



## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

### **MISSION STATEMENT**

*In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.*

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## **AGENDA**

### **Special Virtual Meeting of the St. James-Assiniboia School Division Board**

Microsoft Teams

**May 23, 2023**

**5:30 p.m.**

**Meeting No. 07-23**

Organizational By-Law 316-21 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

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### **CALL TO ORDER/ATTENDANCE**

### **RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA**

### **RETURN TO REGULAR MEETING**

**The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and homelands of the Red River Métis Nation.**

### **COMMITTEE REPORTS**

Community Engagement Committee – June 13, 2023

Human Resources/Governance Committee – June 13, 2023

Committee of the Whole Finance/Facilities – June 20, 2023

Committee of the Whole Education – June 20, 2023

### **REPORT OF THE COMMITTEE OF THE WHOLE**

### **ADJOURNMENT**

**St. James-Assiniboia School Division**

**COMMUNITY ENGAGEMENT COMMITTEE REPORT - NO. 8 – 22-23**

**June 13, 2023**

**MEETING HELD:** Tuesday, June 13, 2023, at 12:00 p.m. via Microsoft Teams

**PRESENT:** Angela Dunn, Chair  
Craig Glennie, Trustee  
Fiona Shiells, Trustee  
Rachelle Wood, Trustee  
Cheryl Smukowich, Chair of the Board  
Jenness Moffatt, Superintendent  
Jordana Buckwold, Assistant Superintendent  
Michelle Lancaster, Communications Officer

**REGRETS:** NIL

**DISCUSSIONS AND RECOMMENDATIONS**

**1. Call to Order / Attendance**

Trustee Angela Dunn called the meeting to order at 12:02 p.m.

Attendance recorded above.

**2. Approval of Agenda**

The agenda was approved as distributed.

**3. Community Forums**

The Community Engagement Committee discussed the upcoming fall election and whether there might be an opportunity to partner with organizations who are planning to host community forums.

**4. Additional Plans for Fall Community Engagement**

The Committee discussed the rollout of the Board's Focus Areas and Priorities 2023-2027. The community will be informed through School Messenger and Divisional newsletter Contact.

**5. Date of the Next Meeting**

The next meeting is to be determined in Fall 2023.

**6. Adjournment**

The committee adjourned at 12:48 p.m.

Minutes submitted by Angela Dunn, Committee Chair  
Minutes recorded by Jordana Buckwold, Assistant Superintendent



## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

### **REPORT OF THE HUMAN RESOURCES/GOVERNANCE COMMITTEE**

**No. 05-23**

#1760481

Meeting Held: Tuesday, June 13, 2023, Board Room, 5:30 p.m.

Present: Sandy Lethbridge, Committee Chair  
Cheryl Smukowich, Board Chair  
Michael Cabral, Trustee (Arrived 5:33 p.m. Item #1)  
Holly Hunter, Board Vice Chair  
Tara Smith, Trustee

Jenness Moffatt, Superintendent  
Carrie Melville, Secretary-Treasurer/Chief Financial Officer  
Carrol Harvey, Manager, Human Resources  
Cindy Labaty, Manager, Human Resources

Regrets: Bruce Brown, Assistant Secretary-Treasurer

#### **DISCUSSION AND RECOMMENDATIONS:**

##### **1. Call to Order/Attendance**

The meeting was called to order at 5:30 p.m. Attendance recorded above.

##### **2. Approval of the Agenda**

The agenda was approved as distributed.

##### **3. Personnel Report to the Board**

The Committee reviewed the personnel report updated to June 9, 2023.

##### **4. Diversity Report & Revised Self-Declaration Form**

Administration shared the Second Annual Diversity Report; including Statistics, Self-Declaration rates, and Recommendations for 2023/2024.

