



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will aim to provide a meaningful, safe and caring educational environment so that all students are prepared to be responsible citizens in a democratic society.

AGENDA

Meeting of the St. James-Assiniboia School Division Board of Trustees

Bruce Chegus Boardroom, Aidan Conklin Building, 2574 Portage Avenue

September 5, 2023

7:30 p.m.

Meeting No. 10-23

Organizational By-Law 316-21 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and homelands of the Red River Métis Nation.

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

ANNUAL MEETING

Chair: Carrie Melville, Secretary-Treasurer/Chief Financial Officer (P.S.A. 29(2))

VOTING PROCEDURE:

Motion for Voting Procedure

"That the Board vote by secret ballot;
That the ballots be destroyed after each vote;
That Jenness Moffatt and Jordana Buckwold act as scrutineers;
That only the outcome and not the count of each vote be announced;
That, in the event of a tie vote, the Chair will initial one ballot of the set;
and further,
That the School Board will determine by lot which ballot will be received by each trustee;
and further,

That the ballots will be counted and in the case of another tie vote the initialed ballot will be the deciding vote;
And further,
That the Secretary-Treasurer/Chief Financial Officer remain in the Chair until all elections are completed.”

ELECTION OF CHAIR OF THE BOARD**ELECTION OF VICE CHAIR OF THE BOARD**

New Chair Presides:

MOTION RE: SIGNING OFFICERS

“That the signing officers for the St. James-Assiniboia School Division be as follows:

(Name), Chair of the Board
(Name), Vice Chair of the Board
Jenness Moffatt, Superintendent
Carrie Melville, Secretary-Treasurer/Chief Financial Officer
Bruce Brown, Assistant Secretary-Treasurer
Monika Kananowicz, Accounting Supervisor”

MOTION RE: AFFIRMATION OF ORGANIZATIONAL BY-LAW

“In accordance with the requirement set out in Organizational By-Law No. 316-21:

That the Board affirm and adopt By-Law 316-21 and subsequent amending By-Laws 321-22, 323-22 and 325-23, to regulate the proceedings of the Board of Trustees of the St. James Assiniboia School Division for the period September 05, 2023 to the annual meeting of the Board in September 2024.”

MOTION RE: BOARD MEETING DATES

“That the St. James-Assiniboia School Division Board hold its meetings on the first Tuesday of each month in the Board Room of the Aidan Conklin Building, 2574 Portage Avenue at 7:00 p.m., in accordance with By-Law No. 316-21 and subsequent amending By-Laws 321-22, 323-22 and 325-23.”

RETURN TO REGULAR MEETING

ADOPTION OF MINUTES

Board Meeting of June 6, 2023
Special Board Meeting of June 27, 2023

REPORT ON EDUCATION

There is no Report on Education scheduled.

TRUSTEE STATEMENTS

There are no Trustee Statements.

HEARING OF DELEGATIONS

There are no registered delegations.

COMMITTEE REPORTS

There are no committee reports.

TRUSTEE COMMITTEE UPDATES

Indigenous Advisory Council Minutes – 2022-2023
Student Council Liaison Report – May 31, 2023
Awards and Scholarship Advisory Committee – June 6, 2023
Awards and Scholarship Advisory Committee – June 20, 2023

REPORT OF THE SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

There is no Action Correspondence.

Information Correspondence

1. St. James Scholarship Foundation Donor Letter
2. St. James Scholarship Foundation Recognition Letter
3. Retirement Dinner Thank You Cards
4. Bright Beginnings Educare Letter
5. Manitoba School Boards Association (MSBA)
 - a. Save the Date – October 2023 Fundamentals of Collective Bargaining and Governance Workshops
 - b. Toolkit for Diverse Collection Development and Intellectual Freedom in Manitoba Schools Update July 11, 2023
 - c. Copyright Awareness Materials for Teachers
6. Manitoba Education and Early Childhood Learning
 - a. Letter re: Continuation of Suspension and Expulsion Data Collection Pilot Project 2023-2024
 - b. Guiding Principles for a Comprehensive Approach to Reading Instruction in Manitoba
 - c. Letter of Response re: Performance-based Funding Model for Post-Secondary Institutions
 - d. Letter re: Access to Menstrual Products Initiative 2023/24
 - e. Letter re: School-Based Suicide Prevention Training – Sources of Strength
7. Minister of Education and Early Childhood Learning
 - a. Letter re: Intensive Newcomer Support
 - b. Letter of Response re: Religious Instruction
 - c. Letter and Proclamation for Peace Days September 15 to 21, 2023

- d. Letter and Proclamation for School Support Staff Recognition Week
September 25 to 29, 2023
- e. Letter and Proclamation for Dyslexia Awareness Month October 2023

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

- 1. Second Reading – By-Law 327-23 Amending Organizational By-Law 316-21
- 2. Third/Final Reading – By-Law 327-23 Amending Organizational By-Law 316-21
- 3. First Reading – By-Law 328-23 Amending By-Law 41-78 Retirement Plan

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There are no Trustee PD Summaries.

NEW BUSINESS

- 1. Trustee Holly Hunter – Policy BDE Board Committees Revision

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT