



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide a safe and caring educational environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

June 28, 2022

7:30 p.m.

Meeting No. 13-22

Organizational By-Law 316-21 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and homelands of the Red River Métis Nation.

ADOPTION OF MINUTES

Board Meeting of June 14, 2022

REPORT ON EDUCATION

There is no Report on Education.

TRUSTEE STATEMENTS

There are no Trustee Statements.

HEARING OF DELEGATIONS

There are no delegations registered.

COMMITTEE REPORTS

Personnel Committee – June 21, 2022

Education Committee – June 21, 2022

TRUSTEE COMMITTEE UPDATES

There are no Trustee Committee Updates.

REPORT OF THE SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

There is no action correspondence

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. E-News June 15, 2022
 - b. Memo re: Staff Student Interaction Policy and Package
 - c. ASCD 2022-2023 Professional Development Save the Dates
2. Manitoba Education and Early Childhood Learning
 - a. Letter re: Two-Day Summer Institute titled: 77 Years After Liberation- Teaching and Learning about the Holocaust and Antisemitism Education, On August 24 and 25, 2022

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. Second Reading By-Law 320-22 Appointment of Senior Election Official
2. Third/Final Reading By-Law 320-22 Appointment of Senior Election Official
3. Notice of Motion By-Law 323-22 Amending By-Law 316-21 Board Organizational By-Law
4. Draft Policy GBLA Half-Masting of the Flag

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There are no Trustee PD Summaries.

NEW BUSINESS

1. Trustee Bruce Chegus – Police BDE Board Committees and Regulation BEDG-R Board and Committee Meeting Minutes

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION
REPORT OF THE PERSONNEL COMMITTEE 09-22**

June 28, 2022

Meeting Held: Tuesday, June 21, 2022, Microsoft Teams, 12:00 p.m.

Present: Sandy Lethbridge, Chair
Craig Johnson, Trustee

Cheryl Smukowich, Board Chair

Carrol Harvey, Manager, Human Resources
Cindy Labaty, Manager, Human Resources

Regrets: Jennifer Lawson, Board Vice-Chair
Bryan Metcalfe, Trustee

Mike Wake, Superintendent

DISCUSSIONS AND RECOMMENDATIONS:

1. Call to Order/Attendance

The meeting was called to order at 12:00 p.m. Attendance recorded above.

2. Approval of Agenda

The agenda was approved as distributed.

3. Excluded Staff Members Evaluation Process/Job Descriptions

The Committee advised that the process is on track to have evaluations done before the end of July. As well, the Committee asked that Administration review the current job descriptions and bring them back in the fall with suggested edits.

4. Equity in Education

There were no new items discussed at this time.

5. Letter of Understanding re: Sick Leave Practice

Administration advised the Committee of this Letter of Understanding to be given to MTS to document current sick leave practice while the new provincial bargaining agreement is being negotiated. As well, Administration advised that a few other letters relating to Administrative salaries will also be sorted with MTS and available shortly for the Board Chair's signature.

6. Policy Revisions

Administration presented for information revisions to regulation GDMB-R MANTE Staff Training Program and exhibit GDMB-E-1 Professional Development for Support Staff Application for Funds.

7. Personnel Report to the Board

Administration shared the Personnel Report to the Board updated to June 17, 2022.

The meeting adjourned at 12:30 p.m.

Next Committee Meeting: Tuesday, September 20, 2022, 5:00 p.m.

Report presented by Sandy Lethbridge, Chair, Personnel Committee
Minutes recorded by Carrol Harvey, Manager, Human Resources

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE EDUCATION COMMITTEE NO. 8 ~ 21-22

LL#1685921

June 28, 2022

Meeting Held: Tuesday, June 21, 2022, Microsoft Teams, 5:00 p.m.

Present: Holly Hunter, Chair
Nicole Bowering, Trustee
Craig Glennie, Trustee
Sandy Lethbridge, Trustee

**Cheryl Smukowich, Chair of the Board
Jennifer Lawson, Trustee**

**Jenness Moffatt, Assistant Superintendent, Education (K-12), Student
Services and Administration**

Regrets: NIL

DISCUSSION AND RECOMMENDATIONS

1. Call to Order / Attendance

Trustee Holly Hunter called the meeting to order at 5:00 p.m.
Attendance recorded above.

2. Approval of Agenda

Agenda approved as presented.

3. Malaya Marcelino Correspondence re: Adult Education – Brooklands Area

The Committee reviewed information, provided in a presentation, of details on Adult Education programs including Manitoba Education, Stevenson-Britannia Adult Learning Centre, the Continuing Education program and others.

The Education Committee Recommends:

That a letter be sent, over signature of the Board, to thank MLA Marcelino for bringing the Adult Education – Brooklands area information forward for our consideration,

And further;

That the letter include the intentions of the Education Committee to advocate for further Government supports in the area of Adult Literacy.

4. Mamàhtawisiwin: The Wonder We Are Born With, an Indigenous Education Policy Framework.

The Indigenous Education Policy Framework, Mamàhtawisiwin: The Wonder We Are Born With, was shared with the Committee and is received as information.

5. School Resource Officer – A Verbal Update

A verbal update was provided to the committee regarding the timeline of action.

The meeting adjourned at 6:18 p.m.

Next meeting: September 20, 2022

Report presented by Holly Hunter, Chair, Education Committee

Minutes recorded by Jenness Moffatt, Assistant Superintendent, Education (K-12), Student Services and Administration