As well, Administration shared a revision to GCF-E-4, the Self-Declaration form, to allow staff to identify as a member of the 2SLGBTQIA+ Community if they wished. The Committee reviewed the revision and Exhibit GCF-E-4 was received as information. (Appendix A)

##### **5. Job Descriptions**

Administration shared minor revisions to the Administrator of Diversity and Equity and the Administrator of Indigenous Education and Community Support following a year of experience with these new roles; as well as changes to the Behavioural Intervention Resource Teacher job description to specify work being done to support

students with mental health needs including psychological and social-emotional assistance.

**The Human Resources/Governance Committee Recommends:**

**That revisions to Job Descriptions AP2-45 Administrator, Indigenous Education and Community Support; Protector of Earth, AP2-46, Administrator, Diversity and Equity, and AP2-7 Behavioural Intervention Resource Teacher be approved. (Appendix B)**

**6. Bus Driver Trainer**

Administration shared a new Job Description as well as an intended Letter of Understanding with C.U.P.E. with respect to the creation of a Bus Driver Trainer.

**The Human Resources/Governance Committee Recommends:**

**That the Letter of Understanding with C.U.P.E. Re: Bus Driver Trainer and new Job Description AP4-23 Bus Driver and Trainer be approved. (Appendix C)**

The meeting adjourned at 6:00 p.m.

**Next Meeting: Tuesday, September 12, 2023 at 5:30 pm.**

Report presented by Sandy Lethbridge, Chair, Human Resources/Governance Committee  
Minutes recorded by Carrol Harvey, Manager, Human Resources



## ST. JAMES-ASSINIBOIA SCHOOL DIVISION

GCF-E-4

LL#1644195

## Staff Diversity Self-Declaration

Name: \_\_\_\_\_

School: \_\_\_\_\_

I do not wish to provide this information ☐What is your gender: \_\_\_\_\_ I do not wish to declare ☐Please indicate your pronoun(s): \_\_\_\_\_ I do not wish to declare ☐

Do you identify as a member of the 2SLGBTQIA+ community?

Yes ☐ No ☐ I do not wish to declare ☐

If yes, please specify your 2SLGBTQIA+ identities, if you wish:

Do you identify as an Indigenous person?

Yes ☐ No ☐ I do not wish to declare ☐

If yes, please specify your Indigenous cultural-linguistic identity if you wish:

Do you identify as a person with a disability?

Yes ☐ No ☐ I do not wish to declare ☐

If yes, please specify your disability if you wish: \_\_\_\_\_

Do you identify as racialized or as a person of colour?

Yes ☐ No ☐ I do not wish to declare ☐

If yes, please specify your ethnicity if you wish: \_\_\_\_\_

Please indicate any additional languages you speak, if any: \_\_\_\_\_

I do not wish to declare ☐

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The personal information contained in this survey is collected under the authority of the Public Schools Act and of the Freedom of Information and Protection of Privacy Act (FIPPA) and will be used for the purpose of determining current staff diversity representation so the Division may take steps toward meeting our objective of employing staff representative of the community we serve. By completing this survey, I understand that any other use or disclosure of this personal information will not be permitted without my consent, unless authorized under FIPPA. Furthermore, any questions you have about the collection, use or disclosure of this information, can be directed to the Access and Privacy Officer, St. James-Assiniboia School Division, (204) 888-7951.

<b>ST. JAMES-ASSINIBOIA SCHOOL DIVISION</b> Great Schools for Growing and Learning	<b>JOB DESCRIPTION:</b> <b>AP2-7</b>
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#1758798

**ADMINISTRATIVE AND PROFESSIONAL SCHOOL STAFF  
JOB DESCRIPTIONS**

**POSITION TITLE: BEHAVIOURAL INTERVENTION RESOURCE TEACHER**

**REPORTS TO:** Director of Inclusion Supports and Accessibility, and appropriate school principals.

**JOB SUMMARY:** To provide support to students who are experiencing mental health, social/emotional and/or academic challenges and guide school-based staff who are supporting our students.

