

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, December 14, 2010

Meeting No. 21-10

PRESENT:

Chair of the Board:

Bruce Chegus

Vice Chair:

Craig McGregor

Trustees:

Ed Hume

Craig Johnson

Scott Johnston

Jennifer Lawson

Sandy Lethbridge

Bryan Metcalfe

Cheryl Smukowich

Ron Weston, Chief Superintendent

Mike Friesen, Secretary-Treasurer

Brett Lough, Assistant Superintendent Administration, Planning and Research

Greg Mutter, Assistant Superintendent Personnel and Human Resources

Carrie Melville, Assistant Secretary-Treasurer

Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance recorded above.

ADOPTION OF MINUTES

21-01-10

MOVED: Trustee Scott Johnston:

“That the minutes of the Board Meeting of November 23, 2010 be adopted.”

CARRIED

REPORT ON EDUCATION

Westwood Collegiate:

A Cappella Etcetera: Vocal Group, Directed by Alice Russell

HEARING OF DELEGATIONS

No Delegations Registered

COMMITTEE REPORTS**FINANCE/FACILITIES COMMITTEE**

Meeting held December 7, 2010 (Appendix A)

Committee Chair: Trustee Scott Johnston

- 1 Call to Order/Attendance – noted
2. Approval of agenda – noted
- 21-02-10 3. Authorization of Sale - 250 Bedson Street
 MOVED: Trustee Scott Johnston:
 “That correspondence from the Public Schools Finance Board authorizing the sale of 250 Bedson Street be received as information.”
 CARRIED
- 21-03-10 4. Undesignated Capital Reserve Project List
 MOVED: Trustee Scott Johnston:
 “That the following projects be funded from the Undesignated Capital Reserve:
 a) Upgrade Fume Hoods
 b) Upgrade High School tracks and fields
 c) Bus lane at École Bannatyne
 d) Replace Board Office Roof
 and further,
 That correspondence be forwarded to Public Schools Finance Board requesting authorization to proceed with the projects as listed.”
 CARRIED
- 21-04-10 5. Financial Statements
 MOVED: Trustee Scott Johnston:
 “That the Financial Statements for the period ended September 30, 2010 and October 31, 2010 be received as information; and further,
 That the financial projection as at October 31, 2010 be received as information; and further,
 That The Continuing Education Financial Statement for the period ended June 30, 2010 be received as information; and further,
 That the International Education Program Financial Statement for the period ended June 30, 2010, be received as information; and further,
 That the Stevenson-Britannia Adult Literacy Financial Statements for the period ended June 30, 2010 and Audit Report from PriceWaterhouseCoopers LLP for the period ended June 30, 2010, be received as information.”
 CARRIED
- 21-05-10 6. Internal School Audit Review
 MOVED: Trustee Scott Johnston:
 “That the Internal School Audit Review 2009/2010 be received as information.”
 CARRIED

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- 21-06-10 7. Grant's Old Mill Grant Request
MOVED: Trustee Scott Johnston:
"That a grant in the amount of \$750.00 be awarded to Grant's Old Mill in 2011;
and further,
That the St. James-Assiniboia School Division be recognized as a contributor
to Grant's Old Mill."
CARRIED
- 21-07-10 8. Energy Consumption Grant
MOVED: Trustee Scott Johnston:
"That the Energy Consumption Report 2009-2010 be received as information."
CARRIED
- 21-08-10 9. Draft Division Budget Timeline – 2011-2012
MOVED: Trustee Scott Johnston:
"That the Draft Division Budget Timeline 2011-2012 be approved."
CARRIED
- 21-09-10 10. InForM Net Report 2009-2010
MOVED: Trustee Scott Johnston:
"That the InForM Net Report 2009-2010 be received as information."
CARRIED
- 21-10-10 11. Outdoor Court Proposal from Kirkfield/Westwood
MOVED: Trustee Scott Johnston:
"That Outdoor Court Proposal from Kirkfield/Westwood Community Centre be
referred back to Administration for clarification; and further,
That the matter be reported at a subsequent Finance/Facilities Committee
meeting."
CARRIED
- 21-11-10 12. Family Choices Building Fund
MOVED: Trustee Scott Johnston:
"That the correspondence from the Province of Manitoba, Family Services and
Consumer Affairs re: Family Choices Building Fund be received as information."
CARRIED
- 21-12-10 13. Heritage Park Children's Programs Inc. – Third Site Expansion
MOVED: Trustee Scott Johnston:
"That correspondence be sent to the Executive Director, Heritage Park
Children's Program Inc., advising that the School Division is not able to proceed
with the third site expansion request at this time."
CARRIED

21-13-10 14. Executive Director, Lakewood Children's Centre Inc. – Proposal for Expansion/Renovation
MOVED: Trustee Scott Johnston:
"That the School Division endorse the use of additional space at Lakewood School and encourage the Lakewood Children's Centre to apply to the Province of Manitoba for funding through the Family Choices Building Fund."
CARRIED

21-14-10 15. St. James-Assiniboia Teachers' Association Delegation Presentation
MOVED: Trustee Scott Johnston:
"That the St. James-Assiniboia Teachers' Association Delegation Presentation on the 2011/2012 Budget be received as information; and further, That correspondence be forwarded over the signature of the Chair of the Board to the St. James-Assiniboia Teachers' Association acknowledging the detailed budget presentation."
CARRIED

21-15-10 16. International Student Program
MOVED: Trustee Scott Johnston:
"That the proposal to increase the International Student allocation to schools be referred to the Finance/Facilities 2011-2012 Budget meeting on February 14, 2011."
CARRIED

CONCLUDED: Minutes of the Finance/Facilities Committee No. 13-10
FILED

RETIREMENT PLAN COMMITTEE

Meeting held: November 18, 2010 (Appendix B)

Trustee Craig McGregor presented the Retirement Plan Committee minutes for trustees' information.

