



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Annual Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

January 28, 2020

7:30 p.m.

Meeting No. 02-20

Organizational By-Law 300-19 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

RETURN TO REGULAR MEETING

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES

Board Meeting of January 14, 2020

REPORT ON EDUCATION

Continuous School Improvement – George Waters Middle School

HEARING OF DELEGATIONS

There are no delegations registered.

COMMITTEE REPORTS

Personnel Committee
Education Committee
Committee of the Whole

REPORT OF THE CHIEF SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

There are no items for action.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Memo re: Insurance Information
 - b. Outstanding Science Educator Nominations
 - c. MSBA Provincial Executive – January Meeting Highlights
 - d. E-Bulletin January 2020
 - e. Inuit Student After-School Mentorship Program Poster
 - f. B'nai Brith Canada – Diverse Minds Book Contest Poster
 - g. Lecture at U of M Education Faculty: Andy Hargreaves
 - h. 2020 Convention Program and Registration Material
 - i. Hanover School Division Superintendent Position Advertisement
 - j. Frontier School Division Area 5 Superintendent Position Advertisement
 - k. Frontier School Division Assistant Superintendent, Academic Programs and Instruction Position Advertisement

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There are no unfinished business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There are no PD Summaries.

NEW BUSINESS

1. Board Chair Cheryl Smukowich – Trustee Committee Updates

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION
REPORT OF THE PERSONNEL COMMITTEE 01-10**

January 28, 2020

Meeting Held: Tuesday, January 21, 2020, Board Room, 5:30 p.m.

Present: Sandy Lethbridge, Chair
Holly Hunter, Trustee
Craig Johnson, Trustee
Jennifer Lawson, Board Vice Chair

Cheryl Smukowich, Board Chair
Nicole Bowering, Trustee
Craig Glennie, Trustee

Mike Wake, Acting Superintendent
Carrol Harvey, Manager, Human Resources

Regrets: Cindy Labaty, Manager, Human Resources

DISCUSSIONS AND RECOMMENDATIONS:

1. Call to Order/Attendance

The meeting was called to order at 5:30 p.m. Attendance recorded above.

2. Approval of Agenda

The agenda was approved as distributed.

3. Policy GCF – Hiring of Professional Staff and Appointment of School-Based Administrators

The Committee discussed further edits made to the policy including a desire to maintain the Administrative Intern Pool for a period of two years.

The Personnel Committee recommends:

That Administration incorporate suggestions made by the Committee and bring the policy back for further discussion at the next meeting.

4. Excluded Group 3 Request

The Committee discussed the requests proposed regarding increases to compensation and benefits for Excluded Group #3.

The Personnel Committee recommends:

That Excluded Group #3's request be referred to Executive Session.

5. Non-Teaching Casual Rates

The Committee discussed the request proposed regarding increases to Non-Teaching Casual Rates.

The Personnel Committee recommends:

That the request for Non-Teaching Casual Rates be referred to Executive Session.

6. Personnel Report to the Board

Administration shared the Personnel Report to the Board updated to January 17, 2020.

The Personnel Committee recommends:

That the Personnel Report to the Board be received as information.

7. CPI Update

Administration provided the Committee with the CPI Updates referred from the Board meeting held January 14, 2020.

The Personnel Committee recommends:

That the CPI Update as referred from the Board meeting held January 14, 2020 be received as information.

The meeting adjourned at 6:05 p.m.

Next Committee Meeting: Tuesday, February 18, 2020, 5:30 p.m.

Report presented by Sandy Lethbridge, Chair, Personnel Committee
Minutes recorded by Carrol Harvey, Manager, Human Resources

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE EDUCATION COMMITTEE NO. 4 ~ 19-20

LL#1065531

January 28, 2020

Meeting Held: Tuesday, January 21, 2020 Board Room, 6:30 p.m.

**Present: Bruce Chegus, Chair
Holly Hunter, Trustee
Sandy Lethbridge, Trustee**

**Cheryl Smukowich, Board Chair
Nicole Bowering, Trustee
Craig Glennie, Trustee
Craig Johnson, Trustee (left at 7:30 pm)
Jennifer Lawson, Trustee**

**Mike Wake, Acting Superintendent
Doreen Cost, Assistant Superintendent, Student Services (K-12)**

Regrets: Bryan Metcalfe, Trustee

DISCUSSION AND RECOMMENDATIONS

1. Call to Order / Attendance

Trustee Bruce Chegus called the meeting to order at 6:30 p.m. Attendance recorded above.

2. Approval of Agenda

Agenda approved as circulated.