**QUALIFICATIONS:**

- a) Bachelor of Education Degree
- b) Teacher's Certificate
- c) Special Education Certificate
- d) Previous teaching experience
- e) Experience and course work in areas related to self-regulation, resource, guidance, special education, psychology, and individual programming experience development
- f) Strong oral and written communication skills
- g) Demonstrated ability to work independently or as part of an interdisciplinary team

**RESPONSIBILITIES:**

- Assesses children with emotional behavioural disorders and/or mental health needs. Assessment may include behavioural, psychological, social/emotional and academic domains.
- Consults and collaborates with school personnel, families and other professionals regarding appropriate interventions using proven, culturally responsive best practices.

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**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Great Schools for Growing and Learning

**JOB DESCRIPTION:****AP2-7**

- Works collaboratively with school-based teams and classroom teachers to develop appropriate programs for individuals, small groups, or whole classrooms experiencing challenges.
- Assists with the completion of individualized student plans and applications as required.
- Advocates on behalf of students experiencing challenges within the school.
- Consults and collaborates with school staff to implement strategies for students experiencing challenges on an individual or small group basis.
- Coordinates and monitors the delivery of direct services through the use of the appropriate support staff.
- Works collaboratively with families to build in supports at school and at home that focus on student learning behaviour management, positive mental health, resiliency, coping skills and healthy lifestyles.
- Provides in-service education and serves as a consultant to school personnel on topics related to self-regulation and mental health.
- Maintains accurate and current records for individual students receiving support from the Behaviour Intervention Team.
- Attends staff, professional and interagency meetings as required.
- Assumes other duties as assigned.

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#1570381

CCA

**ADMINISTRATIVE AND PROFESSIONAL SCHOOL  
STAFF JOB DESCRIPTIONS****POSITION TITLE: ADMINISTRATOR, INDIGENOUS EDUCATION AND  
COMMUNITY SUPPORT; PROTECTOR OF EARTH****REPORTS TO:** Superintendent or Designate**SUPERVISES:** Indigenous Education Teachers and Support Staff, and  
Community Connector**JOB SUMMARY:** To provide appropriate and timely interventions to Indigenous students requiring academic, social and emotional support in an effort to increase the graduation rates of Indigenous students, as well as the number of students who graduate seeking post-secondary training and education.**QUALIFICATIONS:**

- Either Level I Administrator's Certificate or Certificate in School Leadership (Manitoba Education)
- Masters Degree in Education (from an accredited University)
- Education and/or lived experience, work or community involvement specifically related to Indigenous Studies
- Advanced cultural knowledge related to Indigenous issues and beliefs
- Knowledge of or interest in Indigenous languages
- Demonstrated commitment to valuing diversity and equity contributing to an inclusive working and learning environment
- Subject matter expertise on systemic oppression, intersectionality, colonialism and systemic effects on racialized and marginalized identities
- Demonstrated ability to be flexible, inclusive and work with a facilitative approach to engagement and consultation
- Well-developed verbal and written communication skills with the ability to produce correspondence, reports, plans and presentation to communicate key messages

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**RESPONSIBILITIES:**

- Lead the Division in its efforts to foster, create and maintain a safe, responsible, welcoming school culture and learning environment for staff, students, parents, families and community partners.
- Supports schools in providing appropriate and timely interventions to Indigenous students requiring academic, social, and emotional support.
- Infuse Indigenous ways of knowing and being into academic and mental health programming, in keeping with recommendations of The Truth and Reconciliation Commission of Canada.
- Implement evidence-based and culturally responsive academic interventions, grounded in the Circle of Courage principles, to increase the school engagement and graduation rates of Indigenous students.
- Enhance the wellbeing of Indigenous students and support their transition into adulthood.
- Consult and collaborate with Indigenous students, families, and community, as well as with Indigenous organizations, communities, and post-secondary institutions.
- Develop relationships with and coordinate efforts to connect students and families to Elders and Traditional Knowledge Keepers.
- Seek opportunities to explore our kinship to the land and foster collective responsibility to protect mother earth.
- Work closely with school administration and classroom teachers to identify and implement inclusive practices into their school environments.
- Organize an annual graduation ceremony.
- Collaborate with Manitoba Education and Training, outside agencies and community partners to enhance service delivery towards inclusive practices.
- Assist the Superintendent's department and the Administrators of Inclusion and Accessibility, Diversity and Equity, and Assessment and Evaluation and School Community Support to evaluate on an ongoing basis the Division's literacy and numeracy objectives as well as the assessment and evaluation programs.

