

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, May 12, 2015

Meeting No. 09-15

PRESENT:

Chair: Craig McGregor
Vice Chair Cheryl Smukowich

Trustees: Bruce Chegus (8:13 pm)
Ed Hume
Craig Johnson
Scott Johnston
Jennifer Lawson
Sandy Lethbridge
John Mulligan (7:35 pm)

Ron Weston, Chief Superintendent
Mike Friesen, Secretary-Treasurer
Brett Lough, Assistant Superintendent, Administration
Carrie Melville, Assistant Secretary-Treasurer
Kazia Paradis, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE

The Board Meeting was called to order at 7:31 p.m. Attendance - recorded above.

ADOPTION OF MINUTES

09-01-15 MOVED: Trustee Jennifer Lawson:

“That the minutes of the Board Meeting of April 28, 2015 be adopted.”

CARRIED

REPORT ON EDUCATION

École Robert Browning – “FIT en français!”

Presented by: Bryan Vermeylen, Phys-Ed Teacher & Michelle Clarke, Principal as well as 4 students.

The presentation highlighted some of the things going on “Inside the Gym Walls”. The presentation included Super Speed Stacking, demonstrated by the students; the High 5! Community Run, which encourages active living and strong community engagement; and Deeper Learning in the Gym, using “real-time” iPad Technology to help students improve in their skills. These transformational activities support the students in developing healthy and active lifestyle practices for their lifetime.

HEARING OF DELEGATIONS

No delegations registered.

COMMITTEE REPORTS

EDUCATION COMMITTEE 07-15

Meeting held April 27, 2015 (Appendix A)
Committee Chair – Jennifer Lawson

1. Attendance – for information
2. Approval of Agenda – noted
3. Proposed Middle Years School Reorganization

09-02-15 **MOVED: Trustee Jennifer Lawson:**

“That the Proposed Middle Years School Reorganization - Addition of a French Milieu School be referred to the Committee of the Whole for review and consideration.”

CARRIED

4. Correspondence re: Protecting Canadians from Online Crime Act Motion 06-25-15

09-03-15 **MOVED: Trustee Jennifer Lawson:**

“That Administration provide the Correspondence re: Protecting Canadians from Online Crime Act information to school administrators and School Resource Officers.”

CARRIED

09-04-15 5. Revised Policies
MOVED: Trustee Jennifer Lawson:

“That the revisions to the following:

- IJOA-R Field Trips
- IJOA-E-4 One-Day Field Trip Proposal
- IJOA-E-5 Extended Field Trip Proposal
- IJOA-E-5A Out-of-Country Field Trip Proposal

be received as information;

and further,

That the revisions to CGE Nutrition Policy be approved.”

CARRIED

09-05-15 6. Information Items
MOVED: Trustee Jennifer Lawson:

“That the following items be received as information:

- Manitoba Education Task Force on Special Needs Funding
- Handheld Electronic Device use in Schools
- Correspondence Re: Advocacy Discussion K. Cameron, President, MSBA”

CARRIED

CONCLUDED: Report of the Education Committee No. 07-15

FILED

FINANCE / FACILITIES COMMITTEE 07-15

Meeting held May 5, 2015 (Appendix B)

Committee Chair: Scott Johnston

1. Attendance – for information
2. Approval of Agenda – noted
3. K. Cameron, President, MSBA - Advocacy Discussion Document

09-06-15 **MOVED: Trustee Scott Johnston:**

“That the Division’s response to MSBA on advocacy include the development of a framework for position papers based on Executive initiative;

And further,

That the framework provide for development and discussion at Regional MSBA meetings.”

CARRIED

- 09-07-15 4. City of Winnipeg - 2015 Mill Rates for the Education Support Levy and Special Levy
MOVED: Trustee Scott Johnston:
- “That the City of Winnipeg 2015 Mill Rates for the Education Support Levy and Special Levy be received as information.”
- CARRIED
- 09-08-15 5. PSFB Correspondence
a) Authorization for support for additional costs re renovation of two science classrooms at Westwood Collegiate
b) Project support for the child care renovation at Lakewood School
c) Project support for child care window replacement at Lakewood School
d) Authorization to proceed with the steam heating system replacement at Golden Gate Middle School
MOVED: Trustee Scott Johnston:
- “That the above listed correspondence from PSFB be received as information.”
- CARRIED
- 09-09-15 6. Financial Request - Annual Support Staff Dinner – 2014/15
MOVED: Trustee Scott Johnston:
- “That financial support in the amount of \$900 be provided for the 2014/2015 Annual Support Staff Dinner.”
- CARRIED
- 09-10-15 7. Financial Statement - For the period ended March 31, 2015
MOVED: Trustee Scott Johnston:
- “That the Financial Statement for the period ended March 31, 2015 be received as information.”
- CARRIED
- 09-11-15 8. Delegation Request from Scholarship Foundation
a) Delegation Presentation – January 27, 2015
b) Internal Fund Raising Campaign Winnipeg Foundation Administrative Relationship
MOVED: Trustee Scott Johnston:
- “That the Superintendent (or delegate) be enabled to supervise the St. James Scholarship Foundation campaign and ensure that it is managed in a manner that is congruent with Division policies and minimize Division staff time.”
- CARRIED

9. St. James-Assiniboia Parent Child Coalition - Request to Extend Current Hours of Operation for the Parent Child Drop-in Centre at Sansome School

09-12-15 **MOVED: Trustee Scott Johnston:**

“That the request from the St. James-Assiniboia Parent Child Coalition to add a Tuesday drop-in evening at Sansome School and discontinue their drop-in evening at Lakewood School effective September 15, 2015 be approved.”

CARRIED

10. Buchanan School Bus Loop - Public Meeting Feedback – April 13, 2015

09-13-15 **MOVED: Trustee Scott Johnston:**

“That the Buchanan School Bus Loop Public Meeting Feedback from April 13, 2015 be received as information.”

CARRIED

11. École Robert Browning Bus Loop Update

09-14-15 **MOVED: Trustee Scott Johnston:**

“That the update on the École Robert Browning Bus Loop be received as information.”

CARRIED

12. Safety Issue at Dee and Logan

09-15-15 **MOVED: Trustee Scott Johnston:**

“That the correspondence from Winnipeg Public Service denying the School Division’s request for the installation of traffic control signals at Dee and Logan be received as information;

And further,

That the safety issue at Dee Street & Logan Avenue be listed as a pending item for the Finance/Facilities Committee.”

CARRIED

- 09-16-15 13. Britannia Annex Lease Negotiations Update
MOVED: Trustee Scott Johnston:

“That the terms and conditions for the new lease agreement for the Britannia Annex be approved in principle;

And further,

That Administration be authorized to forward the new lease agreement to the two tenants located at the Britannia Annex for consideration.”

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee No. 07-15

FILED

RETIREMENT PLAN COMMITTEE NO. 04-14/15

Meeting held May 7, 2015 (Appendix C)

Committee Chair: Bruce Chegus

Trustee Bruce Chegus reviewed the Report of the Retirement Plan Committee for trustees' information.

CONCLUDED: Report of the Retirement Plan Committee No. 04-14/15

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 09-15 (Appendix D)

FOR ACTION

- 09-17-15 1. Manitoba Education – Evaluation Report of the Pupil Transportation System for St. James-Assiniboia School Division
MOVED: Trustee Scott Johnston:

“That the Evaluation Report of the Pupil Transportation System be referred to the Finance/Facilities Committee for review.”

CARRIED

- 09-18-15 2. Request for Committee of the Whole Meeting
MOVED: Trustee Craig Johnson:

“That a Committee of the Whole meeting be held to discuss enrolment projections on Wednesday, May 20, 2015 at 5:30 p.m. in the Boardroom.”

CARRIED

FOR INFORMATION

- 09-19-15 1. Board Actions and Referrals
2. Report on Music Festival Activities
3. Provincial Concours d’art oratoire 2015
4. Grade 8 Life/Work Exploration Camp
5. Congratulations! Award Presentation to Brooklands School
MOVED: Trustee Ed Hume:

“That the Board prepares a letter, over signature of the Board Chair, offering congratulations to Brooklands School for receiving the Welcome to Kindergarten Award for Partnership Excellence from The Learning Partnership on April 20, 2015.”

CARRIED

- 09-20-15 6. Congratulations! School System Coach of the Year
MOVED: Trustee Ed Hume:

“That the Board prepares a letter, over signature of the Board Chair, offering congratulations to Mr. Vincent, Teacher and Coach at Collège Sturgeon Heights Collegiate who was selected as School System Coach of the Year by Coaching Manitoba and presented with the Peter Dick Award on April 25, 2015.”

CARRIED

- 09-21-15 7. A Special Thanks to Lincoln Middle School Staff
8. Good News
MOVED: Trustee Ed Hume:

“That the Board prepares a letter, over signature of the Board Chair, offering congratulations to Ms. Siemens, Teacher from Brooklands School who was selected to receive a “Celebrate Literacy Award” from the Reading Council of Greater Winnipeg (to be presented on May 25, 2015).”

