOVED: Trustee Jennifer Lawson:
 “That Proposal for Pilot Project proposal between JAS, the Heritage Family Support Centre (HSC)/Heritage Park Family Resource Centre be referred to the Education Committee for review and recommendation.”
 CARRIED
5. Therapy Dog Proposal – Strathmillan School
- 15-18-12 MOVED: Trustee Jennifer Lawson:
 “That the Strathmillan School Therapy Dog proposal be referred to the Education Committee for review and recommendation.”
 CARRIED

6. Matrix of Reports – Board Governance Framework

15-19-12

MOVED: Trustee Craig McGregor:

“That the Governance Matrix be referred to all committees of the Board for review.”

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. Manitoba Education – Draft Framework of Outcomes TVE Subject Areas
3. Manitoba Education – Provincial Report Card Voluntary Implementation
4. 2013 Rotary Career Symposium
5. Retention and Social Promotion – article from *Principal Leadership*
6. Manitoba Association of School Superintendents (MASS) – Transforming Manitoba Public Education: A View to the Future
7. Winnipeg Jets Hockey Academy Community Champion Manual

CONCLUDED: Report of the Superintendent No. 15-12

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer

Report 15-12 (Appendix C)

INFORMATION

1. Cheque Registers – September 18, 2012, September 24, 2012, October 2, 2012
2. Permit Report – October 4, 2012

CONCLUDED: Report of the Secretary-Treasurer No. 15-12

FILED

CORRESPONDENCE

For Information

1. Manitoba School Boards Association (MSBA):
 - a) Press Release: Evergreen School Division announcing bi-election results
 - b) E-bulletin September 26, 2012
 - c) MSBA workshop “Making the Connection: Ethical Governance and Student Success” November 30, 2012 – program and registration information
 - d) Manitoba Education Research Network (MERN) Fall Forum “Equity in Education” November 9, 2012

2. Hon. Nancy Allan, Minister of Education, announcing School Bus Safety Week October 22 – 26, 2012
3. MB Education Pupil Transportation Unit, re: School Bus Safety Week and this year's theme "Stand Back from the Yellow and Black"
4. The Healthy Schools Team, Manitoba Healthy Living, Seniors and Consumer Affairs, announcing the Healthy Eating Campaign – Fall 2012

Letter of Thanks

INFORMATION CORRESPONDENCE

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

Second Reading – By-Law 235-12 Religious Instruction at Lakewood School

- 15-20-12 MOVED: Trustee Craig McGregor:
"That second reading of By-Law 235-12, a by-law to allow for religious instruction at Lakewood School for the 2012-2013 school year be given."

CARRIED

Third/Final Reading – By-Law 235-12 Religious Instruction at Lakewood School

- 15-21-12 MOVED: Trustee Craig McGregor:
"That third/final reading of By-Law 235-12, a by-law to allow for religious instruction at Lakewood School for the 2012-2013 school year be given."

CARRIED

First Reading - By-Law 236-12 Religious Instruction Collège Sturgeon Heights Collegiate

- 15-22-12 MOVED: Trustee Craig McGregor:
"That first reading of By-Law 236-12, a by-law to allow for religious instruction at Collège Sturgeon Heights Collegiate for the 2012-2013 school year be given."

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS:

Tentative Agenda – Board/Admin. Planning Retreat

Trustees will send suggested items for consideration during the October 27th afternoon session to the Chief Superintendent.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:55 p.m.

15-23-12 MOVED: Trustee Craig McGregor:
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING – PUBLIC SESSION – 9:10 p.m.

RECESS TO Committee of the Whole in Executive Session – 9:12 p.m.

The Board convened Committee of the Whole meeting in Executive Session until 9:30 p.m.

RETURN TO PUBLIC SESSION: 9:30 P.M.

Student Exchange Program Request

15-24-12 MOVED: Trustee Craig McGregor:

“That the administration recommendation regarding the student exchange request be approved as discussed in Committee of the Whole in Camera.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:33 p.m.

Bruce Chegus
Chair of the Board

Ron Weston
Chief Superintendent