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**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Great Schools for Growing and Learning

**JOB DESCRIPTION:****AP2-45**

- Serve as the Division's focal resource in terms of planning and conducting in-service activities for the improvement of teaching practices related to Indigenous students.
- Promote parent and family workshops and continuous learning opportunities that include increased understanding of school curriculum, assessment practices, and opportunities for families to understand their role in supporting student learning.
- Generate an annual Continuous Improvement Report to the Superintendent that summarizes the previous year's accomplishments and outlines a plan of action for the coming year, clearly focused on academic success.
- Perform other tasks and assume any additional responsibilities as may be assigned by the Superintendent or designate.

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#1572768

CCA

**ADMINISTRATIVE AND PROFESSIONAL SCHOOL  
STAFF JOB DESCRIPTIONS****POSITION TITLE: ADMINISTRATOR, DIVERSITY AND EQUITY****REPORTS TO:** Superintendent or Designate**SUPERVISES:** EAL Teachers and Support Staff**JOB SUMMARY:** To champion best practices and promote a school culture that embraces inclusion, diversity, equity and accessibility for staff and students.**QUALIFICATIONS:**

- Either Level I Administrator's Certificate or Certificate in School Leadership (Manitoba Education)
- Masters Degree in Education (from an accredited University)
- University level education specifically related to diversity and inclusion and/or accredited training in this area
- Advanced and diverse cultural knowledge
- Experience in community health promotion and community development
- The ability to communicate in several languages
- Demonstrated commitment to valuing diversity and equity contributing to an inclusive working and learning environment
- Subject matter expertise on systemic oppression, intersectionality, colonialism and systemic effects on racialized and marginalized identities
- Demonstrated ability to be flexible, inclusive and work with a facilitative approach to engagement and consultation
- Well-developed verbal and written communication skills with the ability to produce correspondence, reports, plans and presentation to communicate key messages

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**PERFORMANCE RESPONSIBILITIES:**

- Lead the Division in its efforts to foster, create and maintain a responsive, inclusive and welcoming workplace, school culture and learning environment for staff, students, parents, families and community partners.
- Conduct research and analysis of current practice and develop and maintain a strategic program and initiatives to embed and embrace equitable and inclusive practices to lead the Division forward always with the goal of continuous improvement.
- Conduct demographic and enrollment research in support of increasing student achievement.
- Conduct demographic and engagement surveys in support of a staff that is representative of the diverse student population.
- Consult and collaborate with all equity-seeking students, families, and community, as well as with external organizations, communities, and post-secondary institutions.
- Work with Human Resources, school administration, Maintenance, the Administrators of Inclusion and Accessibility, Indigenous Education and Community Support; Protector of Earth and Director of Curriculum, Assessment and Professional Learning, to infuse inclusive practices into our classrooms and workspaces that work towards the amelioration of conditions of disadvantaged individuals or groups.
- Assist the Division and schools in resolving educational and diversity issues affecting educators, students, parents and the community.
- Work with school administration and classroom teachers to identify and implement inclusive practices into their school environments that ensure high expectations for the academic achievement of all students and to ensure equity of opportunity and equity of access to our programs, services and resources.
- Work with senior leadership to advise on workplace policies and strategic initiatives to embed, embrace and operationalize more equitable decisions and outcomes and to drive critical and visionary thinking and innovation.
- Serve as the Division's focal resource in terms of planning and conducting in-service activities for the improvement of teaching practices related to inclusive practices and the dismantling of any bias or systemic barriers.
- Support ongoing education, training and learning opportunities in areas of human rights, discrimination, harassment, anti-racism, anti-oppression, equity, diversity and inclusion.