CARRIED

9. St. James Collegiate Variety Show 2015
10. Year End Barbeque – International Students & Homestay Families

CONCLUDED: Report of the Superintendent No. 09-15

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 09-15 (Appendix E)

FOR ACTION

1. By-Law 257-15 – Debenture
09-22-15 MOVED: Trustee Cheryl Smukowich:

“That Debenture By-Law 257-15 shall be given first reading at the May 26, 2015 Board Meeting.”

CARRIED

FOR INFORMATION

1. Cheque Registers
 - a) April 27, 2015 (INP Payroll Clearing)
 - b) April 28, 2015
 - c) May 4, 2015 (INP Payroll Clearing)
 - d) May 6, 2015
2. Permit Report – May 7, 2015
3. Fund Raising Report – John Taylor Collegiate and Collège Sturgeon Heights Collegiate

CONCLUDED: Report of the Secretary-Treasurer No. 09-15

FILED

CORRESPONDENCE

Action Correspondence

No Items for Action

Information Correspondence

1. Manitoba School Boards Association:
 - a) E-Bulletin – April 29, 2015
 - b) Pine Creek School Division – Employment Opportunity
2. Manitoba High Schools Athletic Association Update – May 7, 2015
3. The St. James Scholarship Foundation - 2014 Annual Report

CONCLUDED – Information Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

- **09-23-15 First Reading, By-Law 258-15 – Religious Instruction at École Robert Browning
MOVED: Trustee Cheryl Smukowich:**

“That the Board give first reading to By-Law 258-15, a By-law to allow for instruction in religion at École Robert Browning School.”

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

- **List of Silver Circle and Retirement Celebrants**

Trustees were provided the list and requested to return completed forms to Ms. Paradis. A summary will be provided at the next Board Meeting.

- **09-24-15 Notice of Motion, By-Law 259-15 – Religious Instruction at Strathmillan School
MOVED: Trustee Cheryl Smukowich:**

“That notice is hereby given that By-Law 259-15, a By-Law to allow for religious instruction at Strathmillan School shall be given first reading at the May 26, 2015 Board Meeting.”

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:44 P.M.

09-25-15 MOVED: Trustee Craig Johnson:

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:37 P.M.

09-26-15 MOVED: Trustee Cheryl Smukowich:

“That Michelle Clarke be appointed Acting Assistant Superintendent, Education and Program effective July 1, 2015 until June 30, 2016, as discussed in Committee of the Whole in Camera.”

CARRIED

09-27-15 MOVED: Trustee Cheryl Smukowich:

“That Mike Wake be appointed Acting Assistant Superintendent, Administration effective July 1, 2015 until June 30, 2016, as discussed in Committee of the Whole in Camera.”

CARRIED

09-28-15 MOVED: Trustee Sandy Lethbridge:

“That Manuel Gomes be appointed Acting Principal of École Robert Browning effective September 8, 2015 to June 30, 2016, as discussed in Committee of the Whole in Camera.”

CARRIED

09-29-15 MOVED: Trustee Sandy Lethbridge:

“That Linda Romeo be appointed Acting Teaching Vice-Principal of École Robert Browning effective September 8, 2015 to June 30, 2016, as discussed in Committee of the Whole in Camera.”

CARRIED

09-30-15 MOVED: Trustee Sandy Lethbridge:

“That Sandra Melo be appointed Acting Principal of École Assiniboine effective September 8, 2015 to June 30, 2016, as discussed in Committee of the Whole in Camera.”

CARRIED

09-31-15 MOVED: Trustee Sandy Lethbridge:

“That Kevin Dueck be appointed Acting Principal of Westwood Collegiate effective September 8, 2015 to June 30, 2016, as discussed in Committee of the Whole in Camera.”

CARRIED

09-32-15 MOVED: Trustee Craig Johnson:

“That the Board temporarily suspend Personnel Policy GCF (*Section B. Appointment of School Based Administrators*) to allow for Ward Trustees to sit on Administrative Staffing Selection Committees for the remainder of the 2014-2015 school year.”

CARRIED

09-33-15 MOVED: Trustee Sandy Lethbridge:

“That the MSBA Confidential Collective Bargaining Updates dated April 30 and May 6, 2015 be referred to the Personnel Committee.”

CARRIED

09-34-15 MOVED: Trustee Craig Johnson:

“That a special Committee of the Whole Board Meeting be scheduled for Tuesday, June 2, 2015 at 5:30 pm to consider Administrative Staffing.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:40 p.m.

Craig McGregor
Chair of the Board

Ron Weston
Chief Superintendent