



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide a safe and caring educational environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

April 12, 2022

7:30 p.m.

Meeting No. 08-22

Organizational By-Law 316-21 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and homelands of the Red River Métis Nation.

ADOPTION OF MINUTES

Board Meeting of March 22, 2022
Special Board Meeting March 25, 2022

REPORT ON EDUCATION

There is no Report on Education scheduled.

TRUSTEE STATEMENTS

There are no Trustee Statements.

HEARING OF DELEGATIONS

There are no Delegations Registered.

COMMITTEE REPORTS

Finance/Facilities Committee – April 5, 2022

TRUSTEE COMMITTEE UPDATES

There are no Trustee Committee Updates

REPORT OF THE SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

1. Manitoba School Boards Association
 - a. Memo re: Building Capacity for Our Future

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. E-News March 23, 2022
 - b. Mark Dickof Memorial Scholarship
 - c. MSBA Annual Convention 2022 Record of Proceedings
 - d. Letter re: Provincial Teacher Bargaining
 - e. Border Land School Division Assistant Superintendent Job Posting
 - f. Clearview Public Schools Superintendent/CEO Job Posting
 - g. Email re Bill 3 Public Services Act
 - h. E-News April 6, 2022

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. Second Reading – Borrowing By-Law 319-22
2. Third and Final Reading – Borrowing By-Law 319-22

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There are no Trustee PD Summaries.

NEW BUSINESS

1. Trustee Bruce Chegus – Amendments to Policy BC Trustee Code of Conduct

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE FINANCE/FACILITIES COMMITTEE No. 05-22

Meeting Held: Tuesday, April 5, 2022, Aidan Conklin Building/PSDC via Teams, 5:57 p.m.

Present: Craig Glennie, Chair
Craig Johnson, Trustee

Cheryl Smukowich, Board Chair

Present: Mike Wake, Superintendent
Carrie Melville, Secretary-Treasurer/Chief Financial Officer
James Dunlop, Assistant Secretary-Treasurer

Regrets: Bruce Chegus, Trustee
Bryan Metcalfe, Trustee
Mari Aguirre, Manager, Facilities & Future Development

DISCUSSION AND RECOMMENDATIONS

1. Attendance

As per above.

2. Approval of the Agenda

The Agenda was approved as circulated.

3. Financial Statement – February 2022

The Committee reviewed the Financial Statement for the period ended February 28, 2022.

4. Organizational By-Law

The Committee reviewed the Organizational By-Law and did not identify any areas for revision.

5. Grant Request – St. James-Assiniboia Historical Museum

The Committee reviewed a request for financial assistance from the Historical Museum Association of St. James-Assiniboia.

The Finance/Facilities Committee recommends:

That a grant in the amount of \$1,100 be awarded to the Historical Museum Association of St. James-Assiniboia.

6. Jameswood Garden Project

The Committee reviewed a request from Jameswood Alternative School to construct a garden area on the school grounds to support various programming within the school.

The Finance/Facilities Committee recommends:

That the request from Jameswood Alternative School to construct a garden project be approved.

And further;

That the project be subject to final inspection and approval of the Manager, Facilities & Future Development.

And further;

That there will be no additional costs to the St. James-Assiniboia School Division.

And further;

That ongoing maintenance costs are the responsibility of Jameswood Alternative School.

7. Revised Policy DIAC – School Board Grants

The Committee discussed revisions to Policy DIAC – School Board Grants.

The Finance/Facilities Committee recommends:

That the revisions to policy DIAC – School Board Grants (Appendix 1) be approved.

8. Community Information Newsletter

The Committee discussed a referral from the Community Engagement Committee regarding a community information newsletter as well as a barbecue.

The Finance/Facilities Committee recommends:

That the Barbecue and Community Information Newsletter items be referred to the Committee of the Whole for discussion.

And further;

That Administration provide a cost estimate for the Barbecue and Community Information Newsletter for review of the Committee of the Whole.

Adjournment: 6:03 p.m.

Next Meeting: Finance/Facilities Committee
Tuesday, May 3, 2022, 5:30 p.m.

Report submitted by Craig Glennie, Chair, Finance/Facilities Committee
Minutes recorded by James Dunlop, Assistant Secretary-Treasurer

ST. JAMES-ASSINIBOIA SCHOOL DIVISION
Great Schools for Growing and Learning

POLICY: DIAC

LL 99062

School Board Grants

1. Internal School Board Grants:

1) Staff Co-Curricular/Co-Curricular Activities Grant

To be used by schools for phys. ed. and other co-curricular expenses and staff expenses arising out of supervision of these activities. ~~Cheques~~ **Funds** are ~~issued~~ **transferred electronically** to the schools at the beginning of the school year for deposit into the school account.

2) Outdoor Education/Extra Curricular Grant

To be used for outdoor education and school-sponsored activities and events. The grant of \$7 per F.T.E. elementary student, \$9 per F.T.E. middle school student and \$11 per F.T.E. senior student is to support outdoor education expenditures that schools incur. In addition, the grant will support additional student expenses for interprovincial competitions, invitational meets, competitions and/or conferences.

3) Principal's Contingency Grant

For school contingency events. ~~Cheques~~ **Funds** are ~~issued~~ **transferred electronically** to the schools at the beginning of the school year for deposit into the school account.

4) Band/Choir Grant

Middle and Senior schools may apply for financial assistance for bands and choirs.

Middle Years School

\$500 + number of students in Band and/or Choir x \$5.00

Senior Years School

\$1500 + number of students in Band and/or Choir x \$5.00

If a group is smaller than 25 students the block allocation shall be \$500, not \$1500. See Exhibit DIAC-E.

5) Hockey/Football Grant

High schools participating in a hockey or football program may apply to the Secretary-Treasurer/Chief Financial Officer for a \$1000 grant per team.

ADOPTED	REVIEWED	REVISED	PAGE
Dd/Mth/Yr	20/Nov/17	12/Jun12	1 of 2
Motion		Motion 10-03-12	

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Great Schools for Growing and Learning

POLICY: DIAC**6) Innovative Grant**

~~The program provides financial assistance for the purchase of supplies, materials, equipment and/or consultative services associated with innovative projects. Individuals, departments, or staff groups may forward applications to the Superintendent by April 30th.~~

7) Drama and Musical Productions Grant

High Schools participating in drama and musical productions may apply to the Secretary-Treasurer/Chief Financial Officer for a \$1000 grant. The grant is to assist high schools with defraying costs associated with drama and musical productions.

7) Lunchroom Supervision Grant

Lunchroom supervisors are awarded according to September 30th enrolment figures and policy JHFAA. Refer to REGULATION DIB-R1.

2. External School Board Grants

Requests from external organizations for grants and/or financial assistance can be forwarded to the Board for review and recommendation.

Former DIB

ADOPTED	REVIEWED	REVISED	PAGE
Dd/Mth/Yr	20/Nov/17	12/Jun12	2 of 2
Motion		Motion 10-03-12	