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**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Great Schools for Growing and Learning

**JOB DESCRIPTION:****AP2-46**

- Ensure continuing knowledge and awareness of emerging trends, challenges and proactive approaches.
- Promote parent and family workshops and continuous learning opportunities that include increased understanding of school curriculum, assessment practices, and opportunities for families to understand their role in supporting student learning.
- Generate an annual Continuous Improvement Report to the Superintendent that summarizes the previous year's accomplishments and outlines a plan of action for the coming year.
- Perform other tasks and assume any additional responsibilities as may be assigned by the Superintendent or designate.

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**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**  
Great Schools for Growing and Learning

**JOB DESCRIPTION:**  
**AP4-23**

#1361484

**C.U.P.E. STAFF JOB DESCRIPTIONS**

**POSITION:** **BUS DRIVER AND TRAINER**

**REPORTS TO:** Transportation Supervisor

**SUPERVISES:** Students on the bus

**JOB SUMMARY:** The bus driver drives a school bus within the school division, transporting students and materials from place to place, and assists as necessary with other assigned duties. The bus driver trainer trains new bus drivers on Class 2 license and bus driver certificate. Trains all bus drivers or staff within the division on Wheelchair equipment. Plans and conducts bus ridership programs, general inquiries and assessments.

**DUTIES AND RESPONSIBILITIES:**

- operates the vehicle in a safe and legal manner and complies with requirements in accordance with the Highway Traffic Act, the Public Schools Act and the School Bus Regulations;
- transports students in a safe manner to and from pre-assigned locations and on field trips;
- maintains the interior and exterior cleanliness of the bus (i.e. sweeps out, washes, etc.);
- keeps the interior of the school bus free of hazards which could cause injury to students or the driver and removes ice build up from stairs;
- carries out daily bus inspections (i.e. check oil, gas and fluid levels, lights, signals, emergency exits, brakes, mirrors, horn, etc.) and reports all mechanical and/or safety problems with the bus to the supervisor immediately and completes all daily log book entries in conjunction with inspections;

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**ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Great Schools for Growing and Learning

**JOB DESCRIPTION:****AP4-23**

- fuels bus and adds oil and other fluids (window washer, etc.) as required;
- makes minor mechanical adjustments to the bus as necessary;
- is responsible for the students while they are on the bus and takes appropriate action to maintain their safety and the safety of others;
- completes all reports, records and forms as required by the school board, (ie. student misconduct);
- maintains job knowledge at current levels in accordance with the rules and regulations set out in Division Policy and the School Bus Drivers Handbook and the Professional Drivers Manual from MPI;
- performs other duties as assigned;
- planning and implementation of bus driver training program for new drivers in the division to ensure that proper knowledge, procedure, safety practices and driver image are developed and maintained. Conduct classroom instruction through assistance of videos to cover topics such as pre-trip safety check, pick up and drop off of students and bus evacuations;
- Planning and implementation of bus ridership program for elementary and middle years schools, two times each year which includes safety practices such as getting on and off the bus, crossing in front of the bus and bus evacuation;
- Conduct wheelchair training as part of the Staff Development guidelines;
- Conducts full assessments including the provision of feedback of all certified school bus drivers once during a school year to comply with requirements in accordance with the Highway Traffic Act, the Public Schools Act and the School Bus Regulations.