CONCLUDED: Minutes of the Retirement Plan Committee No. 02/10-11
FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 20-10 (Appendix C)

FOR ACTION

21-16-10 1. Manitoba Education – Bill 13
MOVED: Trustee Jennifer Lawson:
"That Bill 13 "Preparing Students for Success" Act be referred to the Education Committee for review."
CARRIED

- 21-17-10 2. Manitoba Education Provincial Assessment Policy K-12
MOVED: Trustee Jennifer Lawson:
"That the Manitoba Education Provincial Assessment Policy, Kindergarten to Grade 12, be referred to the Education Committee for review."
CARRIED
- 21-18-10 3. Reading Recovery Report 2009/2010
MOVED: Trustee Jennifer Lawson:
"That the Reading Recovery Report 2009/2010 be referred to the Education Committee for review."
CARRIED
- 21-19-10 4. Intensive and Enhanced French Approach Report 2009/10 Results
MOVED: Trustee Jennifer Lawson:
"That the Intensive and Enhanced French Approach Report 2009/10 Results be referred to the Education Committee for review."
CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. St. James-assiniboia Parent Child Coalition honours Candace Borger as Community Champion
3. Annual Data Analysis to Inform Professional Learning – presented by divisional coordinators – re-scheduled to January 17, 2011

CONCLUDED: Report of the Superintendent No. 20-10

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 20-10 (Appendix D)

FOR ACTION

- 21-20-10 1. MUST Fund July 1, 2010 Fee Assessment
MOVED: Trustee Scott Johnston:
"That the MUST Fund July 1, 2010 Fee Assessment be referred to the Finance/Facilities Committee."
CARRIED
- 21-21-10 2. Appointment of Division Auditor for 2010/2011
MOVED: Trustee Scott Johnston:
"That PricewaterhouseCoopers LLP be appointed to conduct the audit of the Division's 2010/2011 financial records."
CARRIED

FOR INFORMATION

1. Cheque Registers – November 16-December 7, 2010
2. Permit Report – November 18, 2010

CONCLUDED: Report of the Secretary-Treasurer No. 20-10

FILED

CORRESPONDENCE**For Action**

1. Hugh Coburn, President MSBA, inviting nominations for the Presidents' Council Award in recognition of significant contributions to public education
Nominations may be brought forward by trustees.
 2. Organizing Committee, Support Staff Dinner, re: request for financial support towards the 2010/2011 Annual Support Staff Dinner
- 21-22-10 MOVED: Trustee Scott Johnston:
"That the request for financial support towards the 2010/11 Annual Support Staff Dinner be referred to the Finance/Facilities Committee for consideration."

CARRIED

For Information

1. Manitoba School Boards Association (MSBA):
 - a. Executive Highlights – December 6, 2010
 - b. MSBA News clippings, November 25 – December 8, 2010
 - c. e-bulletin December 8, 2010
 - d. Executive Director, re: School Board Member Handbook – Draft copy
2. Chair, Seine River School Division, re: endorsement for Robert Rivard for the position of President of MSBA for 2011-2012
3. Executive Director, Manitoba Council for Leadership in Education, re: release of Manitoba Education Research Network (MERN) document A Study of Arts Education in Manitoba Schools (copy included in Circ File)

INFORMATION CORRESPONDENCE:

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**First Reading, By-Law 217-10 – Debenture By-Law, Various Projects**

- 21-23-10 MOVED: Trustee Craig McGregor:
"That First Reading of By-Law 217-10, a debenture by-law to fund various school building projects, be given first reading.

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

Student Council Activities – Sandy Lethbridge, Trustee

Trustee Lethbridge reported on the meeting with high school student councils and provided a summary of student council activities which were shared at their recent meeting. Board members complimented the student councils on the scope and level of involvement in their community outreach activities. This item was for trustees' information.

Notice of Motion, By-Law 218-10 – Religious Instruction, Voyageur School

21-24-10 Trustee Craig McGregor:

Trustee Craig McGregor gave notice:
That first reading of By-Law 218-10. to allow for religious instruction at Voyageur School in accordance with the Public Schools Act, will be given January 11, 2011.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:45 p.m.

21-25-10 MOVED: Trustee Craig McGregor:
"That the Board recess to Committee of the Whole in Camera."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:50 p.m.

21-26-10 MOVED: Trustee Jennifer Lawson:
"That the Chair of the Board respond to the letter from the Brooklands resident as discussed in Committee of the Whole in camera."

CARRIED

21-27-10 MOVED: Trustee Craig McGregor:
"That the e-mail correspondence discussed in Committee of the Whole in camera be referred to the administration for appropriate response."

CARRIED

ADJOURNMENT

On motion of Trustee Scott Johnston the meeting adjourned at 9:55 p.m.

Bruce Chegus,
Chair of the Board

Ron Weston
Chief Superintendent