



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide a safe and caring educational environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

Hybrid Meeting

January 25, 2022

7:30 p.m.

Meeting No. 02-22

Organizational By-Law 316-21 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

RETURN TO REGULAR MEETING

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and homelands of the Red River Métis Nation.

ADOPTION OF MINUTES

Board Meeting of January 11, 2022

REPORT ON EDUCATION

Remote Learning Support Centre – Lessons Learned and Celebrations

TRUSTEE STATEMENTS

There are no Trustee Statements

HEARING OF DELEGATIONS

There are no Delegations

COMMITTEE REPORTS

Governance Committee Report – January 13, 2022
Committee of the Whole – January 19, 2022

TRUSTEE COMMITTEE UPDATES

There are no Trustee Committee Updates

REPORT OF THE SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

There are no action correspondence items.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Student Citizenship Awards Survey
 - b. E-News Bulletin January 12, 2022
 - c. River East Transcona School Division Secretary Treasurer/CFO Job Opportunity
 - d. Garden Valley School Division Superintendent Job Opportunity
 - e. Garden Valley School Division Secretary-Treasurer Job Opportunity
 - f. MSBA Pre-Budget Consultation Brief January 2022
 - g. International Holocaust Remembrance Day
 - h. Pembina Trails School Division Superintendent Job Opportunity
 - i. RM of Alexander Chief Administrative Officer Job Opportunity

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There is no Unfinished Business

1. First Reading - By 318-22 Amending By-Law 67-85 (Ward Boundaries By-Law)
2. Second Reading - By 318-22 Amending By-Law 67-85 (Ward Boundaries By-Law)
3. Third Reading - By 318-22 Amending By-Law 67-85 (Ward Boundaries By-Law)

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There are no Trustee PD Summaries

NEW BUSINESS

There is no New Business

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE GOVERNANCE COMMITTEE No. 01-22

#1635164

Meeting Held: Thursday, January 13, 2022, Teams, 5:00 p.m.

Present: Bruce Chegus, Committee Chair
Craig Glennie, Trustee
Sandy Lethbridge, Trustee

Cheryl Smukowich, Board Chair

Mike Wake, Superintendent
Carrie Melville, Secretary-Treasurer/Chief Financial Officer
James Dunlop, Assistant Secretary-Treasurer

Regrets:

DISCUSSION AND RECOMMENDATIONS

1. Call to Order/Attendance

As per above.

2. Approval of the Agenda

The agenda was approved with revisions to the order of items.

3. Multi-Year Strategic Planning Process

The Committee discussed the creation of a stand-alone strategic plan policy outlining the multi-year strategic planning process that will commence when a new Board of Trustees is elected. The policy will provide a general framework for the newly elected Board to follow as a means of establishing a four-year planning cycle to be approved by the Board at the June Board meeting in the year of election. The policy shall include a listing of stakeholders to be involved with the planning, the establishment of a communication plan and cross-references to policy AE and Regulation AE-R. Administration will review the draft policy provided and provide recommendations for the Governance Committee.

The Committee discussed the Truth and Reconciliation Commission's Calls to Action and determined that Administration will amend Policy AE to address the Truth and Reconciliation Commission's Calls to Action report's objectives.

PENDING ITEM:

- Board Self-Evaluation

The meeting adjourned at 6:32 p.m.

Next Meeting: Tuesday, April 5, 2022 at 5:00 p.m.

Report presented by Bruce Chegus, Chair, Governance Committee
Minutes recorded by James Dunlop, Assistant Secretary-Treasurer

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE COMMITTEE OF THE WHOLE – No. 01-22

Meeting Held: Wednesday, January 19, 2022, Aidan Conklin Building/PSDC via Teams, 5:30 p.m.

Present: Cheryl Smukowich, Chair

Trustees: Nicole Bowering, Trustee
Bruce Chegus, Trustee
Craig Glennie, Trustee
Craig Johnson, Trustee
Sandy Lethbridge, Trustee
Bryan Metcalfe, Trustee

Present: Mike Wake, Superintendent
Carrie Melville, Secretary-Treasurer / Chief Financial Officer
Jenness Moffatt, Assistant Superintendent, Education K-12, Student Services and Administration
James Dunlop, Assistant Secretary-Treasurer
Al Stechishin, Manager, Information Technology

Regrets: Jennifer Lawson, Vice-Chair
Holly Hunter, Trustee

DISCUSSION AND RECOMMENDATIONS

1. Call to Order/Attendance

The meeting was called to order at 5:30 p.m. Attendance as recorded above.

2. Approval of Agenda

The agenda was approved as listed.

3. Pre-Budget Planning Meeting
Section 1 – Additional Funding Requests
Section 2 – Technology Update

The Committee reviewed the Pre-Budget Planning Presentation.

The Committee of the Whole Recommends:

That the additional funding request of Community Representation be referred to the Finance/Facilities Committee for consideration during the 2022-2023 budget deliberations.

4. Adjournment - The meeting adjourned at 6:01 p.m.

Minutes taken by James Dunlop, Assistant Secretary-Treasurer