



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Regular Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

September 11, 2018

7:30 p.m.

Meeting No. 13-18

Organizational By-Law 280-17 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES

Board Meeting of August 28, 2018

REPORT ON EDUCATION

The Canadian Centre for Child Protection – Commit to Kids

HEARING OF DELEGATIONS

There are no delegations registered.

COMMITTEE REPORTS

Finance/Facilities Committee

REPORT OF THE CHIEF SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

Nil

Information Correspondence

1. Letter from Turtle Mountain School Division
2. Manitoba School Boards Association (MSBA)
 - a. MSBA 2018-19 Learning Opportunities Calendar
 - b. MSBA Memo re: Rural Trustee Candidates
 - c. Canada Inns School Usage Opportunity Correspondence
 - d. Horatio Alger Scholarship Program General Overview, Information and Poster
 - e. Workplace Institute Training Seminars
 - f. Letter to Minister Kevin Goertzen

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. First Reading - Debenture By-Law 288-18
2. First Reading - By-Law 289-18 - Religious Instruction at Strathmillan School
3. First Reading - By-Law 290-18 - Consolidated Organizational By-Law (280-17 and 28718 Amending By-Law)

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There are no Trustee PD Summaries

NEW BUSINESS

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE FINANCE/FACILITIES COMMITTEE No. 09-18

Meeting Held: Tuesday, September 4, 2018, Aidan Conklin Building, 5:30 p.m.

Present: Craig Johnson, Chair
Bruce Chegus, Trustee
John Mulligan, Trustee
Peter Woods, Trustee (5:35 p.m.)

Sandy Lethbridge, Trustee
Cheryl Smukowich, Trustee

Present: Brett Lough, Chief Superintendent
Michael Friesen, Secretary-Treasurer/Chief Financial Officer
Mike Wake, Assistant Superintendent, Education (6-12) and Administration
Doreen Cost, Assistant Superintendent, Education (K-8) and Student Services
Randy Calvert, Manager, Facilities & Maintenance
Carrie Melville, Assistant Secretary-Treasurer

Regrets: Craig McGregor, Board Chair

DISCUSSION AND RECOMMENDATIONS

1. Attendance

As per above.

2. Approval of the Agenda

The agenda was approved as circulated.

3. PSFB Correspondence

- a) Phoenix School – Steam Unit Ventilator Replacement Design Authorization**
- b) École Assiniboine – Roof Replacement Project**

The Committee reviewed correspondence from the Public Schools Finance Board.

The Finance/Facilities Committee recommends:

That the PSFB correspondence listed above be received as information.

4. GBLA-R Flag Protocol

The Committee reviewed draft Regulation GBLA – R Flag Protocol as well as the estimated costs (\$40,000) associated with installing additional flag poles at five high schools and the Board Office.

It was noted that the flag regulation is to be further reviewed at the Education Meeting.

The Finance/Facilities Committee recommends:

That regulation GBLA-R Flag Protocol be received as information.

And further;

That the costs associated with installing the six new flag poles be approved in principle and funded from the operating reserve.

5. Upgrade re Summer Capital Projects

- 2018/2019

The Committee reviewed a report detailing the completion status of significant summer capital projects. Discussion focused on projects that continue to be in progress at the start of the school year; including: air conditioner replacements at Assiniboine, Lakewood and Sturgeon Heights, Bruce woodshop and Crestview windows.

The Finance/Facilities Committee recommends:

That the update on summer capital projects be received as information.

6. Policy DKC – Expense Reimbursement

The Committee reviewed the impact of electronic boarding systems being used by airports and the impact on Policy DKC – Expense Reimbursement.

The Finance/Facilities Committee recommends:

That Policy DKC – Expense Reimbursement be revised to include electronic Boarding Passes (Appendix A).

7. Military Service Recognition Book Advertisement

The Committee reviewed a request for financial support from the Royal Canadian Legion.

The Finance/Facilities Committee recommends:

That a Veteran Support Ad in the Military Service Recognition book in the amount of \$625 be purchased.

8. Assiniboine Children's Centre Update

The Committee reviewed a revised floor plan for the 40 spot child care expansion at École Assiniboine, as well as the construction timeline provided by the Early Learning and Child

Care Capital Projects Coordinator that would see the expansion ready for occupancy in January 2020. Discussion focused on enrolment challenges at the École Assiniboine.

The Finance/Facilities Committee recommends:

That the revised 40 spot child care expansion at École Assiniboine be received as information.

9. Request for Additional Bus

The Committee reviewed a request to pilot a bus shuttle to meet the demands for purchase seats at the middle years level. The additional bus would cost approximately \$60,000. The additional cost would be partially offset by seat purchases.

The Finance/Facilities Committee recommends:

That the purchased seat bus shuttle pilot for middle years students be approved for the 2018/19 school year.

Adjournment: 6:30 p.m.

Next Meeting: Finance/Facilities Meeting
Thursday, October 4, 2018, 5:30 p.m.

Report submitted by Craig Johnson, Chair, Finance/Facilities Committee
Minutes recorded by Carrie Melville, Assistant Secretary-Treasurer