

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, June 8, 2010

#83893

Meeting No. 12-10

**PRESENT:**

Chair of the Board:

Bruce Chegus

Vice Chair:

Peter Carney

Trustees:

Bruce Alexander

Linda Archer

Roxane Delbridge

Craig McGregor

Rockford McKay

Sandra Paterson-Greene

Cheryl Smukowich

Ron Weston, Chief Superintendent

Mike Friesen, Secretary-Treasurer

Carrol Harvey, Manager Human Resources

Brett Lough, Assistant Superintendent Administration, Planning and Research

Tanis Pshebniski, Assistant Superintendent Program and Curriculum

Mari-Jean Nachtigall, Senior Executive Assistant

**CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance recorded above.

**ADOPTION OF MINUTES**

12-01-10

MOVED: Trustee Sandra Paterson-Greene:

“That the minutes of the Board Meeting of May 25, 2010 be adopted.”

CARRIED

**REPORT ON EDUCATION**

**Buchanan School – Aboriginal Awareness Activities** - Presented by:  
Laura Warrenchuk, School Counsellor, Principal, Henrietta Hoch and four  
students

**COMMITTEE REPORTS**

**FINANCE/FACILITIES COMMITTEE**

Meeting held June 1, 2010 (Appendix A)

Presented by: Trustee Craig McGregor

1. Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Presentation – PricewaterhouseCoopers Pre-Audit  
12-02-10 MOVED: Craig McGregor:  
“That the 2009/2010 Audit plan presentation from PricewaterhouseCoopers LLP and Schedule of Specified Procedures Audit Report for the Provincial year-end of March 31, 2010, be received as information.”  
CARRIED
4. Mensheds – Permit Request at Hedges Middle School  
12-03-10 MOVED: Craig McGregor:  
“That the revised Letter of Understanding with the St. James-Assiniboia 55+ Centre for the operation of a Mensheds program in the wood shop at Hedges Middle School be approved; and further,  
That the revised Letter of Understanding be forwarded to the St. James-Assiniboia 55+ Centre for review and consideration.”  
CARRIED
5. City of Winnipeg – 2010 Election Agreement  
12-04-10 MOVED: Craig McGregor:  
“That the Board authorize the cost sharing agreement between the City of Winnipeg and the St. James-Assiniboia School Division for conduction the 2010 election for school trustees within the Division.”  
CARRIED
6. Manitoba School Boards Association Fees July 2010 to June 2011  
12-05-10 MOVED: Craig McGregor:  
“That the amount of \$72,282.25 be paid to the Manitoba School Boards Association for 2010-2011 MSBA Membership Fees.”  
CARRIED
7. Winnipeg Mennonite Elementary & Middle Schools Request  
12-06-10 MOVED: Craig McGregor:  
“That the Winnipeg Mennonite Elementary and Middle Schools be given permission to install a gate at the driveway entrance at 250 Bedson Street subject to specifications as approved by the Manager of Facilities and Maintenance.”  
CARRIED
8. Financial Statements  
12-07-10 MOVED: Craig McGregor:  
“That the Financial Statements for the period ended April 30, 2010 and Financial Projections for the 2009—2010 year end as at April 30, 2010, be received as information.”  
CARRIED

- 12-08-10 9. Contact Article  
MOVED: Craig McGregor:  
"That the Draft Contact article on the Budget 2010/2011 be received as information."  
CARRIED
- 12-09-10 10. Public Schools Finance Board  
MOVED: Craig McGregor:  
"That the Public Schools Finance Board Capital Plan submissions for 2011 to 2015 be received as information."  
CARRIED
- 12-10-10 11. Bannatyne School Playground Structure  
MOVED: Craig McGregor:  
"That a letter of endorsement be sent to the Parent Council of École Bannatyne School for the proposed playground improvements subject to inspection by the Manager, Facilities and Maintenance with particular reference to a safety perspective regarding the maze and sight lines."  
CARRIED
- CONCLUDED: Report of the Finance/Facilities Committee  
FILED