**QUALIFICATIONS:**

- high school diploma preferred;

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- minimum 1 year prior driving experience and may require experience with special needs students;
- must have a current School Bus Certificate and maintain a valid Manitoba Class 2 Driver's Licence and an ongoing clear driving record;
- Trainer certification required or willingness to undertake and pass necessary training to become certified;
- must have a clear driving record for a minimum of five years;
- must maintain a current First Aid and CPR certificate.
- ability to understand and follow oral and written instructions;
- prepare and deliver lesson plans;
- ability to work without direct supervision;
- ability to communicate and work effectively with Division staff members at all levels and with the public, Educational Assistants in transit, special interest groups and local businesses;
- ability to work effectively under time pressures;
- good understanding of the overall school bus operation and transportation system;
- strong computer skills and ability to use electronic teaching tools as required;
- ability to prioritize work assignments and plan schedules to optimize effectiveness;
- physically able to perform assigned duties including:
  - operate wheelchair ramp in both automatic and manual stage;
  - assist in the offload of students in the event of an emergency evacuation;
  - open overhead roof hatch in the event of an emergency evacuation;

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**Note:** Bus drivers should refer to the Bus Driver's Handbook regarding Division guidelines, policies, and procedures.

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**ST. JAMES-ASSINIBOIA SCHOOL DIVISION****REPORT OF THE COMMITTEE OF THE WHOLE FINANCE/FACILITIES No. 08-23**

Meeting Held: Tuesday, June 20, 2023, Aidan Conklin Building/Teams, 5:12 p.m.

Present: Cheryl Smukowich, Board Chair  
Holly Hunter, Board Vice Chair  
Angela Dunn, Trustee  
Craig Glennie, Trustee  
Sandy Lethbridge, Trustee  
Fiona Shiells, Trustee  
Tara Smith, Trustee  
Rachelle Wood, Trustee

Present: Jenness Moffatt, Superintendent  
Carrie Melville, Secretary-Treasurer/Chief Financial Officer  
Jordana Buckwold, Assistant Superintendent, Education (K to 12) and Administration  
Mari Aguirre, Manager, Facilities & Future Development

Regrets: Michael Cabral, Trustee

**DISCUSSION AND RECOMMENDATIONS****1. Attendance**

As per above.

**2. Approval of the Agenda**

The Agenda was approved as circulated.

**3. CPI Update  
- April 2023**

The Committee reviewed the CPI update from MSBA as at April 2023.

**4. Financial Statements  
a) March 2023  
b) April 2023**

The Committee reviewed the financial statements for March and April 2023.

**5. Sansome School Fundraising Fee**

The Committee reviewed a request from Sansome School to charge a fee in lieu of fundraising.

**The Committee of the Whole Finance/Facilities recommends:**

**That the request from Sansome School for authorization to implement a \$27 fee in lieu of fundraising, effective beginning the 2023/24 school year be approved.**

**6. YMCA-YWCA Expansion at École Robert Browning**

The Committee reviewed a request from YMCA-YWCA for a one-room roll-away expansion at École Robert Browning for the provision of before and after school day care.

**The Committee of the Whole Finance/Facilities recommends:**

**That the YMCA be approved the use of room 21 for a roll-away before and after school program expansion at École Robert Browning, effective beginning the 2023/24 school year.**

**7. John Taylor Collegiate Courtyard**

The Committee reviewed a request from John Taylor Collegiate to construct a patio in their courtyard.

**The Committee of the Whole Finance/Facilities recommends:**

**That the request from John Taylor Collegiate to install a patio in the courtyard be approved.**

**And further;**

**That the work must be done by qualified tradespeople.**

**And further;**

**That the work must not cause damage to the building.**

**And further;**

**That the final project is subject to the inspection and satisfaction of the Manager of Facilities and Future Development.**

**And further;**

**That there is no cost to the School Division.**

## **8. Crestview Park Day Nursery Request**

The Committee reviewed a request from Crestview Park Day Nursery regarding the outdoor space they utilize at Voyageur School.

The Committee requested Administration to collect additional information for further discussion.

