

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, March 22, 2005, 7:30 p.m.

#37768

Meeting No. 06-05

PRESENT:

Chair

Bruce Alexander

Vice Chair

Linda Archer,

Trustees:

Peter Carney

Bruce Chegus

Kelly de Groot

Scott Johnston

Ron Marshall

Craig McGregor

Sandra Paterson-Greene

Ron Weston, Chief Superintendent

Carol Polonski, Assistant Secretary-Treasurer

Tanis Pshebniski, Assistant Superintendent Program and Curriculum

Dorothy Young, Assistant Superintendent Personnel and Human Resources

Dennis Dart, Manager Facilities and Maintenance

Mari-Jean Nachtigall, Senior Executive Assistant

ADOPTION OF MINUTES - PREVIOUS MEETING

06-01-05

MOVED: Trustee Linda Archer:

"That the Minutes of the Regular Board Meeting of March 8, 2005 be adopted."

CARRIED

REPORT ON EDUCATION

"Sturgeon Creek Collegiate Schooner Football Program" - Brent Corrigan, Principal, and Norm Gould, Team President, Brett Watt, Head Coach, assisted by coaches Wayne Alexander and Neville Scarlett, reported on the Sturgeon Creek's successful high school football program.

DELEGATION:

There were no delegations registered.

COMMITTEE REPORTS

PERSONNEL COMMITTEE, Peter Carney, Chair Report of the Meeting of March 15, 2005 (Appendix "A")

- 06-02-05 1. Approval of Agenda - noted
- 06-02-05 2. Policy Revisions
MOVED: Trustee Peter Carney:
"That the revisions to the following Job Descriptions be approved:
- Director, International/Continuing Education Program
 - Assistant Director, Continuing Education Program
 - Assistant Director, International Education Program
 - Night Custodial Supervisor
 - Caretaker
 - Cleaner
 - Assistant Cleaner
- CARRIED
- 06-03-05 3. Handbooks
MOVED: Trustee Peter Carney:
"That the Custodian's Handbook and the Night Custodial Supervisor's Handbook be received as information."
- CARRIED
- 06-04-05 4. Personal Leave Guidelines
MOVED: Trustee Peter Carney:
"That this item be received as information."
- CARRIED
5. MANTE Negotiations Update - for information
6. Coordinator/Administrator Appointment Process - for information
- 06-05-05 MOVED: Trustee Peter Carney:
"That the Report of the Personnel Committee No. 03-05 be accepted as presented."
- CARRIED

AWARDS AND SCHOLARSHIPS COMMITTEE, Bruce Chegus, Chair Report of the Meeting of March 7, 2005 (Appendix "B")

- 06-06-05 1. Jim and Lillian Huggard Memorial Award
MOVED: Trustee Bruce Chegus:
"That the request from Jim Huggard to establish the Jim and Lillian Huggard Memorial Award at John Taylor Collegiate and Silver Heights Collegiate beginning in June 2005 be approved."
- CARRIED

06-07-05 2. Jill Mino Memorial Dance Award
MOVED: Trustee Bruce Chegus:
"That the request from Westwood Collegiate to establish the Jill Mino Memorial Dance Award at Westwood Collegiate beginning in June 2005 be approved."

CARRIED

06-08-05 3. Policy Review
MOVED: Trustee Bruce Chegus:
"That the revisions to Awards and Scholarships Policy JI, JI-R and JI-E be approved for inclusion in the division policy manual."

CARRIED

06-09-05 MOVED: Trustee Bruce Chegus:
"That the Report of the Awards and Scholarships Committee be received as information."