3. Indigenous Steering Committee Report re: SJASD Elder-in-Residence

Assistant Superintendent Cost provided a summary of the work of the Indigenous Education Steering Committee thus far. Two of the four areas, capacity and community, have been discussed at the Committee level. The remaining two areas, curriculum and culture, will be discussed on January 27, 2020 with a report to follow at the February 18, 2020 Education Committee meeting.

The Education Committee Recommends:

That the Indigenous Steering Committee Report re: SJASD Elder-in-Residence be shared at the February 18, 2020 Education Committee meeting.

4. Learn to Swim Program for Newcomers

A Learn to Swim Program for Newcomers in grades 4 to 6 can be offered this school year. The cost of the lessons can be covered by our current budget. Transportation would need to be provided by the parent.

The Education Committee Recommends:

That the Learn to Swim Program for Newcomers be piloted this spring, 2020 with a report back to the Education Committee in June, 2020.

INFORMATION ITEMS – AGENDA ITEMS 3, 4, and 6

a. Programme for International Student Assessment (PISA) Results - presented by Julie Cordova, Administrator Assessment and Evaluation and School and Community Support

Ms. Cordova provided a PowerPoint presentation that covered information on:

- what PISA is
- student participation
- the fairness of the assessment
- the cycle of the assessments
- what the test measures
- how the students are tested, and
- a summary of the Canadian results in comparison to other countries and between its provinces

The subjects of reading and mathematics were discussed, including sample questions and percentage of students at each proficiency level within those subjects.

The PISA Results discussion will be continued at the February 18, 2020 Education Committee meeting.

b. Student Suspension Report 2018-2019

The Student Suspension Report provides Division staff with information that will help schools in their ongoing planning related to student behavior. The data is shared with school administration in order to assist them with ensuring that schools are welcoming, safe and caring environments. The majority, 94.91%, of students received no suspensions during 18-19. School administration and the Division will continue to explore ways to address issues pertaining to student behavior.

c. Reading Recovery Report 2018-2019 – presented by Helen Proulx and Heather Bell – Reading Recovery Teachers

The annual Reading Recovery Report provides information on student progress, an overview of Reading Recovery and highlights on recommendations. In 2018-2019 there were 16 Reading Recovery teachers with three teachers in training who delivered individual lessons to 152 students.

Discussion focussed on how students, who

- a. did not receive Reading Recovery, can be supported
- b. did receive Reading Recovery are achieving in later grades in comparison to those students who did not receive Reading Recovery.

The Education Committee Recommends:

That the following items be received as information: be received as information.

- **Programme for International Student Assessment (PISA) Results**
- **Student Suspension Report 2018-2019**
- **Reading Recovery Report 2018-2019**

The meeting adjourned at 9:25 pm.

Next meeting: February 18, 2020

Report presented by Bruce Chegus, Chair, Education Committee

Minutes recorded by Doreen Cost, Assistant Superintendent, Student Services (K-12)

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE COMMITTEE OF THE WHOLE – No. 01-20

Meeting Held: Wednesday, January 22, 2020, Aidan Conklin Building, 5:30 p.m.

Present: Cheryl Smukowich, Chair
Jennifer Lawson, Vice-Chair

Trustees: Nicole Bowering
Bruce Chegus
Craig Glennie
Holly Hunter
Craig Johnson
Sandy Lethbridge

Present: Mike Wake, Acting Superintendent
Mike Friesen, Secretary-Treasurer / Chief Financial Officer
Doreen Cost, Assistant Superintendent, Education K-12 and Student Services
Jenness Moffatt, Acting Assistant Superintendent, Education K-12 and Administration
Carrie Melville, Assistant Secretary-Treasurer
Carrol Harvey, Manager, Human Resources
Al Stechishin, Manager, Information Technology
James Dunlop Accounting Supervisor

Regrets: Holly Hunter, Trustee
Bryan Metcalfe, Trustee

DISCUSSION AND RECOMMENDATIONS

1. Call to Order/Attendance

The meeting was called to order at 5:30 p.m. Attendance as recorded above.

2. Approval of Agenda

The agenda was approved as listed.

**3. Education Pre-Budget
Section 1 – Additional Funding Requests
Section 2 – Technology Update**

The Committee reviewed the Pre-Budget Planning Presentation

The Committee of the Whole Recommends:

That the additional funding requests as prioritized be referred to the Finance/Facilities Committee for consideration during the 2020-2021 budget deliberations.

And further;

That the Technology Update be received as information.

4. Adjournment - The meeting adjourned at 8:30 p.m.

Minutes taken by Mike Friesen, Secretary-Treasurer/CFO