**GOVERNANCE COMMITTEE**

Meeting held May 31, 2010 (Appendix B)  
Trustee Bruce Alexander, Chair

1. Call to Order/Attendance – noted
  2. Approval of agenda – noted
  3. Board Organizational By-Law
    - a. Consideration of Proposed Changes – for information
    - b. Addition to Policy BC – School Board Member Conduct
- 12-11-10 MOVED: Trustee Bruce Alexander:  
"That Policy BC be approved as amended for inclusion in the division policy manual."  
CARRIED
- 12-12-10 c. Board Member Confidentiality Agreement BC-E-1  
MOVED: Trustee Bruce Alexander:  
"That Policy BC-E-1 be approved as amended for inclusion in the division policy manual."  
CARRIED
- CONCLUDED:  
Report of the Governance Committee  
FILED

**MARKETING COMMITTEE**

Meeting held May 31, 2010 (Appendix C)  
Sandra Paterson-Greene, Chair

1. Attendance - noted
2. Approval of Agenda – noted
3. Review of the Minutes  
For Information
4. Projected Non-Resident Students – 2010-2011  
For information
5. Exit (2008-09) and Entrance (2009-2010) Survey Results  
For information
6. Divisional Calendar/Year End Advertisements  
For information
7. Scholarship Foundation Marketing Strategies  
For information
8. MSBA – Presentation on Supporting Public Education

12-13-10

MOVED: Trustee Sandra Paterson-Greene:

”That the MSBA presentation be shared with trustees at the June 22<sup>nd</sup> Board meeting during the Report on Education and that a copy of the presentation be given to each of the trustees. “

CARRIED

9. Information Items – Agenda items 4, 5, 6, 7

12-14-10

MOVED: Trustee Sandra Paterson-Greene:

”That the following items be received as information:

- Projected Non-Resident Students – 2010-11
- Exit (2008-09) and Entrance (2009-10) Survey Results
- Divisional Calendar/Year end ads
- Scholarship Foundation Marketing Strategies”

CARRIED

CONCLUDED:

Report of the Marketing Committee

FILED

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent  
Report 11-10 (Appendix “D”)

**FOR ACTION**

1. Student Information system – Tender Request

12-15-10

MOVED: Trustee Sandra Paterson-Greene:

”That the administration be given approval to tender via request for proposal for a unified student information and reporting system.”

CARRIED

**FOR INFORMATION**

1. Board Actions and Referrals
2. Innovative Grants Approved for 2010-2011
3. Safe Workers of Tomorrow and Sturgeon Heights
4. Congratulations – École Golden Gate and Bruce Middle Schools – Let’s Talk Science competition accomplishments
5. Grant’s Old Mill 35<sup>th</sup> Anniversary

CONCLUDED: Report of the Superintendent No. 11-10

FILED

**REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer  
Report 11-10 (Appendix E)

**FOR ACTION**

12-16-10

1. Public Schools Finance Board Correspondence  
MOVED: Trustee Craig McGregor:  
“That the correspondence from the Public Schools Finance Board
  - a) Authorization to accept the offer for the sale of 1970 Ness Avenue
  - b) Letter to Winnipeg Land Titles Office regarding the sale of 1970 Ness Avenuebe referred to the Finance/Facilities Committee.”

CARRIED

**FOR INFORMATION**

1. Cheque Registers – May 21, 28 and 31, 2010
2. Permit Report – June 3, 2010
3. Fund Raising Report – Linwood School

CONCLUDED: Report of the Secretary-Treasurer No. 11-10

FILED

**CORRESPONDENCE**

**For Information**

1. Manitoba School Boards Association (MSBA):
  - a. News Clippings May 25 – June 1, 2010
  - b. E-Bulletin- May 19, 2010
  - c. Membership Satisfaction Survey