CARRIED

SILVER HEIGHTS/STURGEON CREEK SCHOOLS REVIEW COMMITTEE

The Board received the following reports of the Schools Review Committee as information pursuant to Policy ABA:

- Public Meeting - February 15, 2005
- Committee Meetings - February 15, February 24, March 2, March 10

FILED

REPORT OF THE SUPERINTENDENT

Ron Weston, Chief Superintendent - Report 06-05 (Appendix "C")

FOR ACTION

06-10-05 1. Summer Board Meeting
MOVED: Trustee Sandra Paterson-Greene:
"That the Board schedule the summer board meeting on Tuesday, August 30, 2005."
CARRIED

2. Proposed Administrative and Coordinator Staffing - 2005 - 2006
For in camera discussion - see motion 06-20-05 to 06-25-05 for Board Actions

FOR INFORMATION

1. Board Actions and Referrals
2. School Newsletters
3. High School Graduation Dates
4. Bill 13 Informational Evening
5. MASS Equity in Public Education
6. MECY - Technical Vocational Initiative

06-11-05 MOVED: Trustee Kelly de Groot:
"That the MECY - Technical Vocational Initiative be referred to the Education
Committee for consideration."
CARRIED

- 7. Winnipeg Regional Health Authority - Healthy Schools Initiative
- 8. Red River College - Graduate Satisfaction and Employment Report
- 9. Updates: nil report
- 10. Suspensions

Personnel: Teaching Appointments, Support Staff Appointments, Resignations,
Leaves

CONCLUDED: Report of the Superintendent No. 06-05

FILED

REPORT OF THE SECRETARY-TREASURER
Mike Friesen, Secretary-Treasurer
Report 06-05 (Appendix "D")

For Action:

06-12-05 1. Borrowing By-Law 165-05
MOVED: Trustee Ron Marshall:
"Notice is hereby given that Borrowing By-law 165-05, a By-Law to borrow monies to
meet current expenses, shall be given first reading at the Board Meeting of April 12,
2005."
CARRIED

06-13-05 2. Summary of the City of Winnipeg's 2005 Portioned Assessment as of
March 4, 2005
MOVED: Trustee Ron Marshall:
"That the Summary of the City of Winnipeg's 2005 Portioned Assessment as of
March 4, 2005 be referred to the Finance/Facilities Committee for consideration."
CARRIED

06-14-05 3. The Historical Museum Association of St. James-Assiniboia
MOVED: Trustee Ron Marshall:
"That the request from The Historical Museum Association of St. James-Assiniboia
for financial support for the program "The Pioneer Community: A Sense of
Belonging" be referred to the Finance/Facilities Committee."
CARRIED

06-15-05 4. St. James-Assiniboia School Division Curling League
MOVED: Trustee Ron Marshall:
"That a grant of \$150.00 be approved to support the Division trophy of the St. James-
Assiniboia School Division Curling League."
CARRIED

For Information:

1. Cheque Registers - March 4, March 14, 2005
2. Fund Raising Report - Buchanan and Sansome Schools
3. Permit Report

CONCLUDED: Report of the Secretary-Treasurer No. 06-05

FILED

CORRESPONDENCE**A. FOR ACTION**

1. P. W. Hayden, Crestview Men's Fastball League, regarding liability insurance requirement for permit to use school grounds

06-16-05

MOVED: Trustee Ron Marshall:

"That correspondence from Mr. Hayden regarding liability insurance be referred to the Finance/Facilities Committee for consideration."

CARRIED

2. Cindy Tremblay, President, Ecole Bannatyne Parent Council, regarding French Immersion programming

06-17-05

MOVED: Trustee Sandra Paterson-Greene:

"That correspondence from Ecole Bannatyne Parent Council be referred to the administration for appropriate response."

CARRIED

B. FOR INFORMATION

1. MAST Salary Bulletin 01-2005 (n/t) Swan Valley School Division and CUPE Local 1947 (bus drivers)
2. MAST Salary Bulletin 01-2005 (n/t) Swan Valley School Division and CUPE Local 1947 (Mechanics)
3. MAST, Minutes of Pension Trustees Meeting, September 27, 2004
4. James Durstan, Chairperson, Mountain View School Division, copy of letter to Hon. Peter Bjornson, re: government method and timing of revenue distribution to school divisions
5. Carolyn Duhamel, Executive Director, re: updates on federal and national issues and analysis of the recent federal budget
6. MAST News Release "Strategic Investments Must Include Greater Support for Public Schools"
7. Praxis Conflict Consulting, re: workshop on "Building Better Board By-laws and Board Member Handbooks"