## **9. Discovery Children's Centre**

The Committee reviewed a request from Discovery Children's Centre regarding the outdoor space they utilize at the Britannia Annex building.

The Committee requested Administration to collect additional information for further discussion.

Adjournment: 6:08 p.m.

Next Meeting: Committee of the Whole Finance/Facilities  
Tuesday, September 19, 2023 at 5:00 p.m.

Report submitted by Cheryl Smukowich, Board Chair

Minutes recorded by Carrie Melville, Secretary-Treasurer/Chief Financial Officer

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION****REPORT OF THE COMMITTEE OF THE WHOLE EDUCATION – No. 04-23**

Meeting Held: Tuesday, June 20, 2023, 2574 Portage Avenue Board Room, 6:00 p.m.

Present: Cheryl Smukowich, Chair  
Holly Hunter, Vice Chair  
Angela Dunn, Trustee  
Craig Glennie, Trustee  
Sandy Lethbridge, Trustee  
Fiona Shiells, Trustee  
Tara Smith, Trustee  
Rachelle Wood, Trustee

Present: Jenness Moffatt, Superintendent  
Carrie Melville, Secretary-Treasurer / Chief Financial Officer  
Jordana Buckwold, Assistant Superintendent, Education and Administration

Regrets: Michael Cabral, Trustee

**DISCUSSION AND RECOMMENDATIONS**

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**1. Attendance**

As per above.

**2. Approval of Agenda with the addition of items 8 and 9.****3. Strategic Plan – Board Priorities**

The Committee of the Whole was provided a mockup of the board focus areas and priorities for the 2023-2027 school years. Revisions were made to the mission and vision statements and the final priority in the second focus area was agreed upon. Feedback was provided on the front matter and order of the focus areas. A final draft will be provided at the September 5, 2023 Board Meeting for approval.

**4. Introduction to Golf for Indigenous Students**

An updated was provided regarding the follow up to a delegation that took place in March 2022. Further information will be provided through the Superintendent's Report at the September 5, 2023 Board Meeting.

**5. School Resource Officer Contract**

The Committee of the Whole reviewed the school resource officer contract and provided feedback for the Winnipeg Police Service.

**Committee of the Whole Education recommends:**

**That the School Resource Officer Program with the City of Winnipeg be approved to commence September 1, 2023, until June 30, 2026.**

**6. Final Report of the Poverty and Education Task Force**

The Committee was presented with SJASD's final report with the Poverty and Education Task Force that was submitted to Manitoba Education and Early Childhood Learning for information.

**7. Mamahtawisin The Wonder We Are Born With – Tools for Reflection, Planning and Reporting**

The Committee was presented with Mamahtaiwisin The Wonder We Are Born With – Tools for Reflection, Planning and Reporting for information.

**8. Student Support**

An update provided for information.

**9. MANTE Negotiation Committee**

The Committee confirmed Trustee representatives.

**10. Time Sensitive Correspondence**

The following time sensitive correspondence was shared:

- PON Live! Managing Conflict Mindfully: Don't Believe Everything You Think
- Memo Student Travel & Accident Insurance Reminder
- Executive Highlights June 5, 2023
- MSBA Strategic Plan Survey (Deadline September 29, 2023)
- E-News June 14, 2023
- Memo Global Affairs Canada International Education Strategy Renewal
- Memo HUB Insurance Contact for MB School Divisions
- MB Education Announcement on Expanded Access to Assessment Tools
- MB Education Distribution of Indigenous Language Books
- MB Education Grade 10 Evaluations and Grade 12 Provincial Test Recruitment Letter
- Minister of Education Career Development Initiative (CDI) Grant 2023-2024

Adjournment: 8:10 p.m.

Next Meeting: September 19, 2023 at 6:00 p.m.

Report submitted by Cheryl Smukowich, Board Chair  
Minutes recorded by Jenness Moffatt, Superintendent