- d. Executive Director Memorandum re: Learning for a Sustainable Future Program
2. Hugh Coburn, President MSBA, copy of letter to Metro Presidents of The Manitoba Teachers' Society re: school closures during periods of inclement weather
3. Margaret Redmond, President & CEO Assiniboine Park Conservancy, acknowledging the Board's letter re: playground upgrades at the Park
4. Organizing Committee of the Annual Support Staff Dinner, in appreciation for the Board's financial support
5. Retired Teachers' Association of Manitoba, in appreciation for the performance from Collège Sturgeon Heights Collegiate mixed Choral Group "Mood Swing" at their recent AGM
6. City Assessor, City of Winnipeg Assessment and Taxation Department, re: the Board's letter re: assessment matters

Letter of Appreciation: The Family of the late Pat Phillips

**INFORMATION CORRESPONDENCE:**

FILED

**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

- |          |   |         |
|----------|---|---------|
| 12-17-10 | Trustee Peter Carney:<br>"That By-Law 213-10, a by-law to provide for consolidation of by-Laws 62-84 and 193-08 Board Member Compensation and Expenses be given second reading."      | CARRIED |
| 12-18-10 | Trustee Peter Carney:<br>"That By-Law 213-10, a by-law to provide for consolidation of by-Laws 62-84 and 193-08 Board Member Compensation and Expenses be given third/final reading." | CARRIED |
| 12-19-10 | Trustee Peter Carney:<br>"That By-Law 210-10, a debenture by-law to provide monies for various projects be given second reading."   | CARRIED |
| 12-20-10 | Trustee Peter Carney:<br>"That By-Law 210-10, a debenture by-law to provide monies for various projects be given third/final reading."  | CARRIED |

12-21-10 Trustee Peter Carney:  
"That By-Law 214-10, a by-law to provide for designation of Election Officials for the Municipal Election be given second reading."  
CARRIED

12-22-10 Trustee Peter Carney:  
"That By-Law 214-10, a by-law to provide for designation of Election Officials for the Municipal Election be given third/final reading."  
CARRIED

### **QUESTIONS FROM THE PUBLIC**

Mr. E. Hume, 135 Douglas Park Road, requested information about an item on the agenda. Trustee Alexander responded.

### **NEW BUSINESS**

- Trustee Presenters – Silver Circle and Retirement Honourees – for information
- Report of the Student Council Liaison Meeting

Trustee Sandra Paterson-Greene reported on the meeting with high school student council executives and commended the schools on their many and varied activities highlighting Student Leadership, Social Justice, Student Voice and Sustainable Development activities happening in St. James-Assiniboia high schools.

### **RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:36 p.m.**

12-23-10 MOVED: Trustee Bruce Alexander:  
"That the Board recess to Committee of the Whole in Camera."  
CARRIED

### **REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:15 p.m.**

12-24-10 MOVED: Trustee Cheryl Smukowich:  
"That Carol Simpson be appointed as a Supervising Vice Principal at John Taylor Collegiate effective September 7, 2010.

That Heather Palmer be appointed as a Teaching (50%) Vice Principal (50%) at Westwood Collegiate effective September 7, 2010.

That Dwayne Green be appointed as a Teaching (50%) Vice Principal (50%) at Hedges Middle School effective September 7, 2010.

That Kelsey McDonald, currently on a one year term intern position as a Teaching (50%) Vice Principal (50%) at Linwood School for the 2009/2010 school year be reappointed to this position for one year term for the 2010/2011 school year.

That Roné Boyko, currently on a one year term intern position as a Teaching (50%) Vice Principal (50%) at Assiniboine School for the 2009/2010 school year be reappointed to this position for one year term for the 2010/2011 school year.”

CARRIED

12-25-10      MOVED: Trustee Cheryl Smukowich:

“That Manual Gomes be appointed to the position of Vice Principal teaching at École Golden Gate Middle School effective September 7, 2010.”

CARRIED

### **ADJOURNMENT**

On motion of Trustee Sandra Paterson-Greene the meeting adjourned at 9:15 p.m.

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Bruce Chegus,  
Chair of the Board

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Ron Weston  
Chief Superintendent