FILED

UNFINISHED BUSINESS/BUSINESS ARISING

- 06-18-05 **MOVED:** Trustee Linda Archer:
 "That the Chief Superintendent obtain feedback from the school community and provide a report on the relationship between the Governor General's medal and the St. James-Assiniboia School Division's Award of Excellence, following the first year of implementation of revisions to Policy JI, JI-R and JI-E."

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

There were no items of new business.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA - 8:40 p.m.

- 06-19-05 **MOVED:** Trustee Craig McGregor:
 "That the Board recess to Committee of the Whole In Camera."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA - 9:25 p.m.

- 06-20-05 **MOVED:** Trustee Peter Carney:

"That, taking into account the changes of increased enrolment and retirement of staff, the Board approve the following administrative appointments effective September 6, 2005:

PRINCIPAL POSITIONS:

Lucille Aquin be appointed .75 Teaching Principal at Bannatyne School
 Neil Moffatt be appointed .75 Teaching Principal at Brooklands
 Dawn Hicks be appointed Supervising Principal of St. James Collegiate

VICE PRINCIPAL POSITIONS:

Jordana Buchwold be appointed .5 Teaching Vice Principal at Silver Heights Collegiate
 Kevin Dueck be appointed Supervising Vice Principal at Ecole Golden Gate Middle School
 Liz Matyi be appointed Supervising Vice Principal at Silver Heights Collegiate"

CARRIED

- 06-21-05 **MOVED:** Trustee Peter Carney:
 "That the Board approve the following transfers of administrative staff effective September 6, 2005:

Barry Wiess to Supervising Vice Principal at Westwood Collegiate
 Andy Mead to .5 Teaching Vice Principal at Sturgeon Creek Collegiate
 Sandra Simonson to .5 Teaching Vice Principal at Hedges Middle School
 Bonnie Ransom to .5 Teaching Vice Principal at Bruce Middle School"

CARRIED

- 06-22-05 MOVED: Trustee Peter Carney:
"That the Board approve the following changes in coordinator staffing due to administrative priorities and implementation of new curriculum, effective September 6, 2005:

That the Instructional Coordinator K-5 be reduced from 1.0 to .5.
That the Instructional Coordinator 6-S4 be reduced from 1.0 to .5.
That the Physical Education Coordinator be increased from .5 to 1.0.
That the Arts Coordinator be reduced from 1.0 to .5."

CARRIED
- 06-23-05 MOVED: Trustee Peter Carney:
"That two new positions be created:
-.5 Administrator position entitled Administrator of Educational Leadership and Professional Learning K-S4 and
-.5 Coordinator position in the area of Technology (Vocational) Education."

CARRIED
- 06-24-05 MOVED: Trustee Peter Carney:
"That Greg Mutter be appointed the Administrator of Educational Leadership and Professional Learning (.5) as well as the Coordinator for Technology (Vocational) Education (.5)."

CARRIED
- 06-25-05 MOVED: Trustee Peter Carney:
"That the following coordinator staffing adjustments as a result of retirements and/or maternity leaves be approved:
 That Carol Simpson remain as the .5 Instructional Coordinator for 6-S4 and assume the .5 K-S4 Social Studies position;
 That Phyllis Geddert become the full-time Assessment and Evaluation Coordinator and that the professional development position be reallocated to the new position of Administrator of Educational Leadership and Professional Learning K-S4."

CARRIED
- 06-26-05 MOVED: Trustee Peter Carney:
"That the Board approve the revised Letter of Understanding with CUPE Local 744 regarding Retirement and Vesting and that the division signing officers be authorized to sign the letter."

CARRIED

ADJOURNMENT

On motion of Trustee Craig McGregor, the meeting adjourned at 9:30 p.m.

