



## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

### **MISSION STATEMENT**

*In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.*

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## **AGENDA**

### **Regular Meeting of the St. James-Assiniboia School Division Board**

Board Room, Aidan Conklin Building, 2574 Portage Avenue

**April 24, 2018**

**7:30 p.m.**

**Meeting No. 07-18**

Organizational By-Law 280-17 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

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### **CALL TO ORDER/ATTENDANCE**

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### **RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA**

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**THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.**

### **ADOPTION OF MINUTES**

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Board Meeting of April 10, 2018

### **REPORT ON EDUCATION**

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Circus Arts and Inclusion – École Robert Browning

### **HEARING OF DELEGATIONS**

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There are no delegations registered.

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## COMMITTEE REPORTS

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Personnel Committee

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## REPORT OF THE CHIEF SUPERINTENDENT

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## REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

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## CORRESPONDENCE

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### Action Correspondence

There is no action correspondence.

### Information Correspondence

There is no information correspondence.

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## UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

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1. Second Reading – Borrowing By-Law 285-18
2. Third/Final Reading – Borrowing By-Law 285-18

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## AGENDA-BASED QUESTIONS FROM THE PUBLIC

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(This time is allocated to hearing questions from the public regarding items on this agenda.)

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## TRUSTEE PD SUMMARIES

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There are no PD summaries.

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## NEW BUSINESS

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There are no new business items.

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## RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

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## REPORT OF THE COMMITTEE OF THE WHOLE

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## ADJOURNMENT

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION  
REPORT OF THE PERSONNEL COMMITTEE 04-18**

**April 24, 2018**

Meeting Held: Tuesday, April 17, 2018, Board Room, 5:30 p.m.

Present: Sandy Lethbridge, Chair  
Jennifer Lawson, Trustee  
John Mulligan, Trustee  
Cheryl Smukowich, Trustee

Craig McGregor, Board Chair

Brett Lough, Chief Superintendent  
Carrol Harvey, Manager, Human Resources  
Cindy Labaty, Manager, Human Resources

Mike Friesen, Secretary-Treasurer/CFO (5:55 p.m.)

Regrets: Nil

**DISCUSSIONS AND RECOMMENDATIONS:**

**1. Call to Order/Attendance**

The meeting was called to order at 5:35 p.m. following the Divisional Years of Service Celebration. Attendance recorded above.

**2. Approval of Agenda**

The agenda was approved as distributed.

**3. Annual Re-Affirmation of the Organizational By-Law**

The Committee reviewed the Organizational By-Law as presented.

**The Personnel Committee recommends:**

**That the Organizational By-Law be received as information.**

**4. Consultation with Parent Organizations – Administrative Staffing**

Administration shared information collected in consultation with parent organizations with respect to administrative staffing.

**The Personnel Committee recommends:**

**That the Consultation with Parent Organizations – Administrative Staffing data be received as information; And further,**

**That Administration will follow-up with School-Based Administration to again encourage a response from their Parent Organizations, even if the response is to indicate that there is no feedback to provide.**

**5. MSBA Teacher Transfers and Consultation**

The Committee discussed the information from MSBA regarding teacher transfers and consultation as it relates to current Board policy and practice.

**The Personnel Committee recommends:**

**That the Teacher Transfers and Consultation memo be received as information.**

**6. Personnel Report to the Board**

Administration shared the Personnel Report to the Board updated to April 13, 2018.

**The Personnel Committee recommends:**

**That the Personnel Report to the Board be received as information.**

The meeting adjourned at 6:30 p.m.

**Next Committee Meeting:** Tuesday, May 15, 2018, 5:00 p.m.

Report presented by Sandy Lethbridge, Chair, Personnel Committee  
Minutes recorded by Carrol Harvey, Manager, Human Resources