



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Annual Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

March 10, 2020

7:30 p.m.

Meeting No. 05-20

Organizational By-Law 300-19 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

RETURN TO REGULAR MEETING

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES

Board Meeting of February 25, 2020

REPORT ON EDUCATION

There is no Report on Education scheduled.

HEARING OF DELEGATIONS

There are no delegations registered.

COMMITTEE REPORTS

Meeting with Government MLA's
Finance/Facilities Committee

REPORT OF THE CHIEF SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

1. Email from Student re: French Immersion Programming
2. Manitoba School Boards Association re: Outside User Liability Insurance

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Revised Convention Program
 - b. Memo re: MPI Premium Savings
 - c. Stone Soup Poster
 - d. Coronavirus Q and A
 - e. Memo re: School Travel Plans – Coronavirus
2. Manitoba Education Letter re: Moderate to Vigorous Physical Activity Fact Sheet and Assessing Intensity of Physical Activity Poster
3. River East Transcona School Division 2020-21 Budget Media Release
4. Minister of Education Letter re: Let's Talk Science
5. Minister of Education Letter re: March 2020 as 'Achievement in Attendance Month'

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. Second Reading - Debenture By-Law 305-20
2. Third/Final reading - Debenture By-Law 305-20

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

1. Trustee Nicole Bowering – Educating for ACTION – February 27-28, 2020
2. Trustee Bruce Chegus – Educating for ACTION – February 27-28, 2020

NEW BUSINESS

There are no New Business items.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE MEETING WITH MLA's

Meeting Held: Tuesday, March 3, 2020, Aidan Conklin Building, 6:00 p.m.

In Attendance:

Cheryl Smukowich, Board Chair
Nicole Bowering, Trustee
Bruce Chegus, Trustee
Craig Glennie, Trustee
Holly Hunter, Trustee
Craig Johnson, Trustee
Sandy Lethbridge, Trustee
Bryan Metcalfe, Trustee

Adrian Sala, MLA (St. James)
Malaya Marcelino, MLA (Notre Dame)

Mike Wake, Acting Superintendent
Mike Friesen, Secretary-Treasurer/Chief Financial Officer
Carrie Melville, Assistant Secretary-Treasurer

Regrets:

Jennifer Lawson, Board Vice Chair

DISCUSSION AND RECOMMENDATIONS

1. Approval of Agenda

The Agenda was adopted as circulated.

2. Britannia Lease / Discovery & Horizons

Discussion occurred on the lease fees that are incurred by Discovery & Horizons Day Care at the Britannia Building as well as proposed lease rates for the new Assiniboine Child Care expansion. Child Care fees paid by parents have been frozen for years and operating grants from the Province have also not been increased. It was suggested that the School Division freeze lease fees, taking on some of the financial burden of the Centre's.

Administration advised that the School Division has faced four consecutive years of funding cuts and has been limited in the amount of special requirement that can be raised through property tax.

The history of the Assiniboine expansion project was reviewed, including that at the time of approval, it was established that there would be no cost to the School Division. A new lease is currently being negotiated.

Discussion surrounding the Britannia building involved the repair and replacement liability of \$1.7 million as well as submissions that have been made to PSFB for major projects such as unit ventilators. It was noted that the building fund of \$25,000 that is paid by the two tenants should be higher in order to address the non-funded projects that will be required for an aging building.

The Provincial Day Care Review is expected to be released in July 2020.

3. 130 Allard Avenue

Administration provided a history of the 130 Allard site since it became vacant in 2016. Concern was expressed about the Province's new disposition policy that requires all proceeds from the sale of surplus buildings to go the Province, as opposed to portions retained by the School Division to assist in funding capital projects.

4. Breakfast Program Funding Information

The Board of Trustees requested that any known grant opportunities for nutrition or breakfast be forwarded to the School Division. In addition, the Board expressed interest in partners for food purchases.

5. Manitoba Education Review

It was noted that further information on the Manitoba Education Review was not available at this time.

The meeting adjourned at 7:00 p.m.

Minutes recorded by Carrie Melville, Assistant Secretary-Treasurer
Minutes presented by Bruce Chegus, Trustee

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE FINANCE/FACILITIES COMMITTEE No. 05-20

Meeting Held: Tuesday, March 3, 2020, Aidan Conklin Building, 7:10 p.m.

Present: Craig Glennie, Chair
 Nicole Bowering, Trustee
 Craig Johnson, Trustee
 Sandy Lethbridge, Trustee

 Bruce Chegus, Trustee
 Holly Hunter, Trustee
 Cheryl Smukowich, Board Chair

Present: Mike Wake, Acting Superintendent
 Michael Friesen, Secretary-Treasurer/Chief Financial Officer
 Randy Calvert, Manager, Facilities & Maintenance
 Carrie Melville, Assistant Secretary-Treasurer
 James Dunlop, Accounting Supervisor

DISCUSSION AND RECOMMENDATIONS

1. Attendance

As per above.

2. Approval of the Agenda

The Agenda was approved as circulated.

3. Draft Budget 2020-2021

The Committee reviewed the City of Winnipeg Portioned Assessments as at March 2, 2020 and Draft Public Budget Consultation survey responses.

The Committee accepted the Draft Budget 2020/2021 as presented (Appendix 1).

The Committee thanked Administration for their work on the budget.

The Finance/Facilities Committee recommends:

That the 2020/2021 Draft Budget be approved with a Total Operating Revenue Budget of \$112,870,391 and a Total Operating Expenditure Budget of \$110,306,765 for the twelve-month period July 1, 2020 to June 30, 2021.

And further;

That the Special Requirement for the 2020/2021 Budget be \$68,157,362.

And further;

That the Special Levy for 2020 be \$66,430,496.

And further;

That the final budget of the St. James-Assiniboia School Division as noted above in the categories as required under the FRAME reporting system be forwarded to the Public Schools Finance Branch.

And further;

That a News Release be prepared for release.

**4. The Historical Museum of St. James-Assiniboia
– Donation Request**

The Committee reviewed a request for financial assistance from the Historical Museum Association of St. James-Assiniboia.

The Finance/Facilities Committee recommends:

That a grant in the amount of \$1,100 be awarded to the Historical Museum Association of St. James-Assiniboia.

**5. Financial Statement
a) January 31, 2020**

The Committee reviewed the Financial Statement for the period ended January 31, 2020.

**6. PSFB Correspondence
– Long Term Borrowing for School Capital Projects**

The Committee reviewed correspondence from the Public Schools Finance Board.

**7. City of Winnipeg
– McBey Playground Refresh**

The Committee reviewed a request from the City of Winnipeg for permission for a future upgrade to the McBey Playground at Lincoln School, should funding for the project become available.

The Finance/Facilities Committee recommends:

That the request from the City of Winnipeg for permission for a future upgrade to the McBey Playground at Lincoln School be approved in principle.

And further;

That there be no cost to the School Division.

And further;

That the City of Winnipeg Parks and Open Space Division continue to provide maintenance for the grounds.

8. Inclusive Washrooms

The Committee received an update on the installation of inclusive washrooms to date.

The Finance/Facilities Committee recommends:

That the inclusive washrooms item be carried as a pending item of the Finance/Facilities Committee agenda.

The Finance/Facilities Committee Recommends:

That the following items be received as information:

- **Financial Statement for the Period ended January 31, 2020**
- **PSFB Correspondence**

Adjournment: 8:10 p.m.

Next Meeting: Finance/Facilities Committee
At the call of the Chair

Report submitted by Craig Glennie, Chair, Finance/Facilities Committee
Minutes recorded by Carrie Melville, Assistant Secretary-Treasurer